

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 1st April 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams, B. Blood, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.
County Cllr J. Lonergan, Borough Councillor P. Andrews, Darren Gilder (Gedling BC), two members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllr. V. Leivers-Millership.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meeting held on Wednesday 4th March 2009.** An amendment was made to agenda item 13.1 which now reads "It is hoped that the land at the side of the Miners Welfare Community Centre could be used if permission of the Trustees is given".
5. **Matters arising from the Minutes.**
 - 5.1 Cllr Burnham would contact Mick Leivers re. the application for funding for the Hopping Hill project. Confirmation of a successful bid to the BBC initiative was awaited. It was agreed that the Clerk would attend a funding fair at the Ashwood Centre, Kirkby in Ashfield on Wednesday 1st July 2009 on behalf of the Council.
 - 5.2 Gedling BC has agreed to provide a large dual purpose bin at the expense of the Parish Council for the Cemetery car park. Gedling BC has also agreed to empty the bin on a regular basis.
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. Gedling BC will not remove fly tipped material from Parish Council owned land free of charge. The Council resolved to wait for an instance of fly tipping to occur and then decide the best course of action.
 - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have scheduled this for later in the year.
 - 5.4 The decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace will be replaced by Gedling BC.
 - 5.5 Gedling BC has agreed to erect warning signs at the cricket ground informing drivers of the gaps in the fencing.
 - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going as it is part of the MUGA provision.
 - 5.7 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going as it is part of the MUGA provision.
 - 5.8 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
 - 5.9 A quotation of £2024.00 had been received from Gedling BC for the supply and erection of height restricting barriers at the cemetery car park. This was thought to be high and GBC would be asked for the specifications (size, materials etc) and the necessary regulations so that further quotes could be sought. A reply from Chris Brown (GBC) is awaited.
 - 5.10 The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. The Chairman

- reported that the path from the gate to the play area, which is on a downward slope, is made of tarmac and not a safety surface. An accident to a child had occurred recently. Gedling would be contacted to ask for the surface to be changed. A reply from Chris Brown (GBC) is awaited.
- 5.11 A reply had been received from Cllr. Stella Smedley re. the lack of gritting and grit bins. The Council considered that the reply was not satisfactory and invited Cllr Smedley to visit the village and meet with Parish Councillors.
- 5.12 Lamp 15 at the junction of Stonehouse Terrace and Chatsworth Terrace is not functioning properly. Also lamp 5 on Chapel Terrace goes on and off. Lamp 3 on the path from Tilford Road and Webb Street by the side of the Youth Club building is also going on and off. No action had been taken. Highways South would be contacted again.
- 5.13 Most family plots in the Cemetery are now within the regulations and the Councillors thanked all those who had complied with the Council's request.
- 5.15 The Clerk reported that Greenhills Garden Centre was unable to undertake the work to replace 2 trees in the Cemetery car park. It was agreed to ask Mick Leivers if there were any suitable trees in the woodland presently being cleared which could be transplanted. The bulbs for the Cenotaph would be bought and planted later in the year.
- 5.16 It was agreed that the Clerk would attend future meetings of the Parish Plan group. He would request a schedule of dates of the meetings for publication.
- 5.17 Information from the Internet has been acquired regarding a grass feed in which there is a mole deterrent. It was agreed that a decision over the use of this type of product would be made towards the end of the year.
- 5.18 The potholes in the pavement and road outside the cemetery car park have deteriorated further. Highways South will be informed.
- 5.19 Gedling BC would be asked why the increase in the Precept has been shown as 4.4% on Council Tax bills and not 2.7% as calculated by the Parish Council.
- 5.20 The accumulation of litter outside the shop persists. It was agreed that a letter would be sent to the shop owners asking for their co-operation in addressing this problem. Darren Gilder would clarify any regulations which pertain in these sorts of cases. It was suggested that the shop owner could write the name of the purchaser on the item so making it easier to identify where the purchase was made.
- 5.21 Empty grit bins would be re-filled during the next few weeks.
- 5.22 The Council was informed that Jane Ansell and Darren Gilder would be visiting the village on 2nd April to assess the amount of empty properties. The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

The problem of litter was discussed. Some litter is dropped by the Gedling BC dust bin collectors. There is an accumulation of litter close to the Youth Club and on the footpath between the Welfare and Webb Street which is also becoming overgrown with vegetation. The Forestry Commission had been informed of an accumulation of fly tipping in the woods on Hucknall Road.

Cllr Lonergan had written to the NHS re. the availability of doctors in the area. It was also stated that the weighing of babies at Surestart was not being carried out because midwives were unavailable. Cllr Lonergan would supply the contact details so that the Parish Council could write expressing concerns.

A press article concerning buses no longer using Tilford Road was discussed.

6. Accounts

Receipts.

There were no receipts in March

Payments.

000614 J.A. Chisholm	282.73 Clerk's salary (March)
000615 Inland Revenue	70.60 Tax on Clerk's salary (March)
000616 P.A. Wise	10.00 Chairman's expenses (March)
000617 J.A. Chisholm	50.67 Ink for printer

000618 Gedling BC	156.32 Non-domestic rate - Cemetery
000619 NMWCC	34.50 Room hire
000620 RCAN	181.33 Decorative panels
000621 GB Office	21.49 Office equipment
000622 J.A. Chisholm	35.39 Clerk's expenses
	Postage 9.25
	Telephone rental 5.50
	Telephone calls 6.38
	Mileage <u>14.26</u>
	<u>35.39</u>
000623 Newstead Parochial Church Council	<u>150.00</u> Donation to Easter Fayre
	<u>993.03</u>

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

- 7.1 Cars had been parked along Station Avenue during a recent football match. Gedling BC would be asked to inform those wishing to hire the pitches not to park on Station Avenue but use the car park provided. Station Avenue is an access road to Newstead Abbey.
- 7.2 A complaint had been brought to the attention of councillors regarding bonfires. There are specific regulations but if the use of bonfires is persistent, environmental health officers at Gedling BC should be informed.
- 7.3 A letter had been received by the residents of the old village from Gedling Homes re. yards. Residents were unhappy as they feel that they are being targeted. This is not the case as the rest of the village will be receiving the same letter shortly.

8. Matters concerning Newstead Abbey Park.

8.1 No matters were brought to the attention of the Council.

9. Correspondence.

- 9.1 The membership fee for RCAN is to be increased. The Parish Council agreed to renew its membership.
- 9.2 All other pieces of correspondence were dealt with at the relevant part of the agenda.

10. Planning Applications.

10.1 No planning applications had been received.

11. Reports from External meetings.

11.1 A Parish Plan meeting had been held. The Clerk informed the Council what had been discussed.

12. Cemetery issues.

12.1 The Council agreed to instruct Anthony Clarke to fill in sunken graves and turf where necessary.

13. Items that the Chairman considered urgent.

13.1 The Clerk brought to the attention of the Council a copy of the Financial Risk Assessment which is required to be ratified each year. The Council agreed to accept the present Risk Assessment document.

14. Closure and date of next meeting. The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 6th May 2009 commencing at 7.00pm, following the Annual Parish meeting and the Annual General meeting.

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual Parish Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 6th May 2009.

1. Apologies for absence : Councillor V. Leivers-Millership and Borough Councillor P. Andrews.

2. Declarations of interest: There were no declarations of interests.

3. Review of the year by the Chairman.

Councillor P.A. Wise said that the Parish Council had once again had a very good year. She highlighted the work being done on the Parish Plan, and the planting out of the cemetery car park which had enhanced an area which had been rather neglected in recent years.

