

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 7th April 2010.

1. **Present:** Cllrs: D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, S. Gascoigne and V. Leivers-Millership.

Cllr. D. Adams took the chair.

Borough Councillor P. Andrews, PCSO Rachel Woodcock and colleague from the British Transport police and three members of the public were also in attendance.

Councillors expressed their concerns to Rachel and her colleague over the poor state of repair of the fencing along the railway especially on Livingstone Street. Concerns were also expressed over the irresponsible use of the level crossings by some road users. It was suggested that a more appropriate barrier would be a double gated crossing to prevent road users dodging round the barriers when in the down position. The crossing could be used more frequently in the future as the country park is developed.

The contact telephone number for Network Rail is 01332 442324 which is Derby Control.

2. **Apologies for absence:** Cllr. P.A. Wise (Chairman), Cllr. W. Evans and Cllr. T. Sabin.
3. **Declarations of interest:** No declarations of interest were made.
4. **Approval of the Minutes of the meeting held on Wednesday 3rd March 2010.** The Minutes of the Parish Council Meeting were approved and signed by the Vice - Chairman.
5. **Matters arising from the Minutes.**
- 5.1 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace are still awaiting installation.
- 5.2 It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC. The Education Dept. at County Hall has confirmed that GBC is responsible for this area under licence to the County Council.
- 5.3 The man with the barrow is working one day per week to keep the village tidy.
- 5.4 The broken fencing on Station Avenue has been removed but not yet replaced. Darren Gilder is pursuing this matter with Leisure Services at GBC.
- 5.5 Notts. CC has not yet installed new secured grit bins in Newstead. Darren Gilder is pursuing this matter.
- 5.6 The trees overhanging Hucknall Road have been cut back.

- 5.7 The vegetation on the bend at the skate park has been cut back on the village side of Hucknall Road. Concerns were expressed about the height of the vegetation on the Forestry Commission side. Ashfield DC has informed the Forestry Commission.
- 5.8 Trent Barton has made no contact with the Parish Council despite several communications.
- 5.9 The work to replace and paint the mortuary chapel door has been completed and a new lock has been supplied.
- 5.10 The accumulation of rubbish on the path between Tilford Road and Hazelford Way on the Ashfield DC side has been cleared.
- 5.11 Concerns had been expressed over the lack of maintenance of the trees on the Abbey Drive. The Council was informed that the trees at the Ravenshead side had seen some work recently. Jerry Warnes would be asked if it was the intention of the Abbey to maintain the trees at the Newstead end to the same standard. A reply has not been received.
- 5.12 It was reported that the footpaths through the Abbey grounds were also in need of maintenance. Jerry Warnes and Notts. County Council would be contacted. A reply has not been received.
- 5.13 Darren Gilder had met with residents of Chatsworth Terrace regarding their complaints.
- 5.14 The problem of buzzing sounds at night persists. Residents are asked to identify the sources and inform the Parish Council.
- 5.15 Anthony Clarke has mended the pump in the cemetery.
- 5.16 Six litter signs have been purchased and will be fitted in the cemetery car park.
- 5.17 Three watering cans have been placed in the cemetery. They have been marked as the property of Newstead Parish Council.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

A resident asked for the reason why the bench in memory of Cllr. Len Turton had been removed from the cemetery. He was informed that it was beyond repair but the brass plate was in the possession of the Clerk. The possibility of a replacement bench would be discussed by the Parish Council at a later date.

6. Accounts for March 2010.

Receipts.

Co-op Funeralcare	<u>160.00</u> Funeral
	<u>160.00</u> 2009/2010
Gedling BC	157.68 Capital aid
GW Funeral Services	<u>437.50</u> Interment of ashes
	<u>595.18</u>

Payments.

000717 Newstead Parochial Church Council	<u>120.00</u> Donation to Easter Fayre
	<u>120.00</u>

000718 J.A. Chisholm	286.28 Clerk's salary (March)	
000719 HMRC	71.60 Tax on Clerk's salary (March)	
000720 Mrs P.A. Wise	25.00 Chairman's expenses (March)	
000721 Gedling BC	161.84 Business rates for cemetery	
000722 NALC	13.50 Local Council Review x 4	
000723 Clarke's Cemetery Services	205.00 Double grave and interment of ashes	
000724 Aon Limited	792.47 Annual Council insurance premium	
000725 J.A. Chisholm	41.97 Clerk's expenses	
	Postage	12.21
	Telephone rental	5.50
	Telephone calls	12.24
	Mileage	<u>12.02</u>
		<u>41.97</u>

1597.66

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 Brambles encroaching on to Station Avenue and the joint between the concrete and tarmac surfaces is very proud. Gedling BC would be informed.

7.2 There is an accumulation of rubbish in gardens around the village including several large items. Darren Gilder would be informed.

7.3 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. It was suggested that silted up drains may be the cause.

7.4 It was reported that there was an increase in speeding traffic within the 30mph limit on Hucknall Road.

7.5 It was reported that there had been several complaints regarding letters being opened before delivery and contents removed. Residents are advised to report these incidents to the Royal Mail and the police.

7.6 The Clerk reported the provision of a notice board and bench for the village green by the County Council.

8. Matters concerning Newstead Abbey Park.

8.1 The pot holes at the Newstead end of the Abbey Drive are to be filled in soon.

9. Correspondence.

9.1 Most items of correspondence were dealt with at the relevant part of the agenda.

9.2 A request for a visit by members of the Standards Committee had been received. The June meeting was suggested.

9.3 It was agreed not to enter the best kept village competition 2010.

- 9.4 *The provision of a storage container on the cricket ground would be discussed when the planning application was received.*
- 9.5 *No councillors wished to attend the annual County Council Civic Service.*
- 9.6 *It was agreed to set aside £925 to underwrite the expected deficit in the funding for the MUGA.*
- 10. Planning Applications.**
- 10.1 *There were no planning applications.*
- 11. Reports from External meetings.**
- 11.1 *The Clerk reported on the most recent Future Newstead meeting. The Minutes of this meeting would be available soon.*
- 12. Cemetery issues.**
- 12.1 *The Clerk would produce an Action Plan for the cemetery extension.*
- 12.2 *A resident had complained to the contractors about the leaves in the cemetery. It was agreed that a notice to explain the complaints procedure would be placed on the notice board.*
- 13. Items that the Vice-Chairman considered urgent.**
- 13.1 *There were no urgent items.*
- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 8.35pm. The next meeting of the Parish Council will be held on Wednesday 5th May 2010 commencing at 7.30pm.*
- The Parish Council meeting will be preceded by the Annual Parish Meeting and the Annual General Meeting commencing at 7.00pm.***

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual General Meeting of the Parish Council held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 5th May 2010.

1. Apologies for absence : There were no apologies for absence.
2. Declarations of interest: There were no declarations of interests.
3. Election of Officers for 2010/2011.

Chairman.

Councillor P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2010/2011.

Vice - Chairman.

Councillor D. Adams was proposed(Cllr Sabin) and seconded(Cllr Evans).

Councillor S. Gascoigne was proposed(Cllr Burnham) and seconded(Cllr Booth).

Councillor Adams was elected as Vice-Chairman for the year 2010/2011 by 4 votes to 2.

Council Representatives on other bodies.

Youth and Community Centre Committee - The Chairman and Councillor Mrs T. Sabin.

Cemetery Committee - The Chairman, Councillors Booth, Burnham, Evans and the Clerk.

Notice Boards - The Village and Newstead Abbey - the Clerk.

Hopping Hill Committee - The Chairman and Councillor Burnham and one resident(Paul Bini).

Parish Plan Committee - the Chairman, Cllr Gascoigne, Councillor Sabin and the Clerk.

4. Financial Statement 2008/2009.

- 4.1 The Chairman signed a copy of the Annual Receipts and Payments Balance sheet, the Bank Reconciliation document, the Audit document and the annual governance statement. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders and the Financial Risk Assessment documents for the coming year.

5. Closure of the Annual General Meeting of the Parish Council.

The Chairman closed the meeting at 7.20pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual Parish Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 5th May 2010.

1. Apologies for absence : There were no apologies for absence.

2. Declarations of interest: There were no declarations of interests.

3. Review of the year by the Chairman.

Councillor P.A. Wise said that the Parish Council had once again had a very busy year. She said that the Parish Plan was leaping forward and she thanked all those involved for their efforts to bring the Parish Plan to a successful conclusion.

The Welfare had now closed but the building was still available for functions. She hoped that it would become a village facility in time, not just a pub but somewhere residents could meet.

The Chairman reported that the MUGA was well on the way and construction should commence by August 2010 and that landscaping in the area of the car park had started.

The work being carried out would make access to Surestart easier and safer.

The Parish Council had been able to support several local groups during the year such as the cricket club, the youth club, the resident's association and special events at the church.

She thanked the contractors who had been used by the Parish Council during the year and especially Anthony Clarke for his work in maintaining the village and cemetery to a high standard. She also thanked Darren Gilder and PCSO Chris Shaw for their regular visits to the village.

She thanked the Parish Councillors for their support and commitment during the year and their time which was freely given. Thanks were also given to Borough Councillor Mrs Patricia Andrews who had given great support on matters relating to the Parish. The Chairman thanked the Clerk on behalf of the Parish Council and she thanked those members of the public who regularly attended Council meetings.

