



Information required for the installation of memorials

You may use this form alongside your standardised drawing or illustration forms for ease

Name, address, and telephone number of Memorial Mason.....
.....NAMM/BRAMM Registration Number

Memorial Details

New Headstone New Vase or Tablet New Wooden Cross Existing Memorial Modification or Inscription

Nature of works and materials used

Inscription and memorial drawing (please include all measurements)

Details of the deceased

Surname.....First/Christian name(s).....

Date of death.....Place of death.....

Home address.....

Grave information

Grave number..... Grant number of the Exclusive Right of Burial.....

Full name and address of the registered owner of the grave.....
.....

As contact with the client is through yourselves, we ask you to ensure that your client understands that they are responsible for the maintenance of the memorial and that the Council may take any action they deem necessary should the memorial become unsafe or dilapidated

If not already listed above: Name, address, and telephone number of person arranging the memorial stone
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No memorial may be placed on the grave without the permission of the grave owner. It is imperative that the ownership of the grave is checked at the time of application and that your client is informed to contact us immediately if they do not have proof of ownership or permission from the owner.

If an application is made to install a memorial on a grave where the registered owner is the deceased or is previously deceased, a transfer of the ownership will be required before the burial can be booked, this will incur a £25 administration charge

Please address all correspondence to the Clerk and RFO, Vikki Arkell, newsteadclerk@outlook.com
Newstead Parish Council
145 Queens Road South
Eastwood
NG16 3NE