There had been a decrease in fly tipping in the car park during the year.

The Chairman reported that work had started on the extension to the Cemetery. The trees had been surveyed and some trees had been removed.

The Parish Council had been able to support several local groups during the year such as the cricket club, the youth club, the resident's association and special events at the church.

She thanked the contractors who had been used by the Parish Council during the year and especially Anthony Clarke for his work in maintaining the village and cemetery to a high standard.

She thanked the Parish Councillors for their support and commitment during the year and their time which was freely given. Thanks were also given to Borough Councillor Mrs Patricia Andrews who had given great support on matters relating to the Parish. The Chairman thanked the Clerk on behalf of the Parish Council and she thanked those members of the public who regularly attended Council meetings.

4. Any items that members of the public wished to discuss with Councillors.

4.1 It was reported that raves were being held on the Forestry Commission land off the A608 at Annesley. The music was very loud and could be heard in Newstead. PC Jan Dickson, the Annesley beat manager would be informed. The Forestry Commission would be asked about its policy regarding this sort of activity on its land.

5. Closure of the Annual Parish Meeting.

The Chairman closed the meeting at 7.15pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual General Meeting of the Parish Council held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 6th May 2009.

1. **Apologies for absence** : Councillor V. Leivers-Millership and Borough Councillor P.Andrews.
2. **Declarations of interest:** There were no declarations of interests.
3. **Election of Officers for 2009/2010.**

Chairman.

Councillor P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2009/2010.

Vice - Chairman.

Councillor D. Adams was proposed and seconded.

Councillor P. Burnham was proposed and seconded.

Councillor Adams was elected as Vice-Chairman for the year 2009/2010 by 3 votes to 2.

Council Representatives on other bodies.

Youth and Community Centre Committee - The Chairman and Councillor Mrs T. Sabin.

Cemetery Committee - The Chairman, Councillors Booth, Burnham, Evans and the Clerk.

Notice Boards - The Village and Newstead Abbey - the Clerk.

Hopping Hill Committee - The Chairman and Councillor Burnham and one resident.

Parish Plan Committee - the Chairman and Councillor Sabin and the Clerk.

4. **Financial Statement 2008/2009.**

- 4.1 The Chairman signed a copy of the Annual Receipts and Payments Balance sheet, the Bank Reconciliation document and the Audit document. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders and the Financial Risk Assessment documents for the coming year.

5. **Closure of the Annual General Meeting of the Parish Council.**

The Chairman closed the meeting at 7.28pm.

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 6th May 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams, B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.
Two members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Cllr. V. Leivers-Millership, Borough Councillor P. Andrews and Darren Gilder (Gedling BC).
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meeting held on Wednesday 1st April 2009.** The Minutes were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Cllr Burnham would contact Mick Leivers re. confirmation of the success of the bid to the BBC initiative for funding towards the Hopping Hill project.
 - 5.2 Gedling BC has agreed to provide a large dual purpose bin at the expense of the Parish Council for the Cemetery car park. Gedling BC has also agreed to empty the bin on a regular basis. The Clerk would check when the bin would be installed.
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. Gedling BC will not remove fly tipped material from Parish Council owned land free of charge. The Council resolved to wait for an instance of fly tipping to occur and then decide the best course of action.
 - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways would be asked when this work would be done.
 - 5.4 Gedling BC would be asked when the decorative panels would be installed at the end of Chapel Terrace and Stonehouse Terrace.
 - 5.5 Gedling BC has agreed to erect warning signs at the cricket ground informing drivers of the gaps in the fencing. The Borough Council would be asked when the signs would be installed. The issue of wheel chair access to the playing fields would be investigated by Darren Gilder of Gedling BC. It was reported that the cricket nets have been damaged through misuse. Young children have been observed using the nets inappropriately. It was agreed to ask for the support of the headmaster at the school to solve this problem.
 - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but

- a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going as it is part of the MUGA provision.
- 5.7 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going as it is part of the MUGA provision.
- 5.8 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
- 5.9 A quotation of £2024.00 had been received from Gedling BC for the supply and erection of height restricting barriers at the cemetery car park. This was thought to be high and GBC would be asked for the specifications (size, materials etc) and the necessary regulations so that further quotes could be sought. A reply from Chris Brown (GBC) is awaited.
- 5.10 The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. The Chairman reported that the path from the gate to the play area, which is on a downward slope, is made of tarmac and not a safety surface. An accident to a child had occurred recently. Gedling would be contacted to ask for the surface to be changed. A reply from Chris Brown (GBC) is awaited.
- 5.11 A further reply had been received from Cllr. Stella Smedley re. the lack of gritting and grit bins. Councillor Smedley declined an invitation to visit the village.
- 5.12 Lamp 15 at the junction of Stonehouse Terrace and Chatsworth Terrace is not functioning properly. Also lamp 5 on Chapel Terrace goes on and off. Lamp 3 on the path from Tilford Road and Webb Street by the side of the Youth Club building is also going on and off. No action had been taken. Highways South would be contacted again.
- 5.13 Mick Leivers had informed the Council that there were suitable trees in the woodland presently being cleared, which could be transplanted into the Cemetery car park. The bulbs for the Cenotaph would be bought and planted later in the year. It was agreed to contact Remedi (restorative justice and mediation initiatives) and ask for help in weeding the planted area of the Cemetery car park.
- 5.14 The accumulation of litter outside the shop persists. It was agreed that a letter would be sent to the shop owners asking for their co-operation in addressing this problem. No reply had been received. Darren Gilder would provide any regulations which pertain in these sorts of cases.
- 5.15 Jane Ansell and Darren Gilder had visited the village on 2nd April to assess the amount of empty properties. Information would be sent to the Parish Council.
- 5.16 Cars had been parked along Station Avenue during a recent football match. Gedling BC had been informed.
- 5.17 Gedling BC officers would visit the village on 7th May re. yards.
- 5.18 Anthony Clarke had filled and turfed 16 sunken graves as instructed by the Council..

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

The maintenance of the mortuary chapel and cemetery gates was raised. Councillor Gascoigne would visit and assess the problems and report back to the Council by July. This would be an agenda item for the July meeting.

6. Accounts

Receipts.

Bank interest Bonus saver a/c (end of year)	4.80
Quarterly bonus (end of year)	33.77
Bank interest Reserve a/c (end of year)	<u>0.43</u>
	<u>39.00</u>

G.W. Funeral Services	80.00 Interment of ashes.
Gedling BC	1993.00 Final Revenue Grant 2008/2009
Gedling BC	5946.00 50% Precept
Gedling BC	4078.00 50% Revenue Grant 2009/2010
Mrs J. Bradley	<u>900.00</u> Purchase of exclusive right of burial x 2
	<u>12997.00</u>

Payments.

000624 J.A. Chisholm	282.73 Clerk's salary (April)
000625 Inland Revenue	70.60 Tax on Clerk's salary (April)
000626 P.A. Wise	10.00 Chairman's expenses (April)
000627 RCAN	3335.00 Removal of trees from cemetery extension
000628 J.A. Chisholm	44.61 Computer software
000629 Allianz Insurance plc	743.19 Annual insurance premium
000630 Clarke's Cemetery Services	610.00 Maintenance contract plus interment of ashes
000631 RCAN	70.00 Annual subscription
000632 J.A. Chisholm	41.29 Clerk's expenses
	Postage 16.13
	Telephone rental 5.50
	Telephone calls 7.20
	Mileage <u>12.46</u>
	<u>41.29</u>

5207.42

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 It was reported that Japanese Knotweed was growing at the cemetery car park and on the land adjacent to the Miners Welfare. Gedling BC would be asked to treat.