4. Any items that members of the public wished to discuss with Councillors.

4.1 No issues were raised.

5. Closure of the Annual Parish Meeting.

The Chairman closed the meeting at 7.10pm.

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 5th May 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.

Borough Councillor P. Andrews, three members of the public and a member of the press were also in attendance.

2. **Apologies for absence:** Apologies had been received from Darren Gilder.

3. **Declarations of interest:** No declarations of interest were made.

4. **Approval of the Minutes of the meeting held on Wednesday 7th April 2010.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.

5. **Matters arising from the Minutes.**

- 5.1 Anthony Clarke would be asked to install the decorative panels for the end of Chapel Terrace and Stonehouse Terrace.
- 5.2 It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC. GBC is responsible for this area under licence to the County Council.
- 5.3 John Tatton, the man with the barrow is working one day per week to keep the village tidy.
- 5.4 The broken fencing on Station Avenue has been removed but not yet replaced. Darren Gilder is pursuing this matter with Leisure Services at GBC.
- 5.5 Notts. CC has removed the grit bins in Newstead. They will be re-installed by next winter.
- 5.6 Ashfield DC has asked the Forestry Commission to cut back the vegetation on the bend at the skate park.
- 5.7 Trent Barton has made no contact with the Parish Council despite several communications. The Chairman will telephone.
- 5.8 Concerns had been expressed over the lack of maintenance of the trees on the Abbey Drive. Jerry Warnes would be asked for a report on any maintenance done in recent weeks.
- 5.9 It was reported that the footpaths through the Abbey grounds were also in need of maintenance. Notts. County Council would be contacted.
- 5.10 The problem of buzzing sounds at night persists. It was suggested that this could be coming from the building site at the former Annesley Colliery. Darren Gilder and Ashfield DC would be informed.
- 5.11 Brambles encroaching on to Station Avenue and the joint between the concrete and tarmac surfaces is very proud. Gedling BC would be informed.
- 5.12 There is an accumulation of rubbish in gardens around the village including several large items. Darren Gilder would be informed.
- 5.13 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. It was suggested that silted up drains may be the cause. Gedling BC would be informed.
- 5.14 It was reported that there was an increase in speeding traffic within the 30mph limit on Hucknall Road and Tilford Road. It was also reported that there had been several instances of inconsiderate parking in the village. The Police and Notts. CC would be informed.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. It was reported that the mole bulbs appeared to be working as there had been decreased mole activity in the cemetery.

A large pothole had appeared near to bus stop on the Kirkby side of Hucknall Road.

6. Accounts for April 2010.

Receipts.

GW Funeral Services	437.50	Interment of ashes
GW Funeral Services	1050.00	Funeral
Gedling BC	995.18	Capital Aid
Gedling BC	12249.00	Precept
Gedling BC	8156.00	Revenue Grant
AW Lymn	<u>150.00</u>	Memorial stone (2 cheques)
	<u>23037.68</u>	

Payments.

000726 J.A. Chisholm	286.48	Clerk's salary (April)	
000727 HMRC	71.40	Tax on Clerk's salary (April)	
000728 Mrs P.A. Wise	25.00	Chairman's expenses (April)	
000729 Geo.Hanson & Sons	1169.35	Repairs to Mortuary Chapel	
000702 Newstead Youth Club	30.00	Donation from 2009/2010	
000730 Vista Signs	106.46	Litter signs	
000731 Clarke's Cemetery Services	720.00	Maintenance contract plus other items	
000732 Clarke's Cemetery Services	70.00	Repairs to old cemetery gates.	
000733 J.A. Chisholm	108.72	Clerk's expenses	
		Postage	16.11
		Telephone rental	5.50
		Telephone calls	10.34
		Mileage	12.02
		Printer ink	49.85
		Plant	<u>14.90</u>
			<u>108.72</u>

2587.41

6.1 The accounts were approved and passed for payment.

6.2 The Council agreed to transfer £25000 from the Current account to the Bonus Saver account.

7. Matters concerning Newstead Village.

7.1 It was reported that the fencing on Hucknall Road is in need of repair. The Clerk would contact Marshalls at Barrack Farm, Papplewick.

7.2 There is growth of Japanese knotweed at the cemetery car park. Gedling BC would be informed.

7.3 Lamp 1 on the footpath from Chapel Terrace to Hazelford Way is not working. Notts. CC Highways would be informed.

7.4 Street names and road traffic signs are in need of cleaning. Notts. CC Highways would be informed.

7.5 Councillors were asked to have a look at the new Linby village signs. A decision on whether to purchase new village signs for Newstead would be taken at the next meeting.

Mick Leivers was invited to speak about the Lottery presentation and progress in the Village SOS bid. He also wanted to clear the air over representation issues and topics to be discussed at Future Newstead meetings.

8. Matters concerning Newstead Abbey Park.

8.1 *No items were raised.*

9. Correspondence.

9.1 *Most items of correspondence were dealt with at the relevant part of the agenda.*

9.2 *A request for a visit by members of the Standards Committee had been received. A list of dates has been sent to Gedling BC for consideration.*

10. Planning Applications.

10.1 *There were no planning applications.*

11. Reports from External meetings.

11.1 *The Chairman reported on the most recent Future Newstead meeting. The Minutes of this meeting would be available soon. It would be useful to have a list of groups in the village with contact details.*

12. Cemetery issues.

12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*

12.2 *Anthony Clarke would be asked to remove any remaining Christmas wreaths.*

12.3 *Anthony Clarke would be asked to top up sunken graves.*

12.4 *Gedling BC had not emptied the brown lidded bin.*

13. Items that the Chairman considered urgent.

13.1 *The Chairman reported drain smells when cold water was run from domestic taps at properties on Tilford Road, The Quadrangle, Byron Street and Chapel Terrace. It was agreed that Councillors would speak to residents to get a better picture of the problem. Severn Trent Water would then be asked to investigate and take any appropriate action.*

13.2 *It was reported that the level crossing barriers and warning lights had not operated recently but still allowed a train to cross Tilford Road. Network Rail would be informed.*

14. Closure and date of next meeting. *The Chairman closed the meeting at 9.04pm. The next meeting of the Parish Council will be held on Wednesday 2nd June 2010 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2nd June 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), B. Blood, P. Burnham, W. Evans, and T. Sabin.
Borough Councillor P. Andrews, two members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllrs. D. Adams (Vice-Chairman), J. Booth and S. Gascoigne.
3. **Declarations of interest:** No declarations of interest were made.
4. **Approval of the Minutes of the Annual Parish meeting, the Annual General meeting and the Parish Council meeting held on Wednesday 5th May 2010.** The Minutes of the three meetings were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Anthony Clarke would be asked to install the decorative panels for the end of Chapel Terrace and Stonehouse Terrace. If he is unable to do this work then quotes would be sought from elsewhere.
 - 5.2 A reply to the request for a safety surface to be laid on the footpath in the small play area next to the school has been received from Gedling BC. GBC does not lay safety surfaces on footpaths in play areas as they attract moss and become very slippery when wet.
 - 5.3 The broken fencing on Station Avenue has been removed but not yet replaced. Darren Gilder is pursuing this matter with Leisure Services at GBC.
 - 5.4 Notts. CC will allow Parish Councils to purchase extra grit bins and the County will replenish them.
 - 5.5 Ashfield DC has asked the Forestry Commission to cut back the vegetation on the bend at the skate park. The Clerk was asked to chase up this item.
 - 5.6 Trent Barton has made no contact with the Parish Council despite several communications. The Clerk would chase up this item.
 - 5.7 Concerns had been expressed over the lack of maintenance of the trees on the Abbey Drive. Jerry Warnes been asked for a report on any maintenance done in recent weeks. A reply is awaited.
 - 5.8 It was reported that the footpaths through the Abbey grounds were also in need of maintenance. Notts. County Council would be contacted. Replies are awaited.
 - 5.9 The problem of buzzing sounds at night persists. It was suggested that this could be coming from the building site at the former Annesley Colliery. Darren Gilder and Ashfield DC would be informed.
 - 5.10 Brambles encroaching on to Station Avenue have been cut back but no work to level the joint between the concrete and tarmac surfaces has been done.
 - 5.11 There is an accumulation of rubbish in gardens around the village including several large items. Darren Gilder and environmental health at GBC would be informed.
 - 5.12 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. It was suggested that silted up drains may be the cause. Gedling BC has passed this item to County Highways.
 - 5.13 It was reported that there was an increase in speeding traffic within the 30mph limit on Hucknall Road and Tilford Road. It was also reported that there had been several instances of inconsiderate parking in the village. The Police and Notts. CC has been informed. A site meeting with Ian Parker would be arranged.

- 5.14 The large pothole near to bus stop on the Kirkby side of Hucknall Road has not been repaired.
- 5.15 The broken fencing on Hucknall Road has been removed.
- 5.16 There is growth of Japanese knotweed at the cemetery car park and to the rear of Fraser Street. Gedling BC would be informed.
- 5.17 Street names and road traffic signs are in need of cleaning. Notts. CC Highways would be informed after the next meeting.
- 5.18 Quotations for new village signs would be sought.
- 5.19 The Chairman would contact Future Newstead for a list of groups in the village and contact details.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. No issues were raised at this time.

6. Accounts for May 2010.

Receipts.

Notts. County Council	500.00 Donation to MUGA
Gedling BC	<u>160.60 Capital Aid</u>
	<u>660.60</u>

Payments.