- 7.2 *The bricks in the road surface at the top of Musters Road are proud of the asphalt. Highways South would be informed.*
- 7.3 *The posts and metal rails on the railway side of Station Avenue which were installed by Gedling BC are in need of repair. Highways South would be informed.*
- 7.3 *The tarmac surface of Station Avenue is in need of repair. Highways South would be informed.*
- 7.4 *The drains are overflowing at 55 Tilford Road. Darren Gilder would be informed.*
- 7.5 *Two fridges and a TV have been dumped in the yard of the last house on Tilford Road. Darren Gilder would be informed.*
- 7.6 *There has been fly tipping on the path between Chapel Terrace and Hazelford Way. Gedling BC and Ashfield DC would be informed.*
- 7.7 *The brick surfaces on the square between the rows are being lifted as a result of grass growth and weeds. Highways South would be informed.*
- 7.8 *Councillor Sabin would contact Paul Bateman re the Parish map.*
- 7.9 *It was reported that the path to the Linby Trail had been reinstated and that several trees have been planted to replace those which had been removed.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *An email had been received from Paul Bateman regarding the flooding on the Abbey Drive at Abbey Fields farm and the consequent damage to trees. Two trees, a chestnut and a lime, were lopped initially by Eon as overhead electricity cables were being fouled. A subsequent visit by a tree surgeon found that the trees were dead so they were removed. The timber has been left in an unsightly pile. The Council was told that further losses of historic trees were inevitable if the problem of flooding was not addressed. The City Council would be contacted with a possible simple solution. Members of the Council would be willing to meet with representatives of the City Council on site.*
- 8.2 *It was reported that rubbish was being deposited on land owned by the Woodland Trust in the High Leys Drive area of the parish.*

9. Correspondence.

- 9.1 *The County Council Civic Service was brought to the attention of councillors.*
- 9.2 *All other pieces of correspondence were dealt with at the relevant part of the agenda.*

10. Planning Applications.

- 10.1 *No planning applications had been received.*

11. Reports from External meetings.

- 11.1 *The Chairman reported on a meeting to discuss the provision of a Multi-use games area. A visit to a MUGA in Arnold had been arranged. Funding from the Parish Council for cleaning and other maintenance and insurance would have to be considered at a later date.*

12. Cemetery issues.

12.1 *The grass area outside the cemetery wall would have to be levelled. This would be a very expensive job. It was suggested that a paved path could be provided between the entrance to the woods and the cemetery gates. George Hanson Ltd would be asked to visit and supply a quotation.*

13. Items that the Chairman considered urgent.

13.1 *The Chairman had no items of urgency to present to the Council.*

14. Closure and date of next meeting. *The Chairman closed the meeting at 9.05pm. The next meeting of the Parish Council will be held on Wednesday 3rd June 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 3rd June 2009.

1. **Present:** Cllrs. D. Adams (Vice-Chairman), B. Blood, J. Booth, and P. Burnham. Borough Councillor P. Andrews, Darren Gilder (Gedling BC) and two members of the public were also in attendance.
Cllr. Adams took the Chair.
2. **Apologies for absence:** Cllrs. P.A. Wise (Chairman) (holiday), W. Evans (holiday), S. Gascoigne (illness), V. Leivers-Millership (holiday) and T. Sabin (illness).
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meetings held on Wednesday 6th May 2009.** The Minutes of the Annual Parish Meeting, the Annual General Meeting and the Parish Council Meeting were approved and signed by the Vice-Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 It was confirmed that funding towards the Hopping Hill project had been received and being held by RCAN. This would be available until 31st March 2010. Cllr. Burnham would organise meetings with the various parties involved to progress the project.
 - 5.2 Gedling BC has provided a large dual purpose bin in the Cemetery car park at the expense of the Parish Council for installation. Gedling BC has also agreed to empty the bin on a regular basis. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. Gedling BC will not remove fly tipped material from Parish Council owned land free of charge. The Council resolved to wait for an instance of fly tipping to occur and then decide the best course of action.
 - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways North has been informed.
 - 5.4 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House. Bolts have been ordered and as soon as they are supplied the panels will be installed.
 - 5.5 Two warning signs at the cricket ground informing drivers of the gaps in the fencing are being made and will be erected within 2 weeks. The issue of wheel chair access to the playing fields has still to be addressed. Mr Peter Stonier, Headteacher of Newstead School was asked to help in the matter of damage to the cricket nets. The Council has not been informed of any further damage.
 - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the

- village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going as it is part of the MUGA provision.
- 5.7 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going as it is part of the MUGA provision.
- 5.8 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
- 5.9 A quotation of £2024.00 had been received from Gedling BC for the supply and erection of height restricting barriers at the cemetery car park. This was thought to be high and GBC would be asked for the specifications (size, materials etc) and the necessary regulations so that further quotes could be sought. A reply from Chris Brown (GBC) is awaited.
- 5.10 The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. The Chairman reported that the path from the gate to the play area, which is on a downward slope, is made of tarmac and not a safety surface. An accident to a child had occurred recently. Gedling would be contacted to ask for the surface to be changed. A reply from Chris Brown (GBC) is awaited.
- 5.11 Lamp 5 on Chapel Terrace goes on and off and lamp 11 on Tilford Road is also going on and off. Highways South would be contacted.
- 5.12 Remedi (restorative justice and mediation initiatives) had been contacted and asked for help in weeding the planted area of the Cemetery car park. The Clerk would meet with Mr Tony Jackson on Tuesday 9th June at 11 am.
- 5.13 The accumulation of litter outside the shop persists. No reply has been received from the shop owner. Darren Gilder and PC Matt. Wardle have visited and asked for co-operation. Darren Gilder has provided the regulations which can be used these sorts of cases and will make the shop owner aware of the legislation.
- 5.14 Darren Gilder has provided the regulations pertaining to empty properties.
- 5.15 Cars had been parked along Station Avenue during a recent football match. Gedling BC has been informed. Darren Gilder will follow up this matter with Gedling BC.
- 5.16 Jane Ansell has a list of properties which require work on clearing yards. Darren Gilder is in the process of visiting these properties.
- 5.17 Anthony Clarke has filled and turfed 16 sunken graves as instructed by the Council. There are still a few to be completed.
- 5.18 Gedling BC will treat the Japanese Knotweed which is growing at the cemetery car park and on the land adjacent to the Miners Welfare.
- 5.19 The bricks in the road surface at the top of Musters Road have been inspected by Highways South who reported that no remedial work was necessary.
- 5.20 Highways South have reported the posts and metal rails on the railway side of Station Avenue and the tarmac surface to Network Rail for repair.
- 5.21 The drains which were overflowing at 55 Tilford Road have been cleared.

- 5.22 *The two fridges and a TV which had been dumped in the yard of the last house on Tilford Road have been cleared.*
- 5.23 *The fly tipping on the path between Chapel Terrace and Hazelford Way has been cleared by Gedling BC.*
- 5.24 *The lifting brick surfaces on the square between the rows have been reported to John Evens of Gedling BC. Weed control measures will be taken.*
- 5.25 *A reply has been received from the City Council re. damage to and loss of trees on the Abbey Drive at Abbey Fields farm. Investigations into the problem are underway which will lead to some remedial work being done.*
- 5.26 *The rubbish which has been deposited on land owned by the Woodland Trust in the High Leys Drive area of the parish remains.*
- 5.27 *Contact with George Hanson Ltd to supply a quotation for a path outside the Cemetery wall is still to be made.*
- 5.28 *Residents were asked to inform the police of any further rave activity.*

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

No issues were brought to the attention of Councillors.

6. Accounts

Receipts.

<i>Mr & Mrs J. Amott</i>	<i><u>160.00</u> Deed of Exclusive Right of Burial</i>
	<i><u>160.00</u></i>

Payments.

<i>000633 J.A. Chisholm</i>	<i>282.73 Clerk's salary (May)</i>	
<i>000634 Inland Revenue</i>	<i>70.60 Tax on Clerk's salary (May)</i>	
<i>000635 P.A. Wise</i>	<i>10.00 Chairman's expenses (May)</i>	
<i>000636 NALC</i>	<i>13.50 Local Council Review x 4</i>	
<i>000637 Clarke's Cemetery Services</i>	<i>440.00 Maintenance contract</i>	
<i>000638 GB Office Ltd</i>	<i>55.45 Stationery</i>	
<i>000639 NMWCC</i>	<i>51.75 Room hire x2</i>	
<i>000640 J.A. Chisholm</i>	<i>38.23 Clerk's expenses</i>	
	<i>Postage</i>	<i>11.53</i>
	<i>Telephone rental</i>	<i>5.50</i>
	<i>Telephone calls</i>	<i>8.50</i>
	<i>Mileage</i>	<i><u>12.70</u></i>
		<i><u>38.23</u></i>
		<i><u>962.26</u></i>

- 6.1 *The accounts were approved and passed for payment.*

7. Matters concerning Newstead Village.

7.1 *No issues were raised*

8. Matters concerning Newstead Abbey Park.

8.1 *No issues were raised.*

9. Correspondence.

9.1 *A letter from Sharon Herriot, Chair Newstead Treefest, had been received asking for a donation of £1000. After discussion, Councillors agreed to the request with the proviso that if the money was not used this year it would be refunded to the Parish Council. Members of the Council commented that the Treefest website should be up-dated to give more information about this year's event and that more advertising of the event should be made around the village. Members of the Council hoped that the perceived issues of racism and hate crime would not be over-emphasised at the event.*

9.2 *All other pieces of correspondence were dealt with at the relevant part of the agenda.*

10. Planning Applications.

10.1 2009/0428 *Land adjacent to the Granary, Abbey Fields farm, Newstead Abbey Park. Demolition of existing barn and lean-to garage and replace with 5 brick garages/stores.*

It was agreed to ask Cllrs. Gascoigne and Leivers-Millership for their comments before making a decision on this application.

11. Reports from External meetings.

11.1 *The Clerk had attended the most recent Parish Plan meeting. The Minutes would be made available to Councillors.*

12. Cemetery issues.

12.1 *No issues were raised.*

13. Items that the Chairman considered urgent.

13.1 *The Vice-Chairman had no items of urgency to present to the Council.*

14. Closure and date of next meeting. *The Vice-Chairman closed the meeting at 8.30pm. The next meeting of the Parish Council will be held on Wednesday 1st July 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 1st July 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and S. Gascoigne.
Borough Councillor P. Andrews and one member of the public were also in attendance.
2. **Apologies for absence:** Cllrs. V. Leivers-Millership (illness) and T. Sabin (illness). County Councillor Chris Barnfather also sent apologies.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meetings held on Wednesday 3rd June 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.

Sharon Herriott, Chairman of Treefest gave a presentation to the Council regarding the multi-cultural theme of this year's event.

5. **Matters arising from the Minutes.**

- 5.1 It was confirmed that funding towards the Hopping Hill project had been received and being held by RCAN. This would be available until 31st March 2010. Cllr. Burnham is waiting to consult with Mick Leivers.
- 5.2 Gedling BC has not provided a large dual purpose bin in the Cemetery car park even though this will be at the expense of the Parish Council for installation. Gedling BC has agreed to empty the bin on a regular basis.
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. Gedling BC will not remove fly tipped material from Parish Council owned land free of charge. The Council resolved to wait for an instance of fly tipping to occur and then decide the best course of action.
- 5.3 The County Council has cut the grass but still has not cut back the vegetation which is narrowing the pavement on Hucknall Road. County Council Highways North will be contacted.
- 5.4 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House. The spacers have now arrived and the panels will be installed as soon as possible.
- 5.5 Two warning signs at the cricket ground informing drivers of the gaps in the fencing are being made. Darren Gilder would be contacted re. an installation date. The issue of wheel chair access to the playing fields has still to be addressed. Mr Peter Stonier, Headteacher of Newstead School was thanked for his prompt action regarding the matter of damage to the cricket nets. The Council has not been informed of any further damage.

- 5.6 *Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. A decision has still to be made whether this should be pursued.*
- 5.7 *It was agreed to discuss the provision of planters at the September meeting of the Council.*
- 5.8 *The provision of a Multi-Use Games Area (MUGA) is still under discussion by various groups in the village.*
- 5.9 *A reply from Chris Brown (GBC) regarding the supply and erection of height restricting barriers at the cemetery car park has been received. He no longer has the specifications but a contractor would have to ensure that the barrier is fit for use and can support its own weight and stand up to being hit by a vehicle. Cllr Gascoigne would supply names of other contractors.*
- 5.10 *A reply from Chris Brown (GBC) has been received. The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. In his opinion it would be very expensive to replace the surface of the path with a safety surface. He believes that the footpath is a highways matter. Councillors wondered why it was a highways matter when the path is in an enclosed park area.*
- 5.11 *Remedi (restorative justice and mediation initiatives) had sent a copy of its contract with the Parish Council. After a short discussion it was agreed to accept the contract which was duly signed by the Chairman and the Clerk.*
- 5.12 *The accumulation of litter outside the shop persists. No reply has been received from the shop owner. Darren Gilder and PC Matt. Wardle have visited and asked for co-operation. Darren Gilder would be contacted for up-dated information.*
- 5.13 *Darren Gilder will be contacted for an up-date regarding the parking of cars along Station Avenue during sporting events.*
- 5.14 *Anthony Clarke would be asked to inspect the cemetery for graves which have sunk and to take the appropriate action.*
- 5.15 *Gedling BC has treated the Japanese Knotweed which is growing at the cemetery car park and on the land adjacent to the Miners Welfare. The Chairman reported that the knotweed had been broken up and then sprayed. Pieces of the plant had been left behind which will grow again.*
- 5.16 *Highways South have reported the posts and metal rails on the railway side of Station Avenue and the tarmac surface to Network Rail for repair. Members of the Council believe that the posts and rails were installed by Gedling BC.*
- 5.17 *Weed control measures have been taken on the lifting brick surfaces on the square between the rows.*
- 5.18 *A quotation for a path outside the Cemetery wall from George Hanson Ltd has been received. A decision will be taken at the September meeting.*
- 5.19 *The police and the Forestry Commission would be informed that the organisers of the recent rave activity had a key to access the land.*

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

It was stated that the old cemetery was becoming very overgrown with little evidence of meadow flowers. It was agreed that the vegetation should be cut down in general and paths identified. It was agreed to ask Mr Adan Barkes to give a quotation for this job.

A resident enquired about the provision of grit bins and if they would be secured to the ground.

6. Accounts

Receipts.