000734 J.A. Chisholm	286.28 Clerk's salary (May)	
000735 HMRC	71.60 Tax on Clerk's salary (May)	
000736 Mrs P.A. Wise	25.00 Chairman's expenses (May)	
000737 Newstead Centre	58.77 Room hire	
000738 Clarke's Cemetery Services	480.00 Maintenance contract	
000739 J.A. Chisholm	33.08 Clerk's expenses	
	Postage	6.30
	Telephone rental	5.50
	Telephone calls	9.26
	Mileage	<u>12.02</u>
		<u>33.08</u>
		<u>954.73</u>

- 6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

- 7.1 It was reported that there were an increasing number of complaints from residents re. repairs to windows and roofs. The Clerk would contact Gedling Homes to ascertain the turnaround between the report of a fault and the completion of the repair.

8. Matters concerning Newstead Abbey Park.

- 8.1 It was reported that the Woodland Trust had served an injunction on a resident in the Priory Wood area giving him 28 days to remove rubbish from Woodland Trust land. If the rubbish was not moved in that time it would be returned to his garden.

9. Correspondence.

- 9.1 Most items of correspondence were dealt with at the relevant part of the agenda.
- 9.2 A report from Cllr. Burnham on Hopping Hill field had been received. It was agreed that the area would in future be called Newstead Meadow.

10. Planning Applications.

- 10.1 2010/0362 Newstead Abbey/Newstead Abbey Park/Station Avenue Newstead
Access improvements.
The Council raised no objections.

11. Reports from External meetings.

- 11.1 There were no reports given.

12. Cemetery issues.

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
12.2 Gedling BC had not emptied the brown lidded bin. It was pointed out that the bin was in fact the type used by Ashfield DC so it would not be emptied as no fee had been paid.
12.3 The issue over a recent funeral and the inaccuracy of the cemetery plan was discussed.

13. Items that the Chairman considered urgent.

- 13.1 The Chairman reported drain smells when cold water was run from domestic taps at properties on Tilford Road, The Quadrangle, Byron Street and Chapel Terrace. It was agreed to ask residents for information through the next newsletter.
13.2 It was reported that the level crossing barriers and warning lights had not operated recently but still allowed a train to cross Tilford Road. Cllr. Burnham agreed to follow this up with Network Rail.
13.3 The Chairman said that improvements to the play equipment in the play area on Tilford Road were necessary. She told the Council that there was no play equipment designed for 2 to 4 year olds. Gedling BC would be contacted.
13.4 Following a day run by Future Newstead a new part of the website would be launched to encourage residents to volunteer. The Chairman informed the Council that a resident had expressed an interest in the mortuary chapel. One idea was to set up a mining museum after refurbishment of the building. The Clerk holds the key for the main chapel doors.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.35pm. The next meeting of the Parish Council will be held on Wednesday 7th July 2010 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 7th July 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), J. Booth, S. Gascoigne and T. Sabin. Three members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllrs. B. Blood, P. Burnham, W. Evans, V. Leivers-Millership and Borough Councillor P. Andrews.
3. **Declarations of interest:** Cllr Mrs Sabin declared an interest in correspondence from Newstead Church.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 2nd June 2010.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Anthony Clarke would be asked to install the decorative panels for the end of Chapel Terrace and Stonehouse Terrace as soon as possible.
 - 5.2 A reply to the request for a safety surface to be laid on the footpath in the small play area next to the school has been received from Gedling BC. GBC would erect barriers on the path to create a chicane. GBC would be informed that members considered the slide unsafe for younger children.
 - 5.3 The broken fencing on Station Avenue has been removed but not yet replaced. Darren Gilder is pursuing this matter with Leisure Services at GBC. GBC would be informed that the wooden fencing on the recreation ground was broken.
 - 5.4 Notts. CC will allow Parish Councils to purchase extra grit bins and the County will replenish them. Cllr Mrs Sabin would find out the cost of the bins. Locations would be on Musters Road and Webb Street/Abbey Road.
 - 5.5 Ashfield DC has asked the Forestry Commission to cut back the vegetation on the bend at the skate park. The Clerk was asked to chase up this item.
 - 5.6 Trent Barton has made no contact with the Parish Council despite several communications. The Clerk would chase up this item. The phone number for the company was requested by the Chairman.
 - 5.7 Concerns had been expressed over the lack of maintenance of the trees on the Abbey Drive. Jerry Warnes been asked for a report on any maintenance done in recent weeks. The reply was found to be unacceptable and the portfolio holder would be contacted.
 - 5.8 The problem of buzzing sounds has diminished during the past few weeks.
 - 5.9 No work to level the joint between the concrete and tarmac surfaces on Station Avenue has been done. Direct Services at GBC would be contacted.
 - 5.10 There is an accumulation of rubbish in gardens around the village including several large items. Darren Gilder and environmental health at GBC have been informed.
 - 5.11 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. County Highways have been informed.
 - 5.12 It was reported that there was an increase in speeding traffic within the 30mph limit on Hucknall Road and Tilford Road. A site meeting with Ian Parker would be arranged.
 - 5.13 The large pothole near to bus stop on the Kirkby side of Hucknall Road has not been repaired. ADC would be informed.

- 5.14 The Japanese knotweed at the cemetery car park and to the rear of Fraser Street has been treated.
- 5.15 Street names and road traffic signs are in need of cleaning. Councillors would supply information to the Clerk.
- 5.16 Quotations for new village signs had been received. Councillors decided to ask for designs from residents and the children of the local school. It was suggested that the Council could donate a money prize to the best design
- 5.17 The Chairman had contacted Future Newstead for a list of groups in the village and contact details but these are still awaited.
- 5.18 Gedling Homes has replied to the Council's concerns regarding the increasing number of complaints from residents re. repairs to windows and roofs.
- 5.19 It was reported that the Woodland Trust had served an injunction on a resident in the Priory Wood area giving him 28 days to remove rubbish from Woodland Trust land. If the rubbish was not moved in that time it would be returned to his garden. This remains ongoing.
- 5.20 The Chairman reported drain smells when cold water was run from domestic taps at properties on Tilford Road, Fraser Street, The Quadrangle, Byron Street and Chapel Terrace. It was agreed to ask residents for information through the next newsletter.
- 5.21 The Chairman informed the Council that a resident had expressed an interest in the mortuary chapel. One idea was to set up a mining museum after refurbishment of the building. The Clerk holds the key for the main chapel doors. No further contact has been made to date.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. No issues were raised at this time.

A resident asked if the black lidded wheelie bins were being emptied each week. This was confirmed.

6. Accounts for June 2010.

Receipts.

GW Funeral Services	<u>1050.00</u> Interment
	<u>1050.00</u>

Payments.

000740 J.A. Chisholm	286.28 Clerk's salary (June)	
000741 HMRC	71.60 Tax on Clerk's salary (June)	
000742 Mrs P.A. Wise	25.00 Chairman's expenses (June)	
Transfer to Bonus Saver a/c	25000.00	
000743 Clarke's Cemetery Services	670.00 Maintenance contract plus interment	
000744 Newstead Centre	17.63 Room hire	
000745 Helen Carrington	185.00 Internal audit fee	
000746 J.A. Chisholm	286.28 Clerk's salary (July)	
000747 HMRC	71.60 Tax on salary (July)	
000748 Mrs P.A. Wise	25.00 Chairman's expenses (July)	
000749 J.A. Chisholm	145.77 Clerk's expenses	
	Postage	14.75
	Telephone rental	5.50
	Telephone calls	12.56
	Mileage	24.04
	Printer ink	<u>88.92</u>
		<u>145.77</u>
000750 Newstead PCC	<u>200.00</u> Donation to Summer Fayre	
	<u>26984.16</u>	