<i>A.W.Lymn</i>	<i>140.00 Funeral costs</i>
<i>Nottinghamshire Memorials</i>	<i>55.00 Memorial permission</i>
<i>GB Office Ltd</i>	<i>55.45 Credit note re. overpayment</i>
<i>A.W.Lymn</i>	<i>55.00 Memorial permission</i>
<i>A.W.Lymn</i>	<i><u>55.00 Memorial permission</u></i>
	<i><u>360.45</u></i>

Payments.

<i>000641 J.A. Chisholm</i>	<i>282.73 Clerk's salary (June)</i>
<i>000642 Inland Revenue</i>	<i>70.60 Tax on Clerk's salary (June)</i>
<i>000643 P.A. Wise</i>	<i>10.00 Chairman's expenses (June)</i>
<i>000644 Shaw & Sons Ltd</i>	<i>42.83 Cemetery receipts book x 2</i>
<i>000645 J.A. Chisholm</i>	<i>84.63 Website renewal subscription</i>
<i>000646 Newstead Treefest</i>	<i>1000.00 Donation to 2009 event</i>
<i>000647 NMWCC</i>	<i>34.50 Room hire</i>
<i>000648 GB Office Ltd</i>	<i>83.53 Stationery</i>
<i>000649 J.A. Chisholm</i>	<i>282.73 Clerk's salary (July)</i>
<i>000650 Inland Revenue</i>	<i>70.60 Tax on salary (July)</i>
<i>000651 P.A. Wise</i>	<i>10.00 Chairman's expenses (July)</i>
<i>000652 Helen Carrington</i>	<i>185.00 Internal audit fee</i>
<i>000653 Clarke's Cemetery Services</i>	<i>580.00 Maintenance contract plus single grave</i>
<i>000654 J.A. Chisholm</i>	<i>115.54 Clerk's expenses</i>
	<i>Postage 22.01</i>
	<i>Telephone rental 5.50</i>
	<i>Telephone calls 8.20</i>
	<i>Mileage 13.95</i>
	<i>Printer ink <u>65.88</u></i>
	<i><u>115.54</u></i>

2852.69

6.1 *The accounts were approved and passed for payment.*

6.2 *The Council agreed to increase the Chairman's expenses to £25 per month back dated to April 2009. This is the first increase in 6 years.*

7. Matters concerning Newstead Village.

7.1 *It was reported that the cycle path (old road) at the Hucknall end of Hucknall Road is overgrown and there is also evidence of fly tipping. Gedling BC would be informed.*

- 7.2 *Concern was expressed regarding the excessive speed of some vehicles using Hucknall Road between the bus stops and the cemetery. This is near the school and bus stops. Contact would be made with Ian Parker.*
- 7.3 *The white lines at the junction of Musters Road and Markham Street need repainting.*
- 7.4 *Trees are overhanging Hucknall Road. The Forestry Commission would be informed.*
- 7.5 *The Chairman reported that a car had been parked on the village green below the war memorial. It was suggested that planters could be used to prevent future parking. This would be an agenda item for the September meeting.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *No issues were raised.*

9. Correspondence.

- 9.1 *A letter had been received from Gedling BC regarding a meeting to discuss Parish Aid on Wednesday 22nd July commencing at 6.30pm. The Chairman and the Clerk would attend.*
- 9.2 *All other pieces of correspondence were dealt with at the relevant part of the agenda.*

10. Planning Applications.

- 10.1 2009/0428 *Land adjacent to the Granary, Abbey Fields farm, Newstead Abbey Park. Demolition of existing barn and lean-to garage and replace with 5 brick garages/stores.*

This application was discussed at the previous meeting. The Clerk said that Gedling BC had been informed that the Parish Council had no objections to the application.

11. Reports from External meetings.

- 11.1 *The Clerk had attended the most recent Parish Plan meeting. The Minutes would be made available to Councillors.*
- 11.2 *The Clerk reported that transport issues had been discussed which would have important implications for the residents of Newstead. Information would be sought from the appropriate officers and County Councillors at the County Council. This would be an agenda item for the September meeting of the Council.*
- 11.3 *The Chairman had attended a Youth Club Management Committee meeting. She reported that the Youth Club was open two nights per week and a wide range of sporting activities would be provided during the summer holidays. Volunteers are being sought to fill vacancies on the Management Committee.*

12. Cemetery issues.

- 12.1 *It was reported that the pump is broken. Mick Kimpson would be asked to inspect it and advise the Council what needs to be done.*
- 12.2 *Anthony Clarke would be asked to clean out the water butt.*

- 12.3 *The drive needs to be brushed to remove the dead moss. It was suggested that a request be made to Remedi to see if they could help in this matter. If they cannot help the Gedling BC sweeper would be hired.*
- 12.4 *Concern was shown regarding the bench placed in the cemetery by the Thorpe family. It is in a bad state and if it cannot be repaired by the family it will have to be removed. Anthony Clarke will inform the Clerk what action needs to be taken.*
- 12.5 *The door to the Mortuary Chapel needs to be replaced and also repairs to the main gate need to be done. Cllr Gascoigne and the Clerk would visit the cemetery to assess what needs to be done.*
- 13. Items that the Chairman considered urgent.**
- 13.1 *The Chairman reported on the MUGA project. Funding of £50000 had been applied for and a survey of residents had had a positive outcome.*
- 13.2 *The Parish Council would possibly have to take on the responsibilities of Public Liability Insurance and maintenance costs. The Clerk would check with the Council's insurers.*
- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.55pm. The next meeting of the Parish Council will be held on Wednesday 9th September 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 9th September 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.
Borough Councillor P. Andrews and one member of the public were also in attendance.
2. **Apologies for absence:** Cllrs. V. Leivers-Millership (family commitment).
County Councillor Chris Barnfather also sent apologies.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meeting held on Wednesday 1st July 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 It was confirmed that funding towards the Hopping Hill project had been received and being held by RCAN. This would be available until 31st March 2010. It was agreed that Cllr Sabin would speak to Mick Leivers and that the project would be placed on the October agenda for discussion.
 - 5.2 Gedling BC has not provided a larger bin in the Cemetery car park even though this will be at the expense of the Parish Council for installation. Gedling BC has agreed to empty the bin on a regular basis.
 - 5.3 The County Council has cut the grass but still has not cut back the vegetation which is narrowing the pavement on Hucknall Road. County Council Highways North will be contacted.
 - 5.4 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House. The Clerk would contact Mick Leivers.
 - 5.5 Two warning signs at the cricket ground informing drivers of the gaps in the fencing have been installed.
 - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. A decision has still to be made whether or not this should be pursued.
 - 5.7 The provision of a Multi-Use Games Area (MUGA) is still under discussion by various groups in the village.
 - 5.8 A decision regarding the supply and erection of height restricting barriers at the cemetery car park has still to be made. Cllr Gascoigne would supply names of other contractors.
 - 5.9 It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC.
 - 5.10 The Clerk has made several attempts to contact Remedi (restorative justice and mediation initiatives) regarding its contract with the Parish Council with no success to date.