- 6.1 *The accounts were approved and passed for payment.*
- 6.2 *Five councillors and the Clerk signed a new bank mandate as cheque signatories.*
- 7. Matters concerning Newstead Village.**
- 7.1 *It was reported that there was an excessive amount of gravel/mud on Annesley Cutting at Post Office corner. ADC would be informed.*
- 8. Matters concerning Newstead Abbey Park.**
- 8.1 *No issues were raised.*
- 9. Correspondence.**
- 9.1 *Most items of correspondence were dealt with at the relevant part of the agenda.*
- 9.2 *The PCT has requested that representatives visit the Parish Council regarding the Nurse Practitioner situation. The Clerk would supply dates.*
- 9.3 *It was hoped that construction of the MUGA would take place over the next three weeks. The official opening by Mark Spencer MP is planned for Saturday 21st August.*
- 9.4 *The Council agreed to make a donation of £200 to the Summer Fayre being run by the Church.*
- 10. Planning Applications.**
- 10.1 *There were no planning applications.*
- 11. Reports from External meetings.**
- 11.1 *The Chairman reported on the Youth Club.*
- 12. Cemetery issues.**
- 12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*
- 12.2 *The quote for a survey of the cemetery by Survey Three was accepted. The results of the survey would be as a paper plan and on a computer disc. There would be an annual review.*
- 12.3 *Mr Richard Spray offered his services to computerise the information which was accepted by the Council.*
- 12.4 *Anthony Clarke will top up and seed graves where necessary as soon as possible.*
- 13. Items that the Chairman considered urgent.**
- 13.1 *The Chairman had no urgent items.*
- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 8th September 2010 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 8th September 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.
Borough Councillor P. Andrews, three members of the public were also in attendance.
2. **Apologies for absence:** No apologies for absence had been received.
3. **Declarations of interest:** Cllr Mrs P.A. Wise declared an interest in planning application 2010/0756
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 7th July 2010.** The Minutes of the meeting were approved and signed by the Chairman.
The Minutes of a meeting of Councillors at the Cemetery on 25th July 2010 were also approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 The decorative panels at the end of Chapel Terrace and Stonehouse Terrace need painting. GBC would be contacted.
 - 5.2 GBC will erect barriers on the path in the children's play area to create a chicane. This is on-going.
 - 5.3 The broken fencing on Station Avenue has still to be replaced by GBC.
 - 5.4 Notts. CC will allow Parish Councils to purchase extra grit bins and the County will replenish them. Cllr Mrs Sabin would find out the cost of the bins. Locations would be on Musters Road and Webb Street/Abbey Road. This is on-going.
 - 5.5 The Forestry Commission has not cut back the vegetation on the bend at the skate park. Ashfield DC will press the land owners.
 - 5.6 Trent Barton has made no contact with the Parish Council but is in contact with the Residents Association.
 - 5.7 No action has been taken concerning the maintenance of the trees on the Abbey Drive. Work has been done at the Ravenshead side of the Park.
 - 5.8 No work to level the joint between the concrete and tarmac surfaces on Station Avenue has been done although it has been scheduled by GBC.
 - 5.9 There is an accumulation of rubbish in gardens around the village including several large items. The Residents Association are seeking funding for a flying skip.
 - 5.10 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. County Highways have been informed.
 - 5.11 It was reported that there was an increase in speeding traffic within the 30mph limit on Hucknall Road and Tilford Road. A site meeting with Ian Parker would be arranged.
 - 5.12 The large pothole near to bus stop on the Kirkby side of Hucknall Road has not been repaired. ADC would be informed.
 - 5.13 Street names and road traffic signs are in need of cleaning. Councillors would supply information to the Clerk.
 - 5.14 Quotations for new village signs had been received. Councillors decided to ask for designs for a village logo from residents and the children of the local school using the Residents Association newsletter. It was

suggested that the Council could donate a money prize to the best design. Some ideas have already been received.

- 5.15 Future Newstead had been contacted for a list of groups in the village and contact details but these are still awaited.
- 5.16 Repairs by Gedling Homes are being completed faster but there will be no repairs to fences and gates. The Council advised individual tenants to contact Gedling Homes with any problems.
- 5.17 The reported rubbish on Woodland Trust property at Priory Wood has been cleared up.
- 5.18 The Chairman reported a solution to the drain smells experienced by residents when cold water was run from domestic taps at properties on Tilford Road, Fraser Street, The Quadrangle, Byron Street and Chapel Terrace.
- 5.19 The Chairman informed the Council that a resident had expressed an interest in the mortuary chapel. One idea was to set up a mining museum after refurbishment of the building. The Clerk holds the key for the main chapel doors. No further contact has been made to date.
- 5.20 The amount of gravel/mud on Annesley Cutting at Post Office corner has been reduced significantly.
- 5.21 A meeting with PCT representatives and the Parish Council regarding the Nurse Practitioner situation has still to be arranged. The Chairman and Cllr. Mrs Andrews are pushing this with GBC.
- 5.22 The construction of the MUGA has been delayed but the tarmac has been laid and completion could be within 8 weeks. It was hoped that the official opening could be sometime in October. Surestart and the Youth Club could be involved to have a Village Day at the opening.
- 5.23 The Summer Fayre run by the Church had been a great success

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. A resident reported fly tipping in the cemetery car park. The Clerk had already arranged with GBC for its removal. Cllr Mrs Evans had cleared the car park of litter. She had also removed the brown lidded bin. It was reported to the Council that a man had been seen in cemetery surveying the trees. He told a visitor that he had the authority of the Parish Council to remove trees. This statement is untrue. It was reported that a Police Inspector Alan Pearson has been appointed to cover Newstead.

6. Accounts for July and August 2010.

Receipts.

Bank interest Bonus saver a/c	2.46
Quarterly bonus	49.09
Gedling BC	2039.00 Final revenue grant 2009/2010
WREN	10859.50 Deposit for MUGA
Ernest Smith stonemason	<u>55.00</u> Permission for memorial stone
	<u>13005.05</u>

Payments.

000750 Newstead PCC	200.00 Donation to Summer Fayre
000751 J.A. Chisholm	286.28 Clerk's salary (August)
000752 HMRC	71.60 Tax on Clerk's salary (August)
000753 Mrs P.A. Wise	25.00 Chairman's expenses (August)
000754 GB Office Group	90.99 Stationery
000755 Clarke's Cemetery Services	630.00 Maintenance contract plus various small items
000756 Survey Three Ltd	705.00 Cemetery survey
000757 Newstead Centre	35.25 Room hire
000758 Clarke's Cemetery Services	480.00 Maintenance contract

000759 Safe and Sound Play Equipment	12759.91 Deposit for MUGA	
000760 J.A. Chisholm	47.05 Clerk's expenses	
	Postage	12.75
	Telephone rental	5.50
	Telephone calls	10.77
	Mileage	<u>18.03</u>
		<u>47.05</u>
000761 Newstead Centre	<u>52.89</u> Room hire	
	<u>15383.97</u>	

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

- 7.1 There are some large concrete blocks on the village green opposite the post office. Anthony Clarke would be asked to remove them if possible.
- 7.2 A Christmas tree of the same size as last year would be ordered to be delivered on the same day as the Linby tree.
- 7.3 Wreaths for Remembrance Sunday are being stored in church.
- 7.4 GBC would be informed that there are overhanging brambles at the children's play area near to the school. This is a safety issue.

8. Matters concerning Newstead Abbey Park.

- 8.1 Concerns were expressed over the dilapidated state of West Lodge. The Abbey administration would be asked what the City Council's intentions are for this property. There is also a property in the stable block which has been empty for 5 years.
- 8.2 The gullies on the side of the drive are becoming deeper so making access to some properties difficult.

9. Correspondence.

- 9.1 Email from GBC planning giving explanation of planning considerations for village signs.
- 9.2 Email from Creative Coaching Services offering sports coaching for young people.
- 9.3 Email from Notts. CC Highways re. directional signs for Newstead Centre. Highways declined to provide these.
- 9.4 Letter from Notts. CC re. Census Day.
- 9.5 Letter from Notts. CC re. The Big Budget Conversation.
- 9.6 Letter from Notts. CC re. Localism Bill
- 9.7 Emails and letter from Network Rail re. level crossing. The Clerk and Cllr Burnham would liaise and a reply would be sent setting out further the Parish Council's concerns.
- 9.8 Letter from Notts. CC re. liaison with Parish Councils.
- 9.9 Email from Wall to Wall Media re. request for archive film material of Newstead in the 1970s.
- 9.10 Letter and booklet from Notts. CC re. the Waste Core Strategy
- 9.11 Letter from Notts. CC re. gully emptying and cleansing policy.
- 9.12 Email from Jane Walker re. meeting of Parish Councillors and Mark Spencer MP.

10. Planning Applications.

- 10.1 2010/0617 Poets Corner, Station Avenue
Erection of wind turbine 15m high with 9.7m diameter rotor. Objections sent to GBC.

- 10.2 2010/0661 Newstead Primary School, Tilford Road
Enclosure of covered area. No objections
- 10.3 2010/0669 Land adjacent 38 Fraser Street
Construct two semi-detached properties. No objections
- 10.4 2010/0723 Newstead Colliery Lagoons, Tilford Road
Creation of new track to facilitate safe access to all areas of the site and remodelling of lower lakes to allow secure angling and enhance aquatic life. No objections.
- 10.5 2010/0756 37 Byron Street
Two storey extension to existing dwelling to form accommodation for dependent relative.
No objections.

11. Reports from External meetings.

- 11.1 The Chairman reported that the Youth Club is frequently closed without warning. It should be opened twice weekly (Wednesday and Thursday). Children under the age of 13 years are excluded and there is no other provision for this age group in the village. The Clerk was asked to inform Cllr Barnfather and to write to the Youth Club officer at Notts. CC Graham Farrow. Cllr Mrs Andrews informed the Clerk that Cllr. Philip Owen is the Portfolio holder for Children and Young Persons Services.

12. Cemetery issues.

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 The plan of action as set out in the minutes of the meeting held on 25th July was accepted. Quotes for the removal of trees would be sought. The trees chosen for removal would be marked (2 out every 3 on the Forestry Commission side).
- 12.3 Mr Richard Spray would be given the contact details for Survey Three Ltd..
- 12.4 The draft letter to Mrs Canham was amended and approved.
- 12.5 The request for permission for a memorial headstone from Ernest Smith Stonemasons was granted.

13. Items that the Chairman considered urgent.

- 13.1 The Chairman had no urgent items.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.56pm. The next meeting of the Parish Council will be held on Wednesday 6th October 2010 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6th October 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), J. Booth, B. Blood, P. Burnham, W. Evans, S. Gascoigne
Borough Councillor P. Andrews, four members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllrs D. Adams (Vice-Chairman) and T. Sabin.
3. **Declarations of interest:** No declarations of interest were made.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 8th September 2010.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Quotes would be sought for the painting of the decorative panels in the village.
 - 5.2 GBC will erect barriers on the path in the children's play area to create a chicane. This is on-going.
 - 5.3 The broken fencing on Station Avenue has still to be replaced by GBC.
 - 5.4 Notts. CC will allow Parish Councils to purchase extra grit bins and the County will replenish them. Cllr Burnham would find out the cost of the bins. Locations would be on Musters Road and Webb Street/Abbey Road. This is on-going.
 - 5.5 The vegetation on the bend at the skate park is a hazard to motorists. Ashfield DC would be informed.
 - 5.6 No action has been taken concerning the maintenance of the trees on the Abbey Drive. The Abbey authority claims financial constraints.
 - 5.7 GBC would be pressed over the work to level the joint between the concrete and tarmac surfaces on Station Avenue.
 - 5.8 There are drainage problems on Hucknall Road between the cemetery and the traffic lights. County Highways have been informed. The Environment Agency would also be informed.
 - 5.9 A site meeting with Ian Parker would be arranged to discuss speeding traffic on Hucknall Road and Tilford Road.
 - 5.10 The large pothole near to bus stop on the Kirkby side of Hucknall Road has not been repaired. ADC would be informed.
 - 5.11 Councillor Burnham would provide a list of street nameplates which are in need of cleaning. The information would be sent to GBC
 - 5.12 Designs for a new village sign would be discussed at the next meeting. Letters of thanks would be sent to the school and the youth club.
 - 5.13 Jenny Kirkwood would be contacted for a list of groups in the village and contact details.
 - 5.14 The Chairman reported a solution to the drain smells experienced by residents when cold water was run from domestic taps at properties on Tilford Road, Fraser Street, The Quadrangle, Byron Street and Chapel Terrace. There has been no change to this situation.
 - 5.15 A meeting with PCT representatives and the Parish Council regarding the Nurse Practitioner situation has still to be arranged. The Chairman and Cllr. Mrs Andrews are pushing this with GBC. This remains ongoing.
 - 5.16 The fencing for the MUGA has been put up. The tarmac has been inspected and found to be fit for purpose. It was hoped that the official opening could be by the end of October.

- 5.17 *The large concrete blocks on the village green have been removed.*
- 5.18 *The Christmas tree has been ordered and will be delivered on the same day as the Linby tree possibly at the end of November. The Chairman would ask the caretaker to supervise the erection of the tree.*
- 5.19 *Remembrance Sunday is on Sunday 14th November.*
- 5.20 *Councillor Burnham would meet with representatives of Network Rail on Tuesday 12th October. He would report back at the next meeting.*

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

The Headstock event had been a great success.

6. Accounts for September 2010.

Receipts.

<i>Ernest Smith stonemason</i>	<i>95.00 Permission for memorial stone</i>
<i>HM Revenue & Customs</i>	<i><u>2298.41</u> VAT repayment</i>
	<i><u>2393.41</u></i>

Payments.

<i>000762 J.A. Chisholm</i>	<i>286.28 Clerk's salary (September)</i>
<i>000763 HMRC</i>	<i>71.60 Tax on Clerk's salary (September)</i>
<i>000764 Mrs P.A. Wise</i>	<i>25.00 Chairman's expenses (September)</i>
<i>000765 Newstead Centre</i>	<i>70.52 Room hire x 2</i>
<i>000766 Clarke's Cemetery Services</i>	<i>520.00 Maintenance contract plus various small items</i>
<i>000767 J.A. Chisholm</i>	<i>67.87 Clerk's expenses</i>
	<i>Postage 30.03</i>
	<i>Telephone rental 5.50</i>
	<i>Telephone calls 8.30</i>
	<i>Mileage <u>24.04</u></i>
	<i><u>67.87</u></i>

1047.27

- 6.1 *The accounts were approved and passed for payment.*
- 6.2 *It was agreed to pay up to £800 to part fund the provision of a flying skip. GBC would pay £1000.*

7. Matters concerning Newstead Village.

- 7.1 *A collapsed grate was reported on Chapel Terrace. GBC would be informed.*
- 7.2 *Councillor Burnham reported that he had information on how Newstead Meadow could be made into a nature reserve.*
- 7.3 *Notts. CC had investigated the recent closures of the youth club. It could open 4 times per week in the future.*
- 7.4 *It was suggested that there should be a family evening on the night of the Christmas tree lights switch on. The Parish Council would fund the evening.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *Concerns were expressed over the amount of empty properties in the Abbey and the dilapidated state of some of them. Councillor A. Clark Portfolio holder at the City Council would be asked for the Council's strategy over these properties. Councillor Gascoigne would be the lead councillor.*

8.2 *The gullies on the side of the drive are becoming deeper so making access to some properties difficult. Councillor Gascoigne would follow this up.*

9. Correspondence.

9.1 *All correspondence had been dealt with at the appropriate part of the agenda.*

10. Planning Applications.

10.1 2010/0617 *Poets Corner, Station Avenue
Erection of wind turbine 15m high with 9.7m diameter rotor. Objections sent to GBC.
This application has been withdrawn.*

11. Reports from External meetings.

11.1 *The Chairman reported on a meeting of Future Newstead.*

12. Cemetery issues.

12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*

12.2 *The quotation by Acorn Tree Services for £1380.00 to remove selected trees was accepted.*

12.3 *The quotation by Clarke's Cemetery Services for £95.00 to cut back shrubs to the rear of the cemetery was accepted.*

12.4 *The quotation by Clarke's Cemetery Services for £55.00 to remove all side shoots on trees was accepted.*

12.5 *The quotation by Clarke's Cemetery Services for £500.00 to remove spoil mound was accepted.*

12.6 *It was reported that an angel from the memorial to Lynsey Madeline Peach (plot 117) was missing. Mr Peach would be informed.*

13. Items that the Chairman considered urgent.

13.1 *The Chairman asked the Council to consider the application of double yellow lines between Fraser Street and the bottom of Tilford Road on the south side. Ian Parker would be invited to visit.*

The Chairman invited members of the public and the press to leave the meeting as the following items were deemed to be private and confidential.

14. Closure and date of next meeting. *The Chairman closed the meeting at 9.35pm. The next meeting of the Parish Council will be held on Wednesday 3rd November 2010 commencing at 7.00pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 3rd November 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), B. Blood, P. Burnham, W. Evans, S. Gascoigne and T. Sabin. PCSO Chris Shaw, five members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllrs D. Adams (Vice-Chairman) and Borough Councillor P. Andrews.
3. **Declarations of interest:** Cllr. Sabin declared an interest in the item of correspondence re. donation to the Church Christmas Fayre.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 6th October 2010.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Quotes would be sought for the painting of the decorative panels in the village. No reply from GBC to date.
 - 5.2 GBC will erect barriers on the path in the children's play area to create a chicane. This is on-going.
 - 5.3 The broken fencing on Station Avenue has still to be replaced by GBC.
 - 5.4 It was agreed to purchase 4 grit bins. Notts. CC would be informed of the locations namely the top and bottom of Musters Road, the junction of Webb Street/Abbey Road and the corner of Fairfield Drive and High Leys Drive.
 - 5.5 It was agreed that the vegetation on the bend at the skate park was dying back so posing less of a hazard to motorists.
 - 5.6 No action has been taken concerning the maintenance of the trees on the Abbey Drive. The Abbey authority claims financial constraints. The Portfolio holder would be contacted again.
 - 5.7 GBC would be pressed over the work to level the joint between the concrete and tarmac surfaces on Station Avenue.
 - 5.8 The Environment Agency will inspect the drainage problems on Hucknall Road between the cemetery and the traffic lights.
 - 5.9 Speeding traffic on Hucknall Road and Tilford Road will be an agenda item for the January meeting.
 - 5.10 ADC has inspected the pothole near to bus stop on the Kirkby side of Hucknall Road and found that it is below the intervention level.
 - 5.11 Councillor Burnham has provided a list of street nameplates which are in need of cleaning and the information has been sent to GBC
 - 5.12 Designs for a new village sign were discussed at the start of the meeting and a decision made.
 - 5.13 Jenny Kirkwood has supplied a list of groups in the village and contact details. Cllr Burnham agreed to up-date the list.
 - 5.14 The Chairman reported a solution to the drain smells experienced by residents when cold water was run from domestic taps at properties on Tilford Road, Fraser Street, The Quadrangle, Byron Street and Chapel Terrace. There has been some deterioration in this situation. The Environment Agency has been informed.
 - 5.15 A meeting with PCT representatives and the Parish Council regarding the Nurse Practitioner situation will be discussed at the December meeting with a possible visit to the Council meeting in January.
 - 5.16 The official opening of the MUGA by Cllr Chris Barnfather will be on Saturday 6th November 2010.
 - 5.17 The Christmas tree will arrive on Friday 26th November.
 - 5.18 Councillor Burnham had met with representatives of Network Rail on Tuesday 12th October. His report had been issued to councillors with the minutes.

- 5.19 *The provision of a flying skip had been very successful. It was agreed that it had been a mistake to advertise this provision widely as vehicles from outside the village were observed bringing rubbish in to use the skip.*

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

It was reported that fly tipping had again occurred in the cemetery car park. There is an increasing littering problem as the car park is being used as a convenient place to eat take-aways and drink from cans.

Anthony Clarke would be asked to cut back the shrubs to the height of the wall and cut back the brambles along the back fence.

It was agreed that the Cemetery car park would be an agenda item for the January meeting.

PCSO Chris Shaw gave the Council the recent crime figures. He informed the Council that a man appeared to be living in the woods near the cemetery and the police are trying to identify him.