- 5.11 Darren Gilder would be contacted for up-dated information regarding the accumulation of litter outside the shop.
- 5.12 Darren Gilder will be contacted for an up-date regarding the parking of cars along Station Avenue during sporting events.
- 5.13 Gedling BC would be contacted as Japanese Knotweed has reappeared at the treated areas.
- 5.14 Gedling BC would be contacted regarding the broken fencing on Station Avenue.
- 5.15 The vegetation in the old cemetery has been cut down. It was agreed that the future maintenance would be discussed as an agenda item for the January meeting.
- 5.16 Notts CC will trial new secured grit bins in Newstead. The Clerk would ask for the date of installation.
- 5.17 It was reported that the litter/fly tipping on the cycle path (old road) at the Hucknall end of Hucknall Road has been cleared.
- 5.18 Concern was expressed regarding the excessive speed of some vehicles using Hucknall Road between the bus stops and the cemetery. Concerns were also expressed about instances of the parking of HGVs on roads within the village. Contact would be made with Ian Parker.
- 5.19 The white lines at the junction of Musters Road and Markham Street have not been repainting. Ian Parker would be contacted.
- 5.20 Trees are overhanging Hucknall Road. The Forestry Commission would be informed.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

Cllr. Andrews reminded the Council that there was a need to buy bulbs for the Cenotaph. It was suggested that the children involved in the School Garden Project may wish to help in planting. The Chairman would contact the Headteacher.

6. Accounts

Receipts.

HM Revenue & Customs	522.24 VAT reclaim
Co-op Funeralcare	160.00 Funeral costs
Bank interest (Bonus saver a/c)	1.71
Quarterly bonus (Bonus saver a/c)	34.22
Bank interest (Reserve a/c)	0.15
A.W.Lymn	80.00 Interment of ashes
Graham Ward Funeral Service	80.00 Interment of ashes
Graham Ward Funeral Service	80.00 Interment of ashes
A.W.Lymn (4 cheques)	<u>205.00</u> Memorial permissions
	<u>1163.32</u>

Payments.

000655 J.A. Chisholm	282.73 Clerk's salary (August)
000656 Inland Revenue	70.60 Tax on Clerk's salary (August)
000657 P.A. Wise	85.00 Chairman's expenses (August)

000658 Gedling BC	91.69 Treatment of Japanese knotweed	
000659 GB Office Group Ltd	15.29 Stationery	
000660 Clement Keys Accountants	327.75 Fees for external audit	
000661 Clarke's Cemetery Services	665.00 Maintenance contract plus 4 interment of ashes	
000662 Clarke's Cemetery Services	795.00 Maintenance contract plus old cemetery	
000663 J.A. Chisholm	43.16 Clerk's expenses	
	Postage	12.83
	Telephone rental	5.50
	Telephone calls	10.88
	Mileage	<u>13.95</u>
		<u>43.16</u>

2376.22

- 6.1 The accounts were approved and passed for payment.
6.2 The external audit has been completed with nothing to report.

7. Matters concerning Newstead Village.

- 7.1 The provision of planters would be discussed as an agenda item at the January meeting.
7.2 It was reported that overgrown vegetation is obstructing the view of drivers on the bend at the skate park on Hucknall Road. Ashfield DC would be contacted.
7.3 The Youth Club building has been vastly improved by recent maintenance work. Volunteers are being sought to serve on the Management Committee of the Youth Club.
7.4 The hedge at the front of 22/24 Livingstone Street is obstructing the pavement. Gedling BC would be informed. There are also obstructing trees on Chapel Terrace.
7.5 An accumulation of litter was reported on the service road to Tilford Road and lamp 22 at the end of Chapel Terrace is not working.
7.6 The Parish Council has been informed that Trent Barton buses will continue to serve the village.
7.7 It is becoming increasingly more difficult to join the A611 at the Annesley Cutting junction. It was suggested that a re-phasing of the traffic lights at the Badger Box may help. Ashfield DC would be contacted.

8. Matters concerning Newstead Abbey Park.

- 8.1 The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Jerry Warnes would be contacted.

9. Correspondence.

- 9.1 Correspondence was dealt with at the relevant part of the agenda.

10. Planning Applications.

- 10.1 2009/0670 Newstead Abbey.
Existing timber ramp to Orangerie to be replaced with new steelwork freestanding ramp with appropriated gradient.
This application was discussed and the Parish Council raised no objections.

11. Reports from External meetings.

- 11.1 *The Clerk had attended a meeting at Gedling BC regarding Parish Aid. A report had been written for Councillors.*
- 11.2 *The Parish Plan has been successfully launched.*

12. Cemetery issues.

- 12.1 *Anthony Clarke has mended the pump and cleaned out the water butt.*
- 12.2 *The Clerk has written to the Thorpe family regarding the bench but there has been no reply to date. The Clerk would write again and a visit from the Chairman may have to be arranged.*
- 12.3 *The lock on the door to the Mortuary Chapel needs to be replaced and the door either repaired or replaced. Repairs to the main gate need to be done.*
- 12.4 *The quotation from Geo. Hanson for a path to the front of the cemetery would be discussed at the next meeting.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman had no urgent matters to place before councillors.*

- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 7th October 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 7th October 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, P. Burnham, W. Evans, and T. Sabin.

Borough Councillor P. Andrews, Darren Gilder (GBC) and twelve members of the public were also in attendance.

Mick Leivers of RCAN gave a brief up-date on the proposed projects for the North-east tip.

2. **Apologies for absence:** Cllrs. D. Adams (Vice-Chairman), B. Blood, S. Gascoigne and V. Leivers-Millership (family commitment).

County Councillor Chris Barnfather also sent apologies.

3. **Declarations of interest:** None were declared at this time.

4. **Approval of the Minutes of the meeting held on Wednesday 9th September 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.

The Council agreed to adjourn the meeting so that members of the public could discuss parish matters with councillors.

Concerns were expressed by residents over the proposals for a multi use games area to be located adjacent to the Welfare. The views expressed were that it would be too close to properties on Fraser Street and Webb Street and it was felt that residents had not been sufficiently consulted. It would constitute an eyesore and could possibly lead to an increase in anti social behaviour. After a lengthy discussion the Council agreed to organise a meeting with residents and the police so that further consultation could take place.

It was stated that the planning application was not on the GBC website.

Concerns were expressed over loose dogs in the village. This followed a report published in the Hucknall Dispatch. As the Chairman had been quoted in the newspaper report it was agreed that Cllr. Mrs Sabin would take the chair for this part of the meeting. It was stated that at least 2 people had been bitten but it was thought that the reports of major dog incidents in the village were exaggerated in their tone.

It was reported by a member of the public that a bench in the Cemetery and owned by the Parish Council was in a poor state of repair. It was agreed to inspect the bench and repair or remove.

It was agreed to replace the water butt in the Cemetery. The new one would have a lid.

It was agreed to spend £150 on miniature daffodil bulbs to be planted on the village green. The Clerk would organise.

5. Matters arising from the Minutes.

- 5.1 *It was confirmed that funding towards the Hopping Hill project had been received and being held by RCAN. This would be available until 31st March 2010. Cllr Burnham explained what is necessary to get the project moving. Volunteers are needed to cut down the existing vegetation and Mick Leivers and his group are willing to help. A site meeting would be organised by Cllr. Burnham with all interested parties.*
- 5.2 *Gedling BC has not provided a larger bin in the Cemetery car park even though this will be at the expense of the Parish Council for installation. Gedling BC has agreed to empty the bin on a regular basis. As this has gone on so long with little progress, the Council agreed to wait and see what happens.*
- 5.3 *The County Council has cut the grass but still has not cut back the vegetation which is narrowing the pavement on Hucknall Road. County Council Highways North will be contacted.*
- 5.4 *The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House. The Clerk would contact Mick Leivers.*
- 5.5 *Two warning signs at the cricket ground informing drivers of the gaps in the fencing have been installed.*
- 5.6 *Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. A decision has still to be made whether or not this should be pursued. This item would be discharged.*
- 5.7 *The provision of a Multi-Use Games Area (MUGA) is still under discussion by various groups in the village.*
- 5.8 *A decision regarding the supply and erection of height restricting barriers at the cemetery car park has still to be made. The Council agreed not to further this project as it was thought to be expensive and unnecessary.*
- 5.9 *It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC.*
- 5.10 *The Clerk has made several attempts to contact Remedi (restorative justice and mediation initiatives) regarding its contract with the Parish Council with no success to date. The Council agreed not to pursue this group any further.*
- 5.11 *Darren Gilder thought that the accumulation of litter outside the shop had lessened.*
- 5.12 *The problem of parked cars along Station Avenue during sporting events had lessened.*
- 5.13 *Gedling BC has re-sprayed Japanese Knotweed in the previously treated areas.*
- 5.14 *Darren Gilder would inform Gedling BC regarding the broken fencing on Station Avenue.*
- 5.15 *Notts CC will trial new secured grit bins in Newstead. These should be installed October/November.*
- 5.16 *The Council agreed to ask the County Council to install temporary interactive speed signs on Hucknall Road between the bus stops and the cemetery.*