He said that the Police would keep an eye on the MUGA.

6. Accounts for October 2010.

Receipts.

<i>Bonus Saver a/c</i>	<i>4.42 Bank interest</i>
<i>Bonus Saver a/c</i>	<i>88.51 Quarterly bonus</i>
<i>Baguley Bros</i>	<i>375.00 Funeral (Sharpe)</i>
<i>Gedling BC</i>	<i><u>80.69 Refund on Business rates</u></i>
	<i><u>548.62</u></i>

Payments.

<i>000768 J.A. Chisholm</i>	<i>286.28 Clerk's salary (October)</i>
<i>000769 HMRC</i>	<i>71.60 Tax on Clerk's salary (October)</i>
<i>000770 Mrs P.A. Wise</i>	<i>25.00 Chairman's expenses (October)</i>
<i>000771 Clement Keys</i>	<i>193.88 External audit fee</i>
<i>000772 J.A. Chisholm</i>	<i>93.48 Printer ink</i>
<i>000773 Clarke's Cemetery Services</i>	<i>140.00 Re-open grave</i>
<i>000774 Clarke's Cemetery Services</i>	<i>670.00 Maintenance contract plus various agreed items</i>
<i>000775 J.A. Chisholm</i>	<i>55.02 Clerk's expenses</i>
	<i>Postage 21.59</i>
	<i>Telephone rental 5.50</i>
	<i>Telephone calls 9.90</i>
	<i>Mileage <u>18.03</u></i>
	<i><u>55.02</u></i>
<i>000776 Newstead PCC</i>	<i>200.00 Donation to Christmas Fayre</i>

1735.26

- 6.1 *The accounts were approved and passed for payment.*
- 6.2 *The Clerk reported that there had been some slight adjustments to the accounts after correspondence with the auditors. The external audit has been successfully completed.*
- 6.3 *It was agreed that a donation of £200 would be given to Newstead PCC to go towards prizes etc at the Christmas Fayre.*

7. Matters concerning Newstead Village.

- 7.1 *No issues were raised.*

8. Matters concerning Newstead Abbey Park.

- 8.1 Further concerns were expressed over the amount of empty properties in the Abbey and the dilapidated state of some of them. Councillor A. Clark Portfolio holder at the City Council would be contacted again. Copies of letters would be sent to Mark Spencer MP.
- 8.2 Councillor Gascoigne expressed concerns re. the formation of a road side lake at The Granery (Abbeyfield Farm). This could alter an existing watercourse causing other problems for the Abbey Drive. It was decided to note this and to discuss it at a later date.
- 8.3 The question of no entry for elected councillors through the Newstead gate of the Abbey Park.

9. Correspondence.

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Emma Astill presented a letter of thanks from members of the Youth Club re. the MUGA. The question of the provision of floodlighting was raised in the letter. The Clerk would reply.

10. Planning Applications.

- 10.1 No planning applications had been received.

11. Reports from External meetings.

- 11.1 The Chairman reported on a meeting of Future Newstead and expressed concerns over the lack of Newstead representation.
- 11.2 The Chairman reported that the Youth Club openings were greatly improved and could possibly open 5 nights a week in the future.

12. Cemetery issues.

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.

13. Items that the Chairman considered urgent.

- 13.1 The Council discussed the lighting up of the Christmas tree. It was agreed to ask Paddy Tipping to switch on the lights. Newstead Brass Band and Newstead Music Group would provide music. Battery operated candles would be bought and refreshments prepared. The Council agreed to a funding of up to £300.
- 13.2 Cllr. Burnham reported that he had been unsuccessful in obtaining funding to mow Newstead Meadow. The Council agreed to spend £200 on the mowing but no grant would be available in the future as concerns were expressed over future maintenance costs.

The Chairman invited members of the public and the press to leave the meeting as the following items were deemed to be private and confidential.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.52pm. The next meeting of the Parish Council will be held on Wednesday 1st December 2010 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 8th December 2010.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, P. Burnham, W. Evans, and T. Sabin. Thirteen members of the public were also in attendance.
2. **Apologies for absence:** Cllr. J. Booth and Borough Councillor P. Andrews.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 3rd November 2010.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Quotes would be sought for the painting of the decorative panels in the village. No reply from GBC to date.
 - 5.2 GBC will erect barriers on the path in the children's play area to create a chicane. This is on-going.
 - 5.3 The broken fencing on Station Avenue has still to be replaced by GBC.
 - 5.4 4 grit bins have been purchased from Notts. CC. The preferred locations, namely the top and bottom of Musters Road, the junction of Webb Street/Abbey Road and the corner of Fairfield Drive and High Leys Drive have been approved by Highways South.
 - 5.5 The Forestry Commission will cut back the vegetation on the bend at the skate park in the Spring.
 - 5.6 No action has been taken concerning the maintenance of the trees on the Abbey Drive. The Abbey authority claims financial constraints. The Portfolio holder would be contacted again.
 - 5.7 GBC would be pressed over the work to level the joint between the concrete and tarmac surfaces on Station Avenue.
 - 5.8 The Environment Agency will inspect the drainage problems on Hucknall Road between the cemetery and the traffic lights.
 - 5.9 Speeding traffic on Hucknall Road and Tilford Road will be an agenda item for the January meeting.
 - 5.10 The pothole near to bus stop on the Kirkby side of Hucknall Road has been filled in.
 - 5.11 Councillor Burnham has provided a list of street nameplates which are in need of cleaning and the information has been sent to GBC.
 - 5.12 Designs for a new village sign were discussed at the start of the meeting and a decision made. The designs will be displayed at the Christmas tree lighting up event on 9th December.
 - 5.13 A list of groups in the village and contact details has been completed but there are still some amendments to be made.
 - 5.14 The Chairman reported a solution to the drain smells experienced by residents when cold water was run from domestic taps at properties on Tilford Road, Fraser Street, The Quadrangle, Byron Street and Chapel Terrace. There has been some deterioration in this situation. The Environment Agency has been informed.
 - 5.15 A meeting with PCT representatives and the Parish Council regarding the Nurse Practitioner situation will be discussed at the December meeting with a possible visit to the Council meeting in January.
 - 5.16 Councillor Burnham had met with representatives of Network Rail on Tuesday 12th October. His report had been issued to councillors with the minutes. This is on-going.
 - 5.17 Further concerns were expressed over the amount of empty properties in the Abbey and the dilapidated state of some of them. Councillor A. Clark Portfolio holder at the City Council would be contacted again. There has been no reply to date.
 - 5.18 Cllr. Burnham withdrew his request for £200 for the mowing of Newstead Meadow.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

It was reported that fly tipping had occurred on Hucknall Road. Darren Gilder was already aware.

The Hucknall Dispatch was thanked for the excellent piece on the recent vandalism and drinking problem in the cemetery car park

6. Accounts for November 2010.

Receipts.

WREN	27350.50	Payment for MUGA
HMRC	<u>5060.26</u>	Repayment of VAT
	<u>32410.76</u>	

Payments.

000777 J.A. Chisholm	286.28	Clerk's salary (November)
000778 HMRC	71.60	Tax on Clerk's salary (November)
000779 Mrs P.A. Wise	25.00	Chairman's expenses (November)
000780 Nelsons Solicitors	1445.84	Legal fees
000781 Newstead Centre	35.26	Room hire
000782 Safe & Sound Play Equipment	32136.84	MUGA payment
000783 Elveden Farms Ltd	350.74	Christmas tree
000784 GB Office Group Ltd	19.38	Stationery
000785 Soc. of Local Council Clerks	95.00	Annual subscription
000786 HMRC	200.00	Tax adjustment
000787 Newstead Centre	35.26	Room hire
000788 Clarke's Cemetery Services	130.00	Various minor items
000789 J.A. Chisholm	83.05	Clerk's expenses
		Postage 16.11
		Telephone rental 5.50
		Telephone calls 10.26
		Mileage 24.04
		Wine for buffet <u>27.14</u>
		<u>83.05</u>

34914.25

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 The lighting of the Christmas tree would take place on Thursday 9th December at 6.30pm. Children from the school and the Newstead Band would be involved. Paddy Tipping would switch on the lights.

7.2 Several complaints had been received by councillors re. the lack of gritting in the village.

8. Matters concerning Newstead Abbey Park.

8.1 The Clerk was asked to enquire of the City Council why no replies to Council letters had been received.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

- 9.2 *Email from Mr James Earwaker offering to cut down overgrown vegetation on Forestry Commission land free of charge. He was asked to contact the Forestry Commission.*
- 9.3 *Email from Mr Michael Green re. grave maintenance in the old cemetery under the Harry German Trust. The graves would be identified when the weather improves.*
- 9.4 *Letter from Mr M. Shelton re. grave purchase in the cemetery. This request would be considered at the January meeting.*
- 9.5 *Email from Andrea Sharp re. use of MUGA. She would be asked to speak to the Chairman.*

10. Planning Applications.

- 10.1 *No planning applications had been received.*

11. Reports from External meetings.

- 11.1 *The Chairman and Cllr. Burnham reported on an extraordinary meeting of Future Newstead. Mick Leivers was agreed as Chairman, Paul Bateman as Vice Chairman and Dave Carless as Treasurer.*

12. Cemetery issues.

- 12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*

13. Items that the Chairman considered urgent.

- 13.1 *It was agreed that the Council would write to the PCT objecting to the Walk in Centre at Kirkby.*

- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 8.05pm. The next meeting of the Parish Council will be held on Wednesday 5th January 2011 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 5th January 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, and S. Gascoigne.
Borough Councillor P. Andrews and eleven members of the public were also in attendance.

2. **Apologies for absence:** Cllr T. Sabin

3. **Declarations of interest:** None were declared.

4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 8th December 2010.** The Minutes of the meeting were approved and signed by the Chairman after the words ".....proposed closure of the Walk-in Centre....." were included in minute 13.1.

The Chairman introduced Zoe Ball, the Head of Patient and Public Involvement at NHS Nottinghamshire County. She gave an explanation of the PCT rationale regarding the public consultation on the future of the Kirkby Walk-in Centre. She also explained the situation regarding the nurse practitioner service in Newstead.

5. **Matters arising from the Minutes.**

- 5.1 Quotes would be sought for the painting of the decorative panels in the village. No reply from GBC to date.
- 5.2 GBC will erect barriers on the path in the children's play area to create a chicane. This is on-going.
- 5.3 The broken fencing on Station Avenue has still to be replaced by GBC.
- 5.4 The Clerk would contact Highways regarding the 4 grit bins purchased by the Parish Council which have not been installed. Salt/grit had not been delivered to Newstead Centre.
- 5.5 No action has been taken concerning the maintenance of the trees on the Abbey Drive. The Abbey authority claims financial constraints. The Portfolio holder would be contacted again.
- 5.6 GBC would be pressed over the work to level the joint between the concrete and tarmac surfaces on Station Avenue.
- 5.7 The Environment Agency would be contacted re. the drainage problems on Hucknall Road between the cemetery and the traffic lights. Annesley PC would be contacted re. the recent problems at Post Office corner at Annesley Village.
- 5.8 Cllr Barnfather would be asked to support the Parish Council to have flashing speed signs installed on Hucknall Road and Tilford Road.
- 5.9 Ashfield DC would be contacted re. the pothole near to bus stop on the Kirkby side of Hucknall Road. The drain cover is now higher than the hole.
- 5.10 Designs for a new village sign has been given to Richard Spray.
- 5.11 The drain smells experienced by some residents should be reported individually to the Environment Agency.
- 5.12 Councillor Burnham will continue to represent the Council's views with Network Rail if and when necessary.
- 5.13 The Parish Council would wait three months before highlighting again its concerns over the amount of empty properties in the Abbey and the dilapidated state of some of them. There has been no reply to previous communications to date.
- 5.14 The Chairman reported that the Christmas tree lighting went very well.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

A resident informed the Council that there was a problem of missing items of mail. The Clerk would contact the Royal Mail sorting office at Hucknall.

The Council was asked what was its position regarding the closure of Newstead Abbey. Members expressed their concerns and asked the Clerk to write to the City Council and copy in the MP.

It was reported that the pole across the access road was broken on the Forestry Commission side of the cemetery.

A meeting of councillors and Richard Spray re. the cemetery plans, would be set up immediately.

A date for the removal of some trees along the boundary of the cemetery by Acorn Trees would be arranged.

6. Accounts for November 2010.

Receipts.

Gedling BC (Patricia Andrews)	50.00 Donation to Christmas tree evening
Future Newstead	<u>1075.00</u> Donations towards MUGA
	<u>1125.00</u>

Payments.

000790 J.A. Chisholm	286.48 Clerk's salary (December)
000791 HMRC	71.40 Tax on Clerk's salary (December)
000792 Mrs P.A. Wise	25.00 Chairman's expenses (December)
000793 Mrs T. Sabin	10.20 Expenses Christmas tree evening
000794 Nelsons Solicitors	1457.00 Legal fees
000795 CAST	6200.00 MUGA base
000796 J.A. Chisholm	63.61 Clerk's expenses
	Postage 12.54
	Telephone rental 5.50
	Telephone calls 11.56
	Mileage 24.04
	Computer mouse <u>9.97</u>
	<u>63.61</u>

8113.69

6.1 The accounts were approved and passed for payment.

6.2 The Clerk indicated to the Council that the Precept for 2011/2012 could be a very limited increase. Budget figures and Precept requirement would be fully discussed at the February meeting.

7. Matters concerning Newstead Village.

7.1 The Clerk would ask for the support of Cllr Barnfather to seek measures to slow down traffic on Hucknall Road.

7.2 Several complaints had been received by councillors re. the lack of gritting in the village. The Clerk would pass these complaints to Highways South.

8. Matters concerning Newstead Abbey Park.

8.1 The Clerk was asked to contact the City Council re. a spring in the middle of the Abbey Drive 100yards from North Lodge.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 The Clerk would email the letter re. festivities for the Diamond Jubilee to councillors.

- 9.3 *Email from Mr Michael Green re. grave maintenance in the old cemetery under the Harry German Trust. The graves would be identified when the weather improves.*
- 10. Planning Applications.**
- 10.1 *No planning applications had been received.*
- 11. Reports from External meetings.**
- 11.1 *The Chairman reported on a meeting at Gedling BC re. finances for 2011/2012.*
- 12. Cemetery issues.**
- 12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*
- 12.2 *Cllr Burnham asked if anyone knew who had cut the hedge at the back of the car park and thrown the cuttings into Newstead Meadow. No information was forthcoming.*
- 12.3 *The car park would be an agenda item for the February meeting. A copy of the minutes of the last Cemetery Committee meeting would be sent out with the main minutes and agenda.*
- 12.4 *The recent request from a non-resident for reduced cemetery fees was refused.*
- 12.5 *The documents re. an accident in the cemetery have been passed to the Council's insurers.*
- 12.6 *It was agreed to look into the possibility of burning of the growth of moss on the driveway.*
- 13. Items that the Chairman considered urgent.**
- 13.1 *The Chairman would send a bouquet of flowers to Mrs V. Leivers-Millership.*
- 13.2 *It was agreed to send out the Minutes and Agendas by email to those recipients who wish to receive the information that way.*
- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.20pm. The next meeting of the Parish Council will be held on Wednesday 2nd February 2011 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2nd February 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), J. Booth, P. Burnham, and W. Evans. Borough Councillor P. Andrews, County Councillor C. Barnfather and ten members of the public were also in attendance.
2. **Apologies for absence:** Cllrs B. Blood, S Gascoigne, and T. Sabin.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 5th January 2011.** An amendment to Minute 5.9 which should read "...on the Hucknall side of Hucknall Road...." was made. The Minutes of the meeting were approved and signed by the Chairman.
Minutes of meeting held on 13th January 2011 re. computerising cemetery information were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 A quote for the painting of the decorative panels in the village is awaited from Terry Sills of Annesley. Darren Gilder could supply paint.
 - 5.2 Darren Gilder would be asked for a progress report re the creation of a chicane at the children's play area.
 - 5.3 Darren Gilder would be asked to chase John Evens re. the broken fencing on Station Avenue.
 - 5.4 Two grit bins purchased by the Parish Council have been installed. Salt/grit has been delivered to Newstead Centre. Highways will be contacted re. the 2 missing bins.
 - 5.5 GBC would be pressed over the work to level the joint between the concrete and tarmac surfaces on Station Avenue.
 - 5.6 Highways would be contacted re. the drainage problems on Hucknall Road.
 - 5.7 Cllr Barnfather would meet with Ian Parker re. flashing speed signs for Hucknall Road.
 - 5.8 Ashfield DC would be contacted re. the pothole near to bus stop on the Hucknall side of Hucknall Road. The drain cover is now higher than the hole.
 - 5.9 Councillor Burnham will continue to represent the Council's views with Network Rail if and when necessary.
 - 5.10 The Parish Council would wait three months before highlighting again its concerns over the amount of empty properties in the Abbey and the dilapidated state of some of them. There has been no reply to previous communications to date. The Clerk would send copies of correspondence to the Chief Executive.
 - 5.11 Acorn Trees have almost completed the tree work in the cemetery.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. Cllr Mrs Andrews and Mrs P. Harvey reported on a meeting with representatives of the PCT re. the future of Kirkby Walk-in Centre. The consultation period ends on 12th March. If residents have objections to possible closure they are urged to make their opinions known to the PCT, their GP and their MP.

It was reported that Newstead Meadow is being used for unorganised dog training.

Logs resulting from the tree work in the cemetery had been removed by persons unknown.

Off road motor bikes are being used in the Forestry Commission woodland.

A comment was made about the apparent success of mole bulbs.

Various local associations had contacted the City Council regarding the closing of Newstead Abbey.

6. Accounts for January 2011.

Receipts.

Allianz Insurance	1230.00 Reimbursement of legal fees
Allianz Insurance	1240.00 Reimbursement of legal fees.
Bank interest Bonus saver a/c	4.43
Quarterly Bonus	88.70
WREN	6200.00 Final payment for MUGA
Mr M.J. Green	<u>220.12</u>
	<u>8983.75</u>

Payments.