- 5.17 *The police are aware of the parking of HGVs on roads within the village and warnings have been given.*
- 5.18 *The white lines at the junction of Musters Road and Markham Street have not been repainting. Ian Parker would be contacted.*
- 5.19 *Trees are overhanging Hucknall Road. The Forestry Commission would be informed.*
- 5.20 *It was reported that overgrown vegetation is obstructing the view of drivers on the bend at the skate park on Hucknall Road. Ashfield DC would be contacted again as this is a potential hazard.*
- 5.20 *The hedge at the front of 22/24 Livingstone Street has been cut back.*
- 5.21 *An accumulation of litter was reported on the service road to Tilford Road and lamp 22 at the end of Chapel Terrace is not working.*
- 5.22 *It is becoming increasingly more difficult to join the A611 at the Annesley Cutting junction. It was suggested that a re-phasing of the traffic lights at the Badger Box may help. Ashfield DC would be contacted.*
- 5.23 *The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Jerry Warnes would be contacted again.*

6. Accounts

Receipts.

<i>Gedling BC</i>	<i>5946.00 Precept 50%</i>
<i>Gedling BC</i>	<i><u>2039.00 Revenue Grant 25%</u></i>
	<i><u>7985.00</u></i>

Payments.

<i>000664 J.A. Chisholm</i>	<i>282.73 Clerk's salary (September)</i>
<i>000665 Inland Revenue</i>	<i>70.60 Tax on Clerk's salary (September)</i>
<i>000666 P.A. Wise</i>	<i>25.00 Chairman's expenses (September)</i>
<i>000667 NMWCC</i>	<i>34.50 Room hire</i>
<i>000668 Mrs L. Flanders</i>	<i>28.95 Expenses from Parish Plan launch</i>
<i>000669 NMWCC</i>	<i>48.30 Repair to notice board</i>
<i>000670 Clarke's Cemetery Services</i>	<i>440.00 Maintenance contract (September)</i>
<i>000671 Portland College</i>	<i>867.60 Printing of Parish Plan</i>
<i>000672 Newstead Primary School</i>	<i>350.00 Donation to DARE project</i>
<i>000673 J.A. Chisholm</i>	<i>48.47 Clerk's expenses</i>
	<i>Postage 18.93</i>
	<i>Telephone rental 5.50</i>
	<i>Telephone calls 12.88</i>
	<i>Mileage <u>11.16</u></i>
	<i><u>48.47</u></i>

2196.15

- 6.1 *The accounts were approved and passed for payment.*
- 6.2 *The Council ratified the donation to Newstead Primary School.*

7. Matters concerning Newstead Village.

- 7.1 *It was reported that the hedge between the small allotments on Tilford Road is over grown. Notts CC Education department would be contacted.*
- 7.2 *Two wreaths would be purchased for Remembrance Sunday.*
- 7.3 *A complaint regarding dog noise and excessive rubbish in the yard was made about 55 Tilford Road. Darren Gilder would be informed.*
- 7.4 *A flying skip has been arranged for Saturday 24th October. Residents would be leafleted.*
- 7.5 *Fly tipping was reported in the cemetery car park and on the path between Chapel Terrace and Hazelford Way.*
- 7.6 *The wooden post barrier to the Forestry Commission land has been damaged so allowing vehicle access.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *No items were brought to the attention of the Council.*

9. Correspondence.

- 9.1 *Correspondence was dealt with at the relevant part of the agenda.*

10. Planning Applications.

- 10.1 *2009/0784 Newstead Children's Centre, Tilford Road
Multi use games area*

Although members of the Parish Council continue to support this application in principle, several residents attended the meeting to express forcefully their opposition to this application. The residents concerned live in close proximity to the proposed location and the main thrust of their objections was that it would be too close to their properties, it would be an eyesore, and there was a possibility that there would be an increase in anti-social behaviour as the facility would be unsupervised. This could lead to an increase in vandalism. Residents felt that the MUGA would only duplicate existing amenities.

The Parish Council does not share the views that were expressed at the meeting but asked residents to write to Gedling BC Planning department.

- 10.2 *2009/0797 Newstead Abbey.*

Fire protection works (Phase 2)

This application was discussed and the Parish Council raised no objections.

11. Reports from External meetings.

- 11.1 *The Chairman reported on the Youth Club Management Committee meeting. Few children are attending as they consider it boring and with little to do. Volunteers are needed to fill positions on the management committee and to train as youth workers. A visit to Annesley Youth Club was suggested.*

12. Cemetery issues.

- 12.1 *It was agreed not to go ahead with a path to the front of the cemetery. Geo Hanson would be thanked for the quotation.*
- 12.2 *The Clerk has received no reply from the Thorpe family regarding the bench. The Chairman would arrange to visit.*
- 12.3 *The lock on the door to the Mortuary Chapel needs to be replaced and the door either repaired or replaced. Repairs to the main gate need to be done. This remains on-going.*
- 12.4 *The Council explained its position over moles in the cemetery. There would be no action taken which would harm the moles. It was agreed to investigate the purchase of mole bulbs which act as a deterrent with no harmful effects to living creatures.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman suggested a meeting with representatives from Trent Barton to discuss the re-introduction of a bus service to the bottom of Tilford Road.*
- 13.2 *Cllr. Mrs Andrews drew to the attention of councillors a fund of money for environmental improvements. The fund is called Public realm works.*

- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.50pm. The next meeting of the Parish Council will be held on Wednesday 11th November 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 11th November 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.

Borough Councillor P. Andrews, County Councillor Chris Barnfather and seven members of the public were also in attendance.

2. **Apologies for absence:** Cllr. V. Leivers-Millership (family commitment).
3. **Declarations of interest:** Cllr. Sabin declared an interest in the correspondence from the Newstead Action Group re. donation.
4. **Approval of the Minutes of the meeting held on Wednesday 7th October 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
- 5.1 The bench owned by the Parish Council in the Cemetery has been inspected and found to be beyond repair. The Council agreed to remove it.
- 5.2 It was agreed to accept Anthony Clarke's quotation of £135 to replace the water butt in the Cemetery.
- 5.3 Miniature daffodil bulbs and crocuses have been planted around the Cenotaph on the village green at a cost of £185. The Council agreed to this expenditure.
- 5.4 A site meeting at Hopping Hill had taken place between councillors and Nick Crouch, Paul Bini and Mick Leivers and the project is now moving forward.
- 5.5 Gedling BC has provided a larger bin in the Cemetery car park.
- 5.6 The County Council has cut back the vegetation which is narrowing the pavement on Hucknall Road as requested by the Parish Council.
- 5.7 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House and still await installation.
- 5.8 The Multi-Use Games Area (MUGA) will be presented to the Planning Committee at Gedling BC on Wednesday 18th November 2009.
- 5.9 It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC.
- 5.10 Darren Gilder would be contacted re. an increase in the accumulation of litter outside the shop.
- 5.11 The broken fencing on Station Avenue has been removed but not yet replaced.
- 5.12 Notts CC has not yet installed new secured grit bins in Newstead. The Clerk would ask Highways for an installation date.