000797 Newstead Residents Association	468.07 Donation to flying skip
000798 J.A. Chisholm	286.28 Clerk's salary (January)
000799 HMRC	71.60 Tax on Clerk's salary (January)
000800 Mrs P.A. Wise	32.43 Chairman's expenses (January)
000801 Viking Direct	17.96 Stationery
000802 Newstead Centre	66.00 Room hire
000803 Nelsons Solicitors	1825.95 Legal fees
000804 Nelsons Solicitors	432.00 Legal fees
000805 J.A. Chisholm	70.34 Clerk's expenses
	Postage 11.75
	Telephone rental 5.50
	Telephone calls 13.53
	Mileage 36.06
	Printing <u>3.50</u>
	<u>70.34</u>
	<u>3270.63</u>

6.1 The accounts were approved and passed for payment.

6.2 After discussion it was agreed to accept the budget and to set the precept for 2011/2012 at £12670, an increase of 3.43%. The revenue grant from Gedling BC would be £7030.

7. Matters concerning Newstead Village.

7.1 It was reported that fly tipping had occurred in the Mosaic area and along the pathway between Chapel Terrace and Hazelford Way. The Clerk would inform GBC.

7.2 Darren Gilder would be informed re. accumulations of rubbish in the yards behind Tilford Road.

7.3 Notts. CC would be informed that there is an accumulation of litter etc in the car park on Tilford Road.

7.4 Cllr Burnham asked Cllr. Barnfather how cuts to the Police and Fire Service budgets would affect the Parish.

8. Matters concerning Newstead Abbey Park.

8.1 The City Council has expressed the opinion that money spent should be for city residents only, so justifying the closure and lack of maintenance of Newstead Abbey.

8.2 It was suggested that the County Council should take over the up-keep of Newstead Abbey and Park. It was thought that a petition to the County Council could be the way forward.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Email from Zurich Insurance re. an invitation to quote for the Council's insurance business. It was agreed to keep this email on file.

- 9.3 *Donation received from Mr Michael Green re. grave maintenance in the old cemetery under the Harry German Trust.*
- 9.4 *Notification of the closure of B6011 Forest Lane Papplewick.*
- 9.5 *Copy email from Newstead Abbey and Village CC informing GBC of the amount of dog fouling on the recreation ground.*

10. Planning Applications.

- 10.1 *2010/0971 Newstead Colliery Lagoons, Tilford Road.
Change of use of the site to form country park along with the construction of a 240 metre eco-build visitors centre and car park.
Members raised no objections.*

11. Reports from External meetings.

- 11.1 *There were no reports from external meetings.*

12. Cemetery issues.

- 12.1 *The Clerk would produce an Action Plan for the cemetery extension. This is on-going.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman would send a bouquet of flowers to Mrs V. Leivers-Millership.*
- 13.2 *The Chairman reported that from 1st April the Youth Club would be open on 4 nights per week.*
- 13.3 *The Chairman sadly reported the death of Mrs Joan Willars, a former Clerk to the Council. Flowers would be organised by Cllr Evans*

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential

- 14. **Closure and date of next meeting.** *The Chairman closed the meeting at 9.37pm. The next meeting of the Parish Council will be held on Wednesday 2nd March 2011 commencing at 7.30pm.*

Newstead Parish Council

**4, The Steeples,
Annesley Woodhouse,
Nottingham NG17 9JT**

Chairman: Councillor Mrs. P.A. Wise

Clerk: John A. Chisholm

Tel/Fax: 01623 469073

Email: john.c2008@btinternet.com

**Minutes of the Parish Council Meeting held in the Sherwood Room of the Newstead Centre on
Wednesday 9th February 2011.**

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman) and W. Evans.
2. **Apologies for absence:** Cllrs. B. Blood (work commitment), P. Burnham (illness), S. Gascoigne (work commitment) and T. Sabin (family commitment).
3. **Declarations of interest:** None were declared.
4. **Grounds maintenance contract and specification.**
The Clerk had emailed the revised documents to Councillors. The Council went through the documents point by point and made some amendments. Each point was agreed and the final contract and specification is attached to the Minutes.
The Contract and Specification would be sent out to Grounds Maintenance Contractors inviting them to tender. The closing date and time would be noon on Tuesday 1st March 2011.
5. **Cemetery Charges from April 1st 2011.**
The Council agreed to amend the charges to take into account the increases in burial costs from Clarke's Cemetery Services and that there had been no increases for the past 2 years. Funeral Directors would be informed of the new charges.
The new cemetery charges are attached to the Minutes.
6. *Clarke's Cemetery Services would be asked to give a quotation to edge around each memorial stone to stop grass etc growing up the stones.*
7. *The RSPB would be contacted re. advice on returning the old cemetery to meadow.*
8. **Closure.**
The meeting closed at 6.35pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2nd March 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and S Gascoigne.
Eight members of the public were also in attendance.
2. **Apologies for absence:** Cllr T. Sabin and Borough Councillor P. Andrews.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 2nd February 2011.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 GBC has agreed to paint the decorative panels in the village free of charge when drier weather arrives.
 - 5.2 It is not possible to create a chicane at the children's play area and a handrail is inadequate. GBC would be asked to provide a safety surface on the existing path.
 - 5.3 The broken fencing on Station Avenue will be replaced by the time of the next Parish Council meeting.
 - 5.4 All of the grit bins have been installed and filled.
 - 5.5 The joint between the concrete and tarmac surfaces on Station Avenue has been levelled but it has been left in a shoddy state. GBC would visit.
 - 5.6 Cllr Barnfather had met with Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Insufficient notice was given of the meeting so it will have to be rearranged. Cllrs Burnham and Gascoigne are willing to attend.
 - 5.7 Ashfield DC has filled in the pothole near to bus stop on the Hucknall side of Hucknall Road. There is still a hollow in the road.
 - 5.8 Councillor Burnham has received information from Network Rail.
 - 5.9 The Parish Council has received replies to letters sent to the City Council re. Newstead Abbey.
 - 5.10 Acorn Trees have completed the tree work in the cemetery.
 - 5.11 The fly tipped material in the Mosaic area and along the pathway between Chapel Terrace and Hazelford Way has not been removed. The Clerk would inform GBC.
 - 5.12 There is a lot of glass in the car park at the bottom of Tilford Road. NCC would be informed.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. A resident informed the Council where to locate the German Trust graves in the old cemetery. The Council was informed that arrangements were being made to increase the number roads on which the shop link bus could run.

Dog fouling in the village is increasing hot spots being near to the school and on Station Road. The dog warden would be made aware of the problem.

The Council had received various letters regarding the closure of Newstead Abbey.

It was reported by a member of the public that there had been an increase in quad bikes using the Forestry Commission land near to the cemetery. These machines have been seen using the public highway.

6. Accounts for February 2011.

Receipts.

S.M. Johnson Funeral Directors	575.00 Funeral
Bilsthorpe Parish Council	9.98 Stationery
HMRC	<u>635.32</u> Repayment of VAT
	<u>1220.30</u>

Payments.

000806 Clarke's Cemetery Services	90.00 Car park hedge cutting
000807 Mrs W. Evans	20.00 Purchase of flowers for funeral
000808 GB Office Group Ltd	23.14 Stationery
000809 NALC	176.24 Annual subscription
000810 J.A. Chisholm	286.28 Clerk's salary (February)
000811 HMRC	71.60 Tax on Clerk's salary (February)
000812 Mrs P.A. Wise	25.00 Chairman's expenses (February)
000813 Newstead Centre	67.02 Room hire and photocopying
000814 Newstead Centre	122.14 Repair of Christmas tree lights
000815 Domain Renewal Group	75.00 Five year renewal of newsteadvillage.org
000816 Clarke's Cemetery Services	500.00 Removal of soil bank as per quote
000817 Clarke's Cemetery Services	170.00 Funeral single grave
000818 Viking Direct	36.86 Stationery
000819 Acorn Tree Services	1780.00 Tree work in cemetery
000820 J.A. Chisholm	63.80 Clerk's expenses
	Postage 6.00
	Telephone rental 5.50
	Telephone calls 16.24
	Mileage <u>36.06</u>
	<u>63.80</u>

3507.08

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 It was reported that damage had been caused to the wall on the Hucknall side of the old cemetery. An estimate for repair would be sought.

7.2 The Council was informed that deliveries of various forms of information were not reaching Foundry Terrace.

8. Matters concerning Newstead Abbey Park.

8.1 No items were drawn to the attention of the Council.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Various letters relating to Newstead Abbey closure and deteriorating infrastructure.

9.3 Letter from Royal Mail re. non-delivery of items of mail.

9.4 Draft leaflet for Newstead Newsletter. Councillors would send in any amendments/additions to the Clerk.

10. Planning Applications.

10.1 No planning applications had been received.

11. Reports from External meetings.

11.1 There were no reports from external meetings.

12. Cemetery issues.

12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.

12.2 The revised cemetery charges were agreed. These would be sent out to funeral directors.

12.3 Permission was granted to Mildenhall Memorials to erect a gravestone in the new cemetery.

13. Items that the Chairman considered urgent.

13.1 The Chairman would send a bouquet of flowers to Mrs V. Leivers-Millership.

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

The Grounds Maintenance Contract from 1st April 2011 to 31st March 2013 was awarded to Clarke's Cemetery Services.

The following quotations were accepted by the Council:-

Clarke's Cemetery Services-	to lay turf alongside the cemetery drive	£180.00
	to repair fencing at the cemetery	£195.00
Acorn Tree Services-	to crown reduce and tidy large laurel and yew trees in old cemetery	£280.00
	to trim back and reduce Rhodedendrons and Azaleas in the new cemetery	£180.00

14. Closure and date of next meeting. The Chairman closed the meeting at 9.00pm. The next meeting of the Parish Council will be held on Wednesday 6th April 2011 commencing at 7.30pm.