- 5.13 *The Council's request for the installation of temporary interactive speed signs on Hucknall Road between the bus stops and the cemetery has been added to a list by the County Council Highways department.*
- 5.14 *The police are aware of the parking of HGVs on roads within the village and warnings have been given but there has been little improvement*
- 5.15 *The white lines at the junction of Musters Road and Markham Street have been repainted.*
- 5.16 *Trees are overhanging Hucknall Road. The Forestry Commission would be informed again.*
- 5.17 *It was reported that overgrown vegetation is obstructing the view of drivers on the bend at the skate park on Hucknall Road. Gedling BC would be contacted as this is a potential hazard.*
- 5.18 *There is an accumulation of litter on the service road to Tilford Road. This would be reported to Gedling BC.*
- 5.19 *It is becoming increasingly more difficult to join the A611 at the Annesley Cutting junction. It was suggested that a re-phasing of the traffic lights at the Badger Box may help. Ashfield DC would be contacted.*
- 5.20 *The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Jerry Warnes has been contacted and is monitoring the situation.*
- 5.21 *It was reported that the hedge between the small allotments on Tilford Road is over grown. Notts CC Education department would be contacted.*
- 5.22 *Fly tipping has been reported in the cemetery car park and on the path between Chapel Terrace and Hazelford Way to Gedling BC.*
- 5.23 *The damaged wooden post barrier to the Forestry Commission land has been reported but no action has been taken by the land owners.*
- 5.24 *The Youth Club Management Committee would arrange a visit to Annesley Youth Club.*
- 5.25 *A meeting with representatives from Trent Barton to discuss the re-introduction of a bus service to the bottom of Tilford Road would be arranged. The Clerk would make contact.*

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

It was reported that the leaves and moss on the cemetery drive needed to be swept up. Gedling BC would be asked for a quotation.

A complaint was made regarding the apparent lack of maintenance of the old cemetery. The Chairman explained that the policy of the council was to return the cemetery to meadow land. She also said that the removal of headstones would be expensive and could cause distress to some families. The council would discuss the future maintenance of the cemetery with the contractor. An enquiry was made regarding the purchase of bulbs to deter moles in the new cemetery. It was agreed to purchase the bulbs as soon as possible.

6. Accounts

Receipts.

Bank interest (Bonus saver a/c)	1.74
Quarterly Bonus (Bonus saver a/c)	34.66

Bank interest (Reserve a/c)	0.15
HM revenue & Customs	<u>108.10</u>
	<u>144.65</u>

Payments.

000674 J.A. Chisholm	282.53 Clerk's salary (October)	
000675 Inland Revenue	70.80 Tax on Clerk's salary (October)	
000676 P.A. Wise	25.00 Chairman's expenses (October)	
000677 RCAN	13.25 Decorative panel spacers and bolts	
000678 Clarke's Cemetery Services	440.00 Maintenance contract (October)	
000679 GB Office Group	29.68 Diaries and printer paper	
000680 Halcyon Days	185.00 Supply and planting of bulbs at Cenotaph	
000681 J.A. Chisholm	37.16 Clerk's expenses	
	Postage	8.61
	Telephone rental	5.50
	Telephone calls	9.60
	Mileage	<u>13.45</u>
		<u>37.16</u>
		<u>1083.42</u>

- 6.1 The accounts were approved and passed for payment.
- 6.2 The Council agreed to close the Reserve account and transfer the balance to the Bonus Saver account.
- 6.3 The Council agreed to donate £100 to the Newstead Action Group to help towards the costs of the Christmas Fayre.

7. Matters concerning Newstead Village.

- 7.1 It was reported that Gedling Homes inspectors would visit properties by mid December. It was stated that the letter which had been received by residents was a little vague regarding dates and times.
- 7.2 It was thought that there should be a change of name for the Hopping Hill project to avoid confusion. The name suggested was the Hopping Hill Field project.

8. Matters concerning Newstead Abbey Park.

- 8.1 There has been an increase in fly tipping at Copse Close. The Woodland Trust would be informed.

9. Correspondence.

- 9.1 Most items of correspondence were dealt with at the relevant part of the agenda.
- 9.2 A letter of invitation to a meeting of the Gedling Play Partnership. Councillors received a copy.
- 9.3 The Chairman would attend the Notts. County Council and Parish and Town Council event on Thursday 10th December on behalf of the Council.
- 9.4 Representatives of the Council are invited to a meeting with RCAN re. the Annesley North east tip to be held on 10th December at 1.00pm.

10. Planning Applications.

10.1 2009/0923 Oak View Lodge Newstead Abbey Park

Demolish existing and erect replacement dwelling.

This application was discussed and the Parish Council raised no objections.

10.2 2009/0968 Unit 21 Newstead Industrial Park

Insertion of 6 windows in 1st floor front elevation.

This application was discussed and the Parish Council raised no objections.

11. Reports from External meetings.

11.1 *Cllr Burnham reported a meeting with Nick Crouch, Paul Bini and Mick Leivers regarding the Hopping Hill Field project. Fencing would be placed around the site and hedges laid. There would be a need for volunteers to help the project move forward.*

12. Cemetery issues.

12.1 *The Chairman has visited Mrs Thorpe re family bench in the cemetery but has not yet found her at home.*

12.2 *The lock on the door to the Mortuary Chapel needs to be replaced and the door either repaired or replaced. Repairs to the main gate need to be done. This remains on-going.*

12.3 *The Council would purchase mole bulbs which act as a deterrent with no harmful effects to living creatures and assess their effectiveness.*

13. Items that the Chairman considered urgent.

13.1 *The Chairman informed the Council that funding has been sought which will fund a project manager for the development of the NE tip.*

13.2 *A visit to Annesley Youth Club by the Newstead YC management committee would be arranged.*

13.3 *The Chairman would arrange the lighting up of the Christmas tree. The school and Newstead Band would hopefully be able to attend.*

13.4 *There would be buffet provided at the close of the December meeting.*

14. Closure and date of next meeting. *The Chairman closed the meeting at 9.37pm. The next meeting of the Parish Council will be held on Wednesday 2nd December 2009 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 2nd December 2009.

1. **Present:** *Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne, V. Leivers-Millership and T. Sabin.*

Borough Councillor P. Andrews, Darren Gilder (Neighbourhood Warden) and six members of the public were also in attendance.

2. **Apologies for absence:** *County Councillor Chris Barnfather*
3. **Declarations of interest:** *None were declared.*
4. **Approval of the Minutes of the meeting held on Wednesday 11th November 2009.** *The Minutes of the Parish Council Meeting were approved and signed by the Chairman.*
5. **Matters arising from the Minutes.**
- 5.1 *The bench owned by the Parish Council in the Cemetery has been removed and a brass memorial plate is in the safe-keeping of the Clerk.*
- 5.2 *The water butt has been replaced and secured in the Cemetery.*
- 5.3 *The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House and still await installation.*
- 5.4 *Conditional permission has been granted for the Multi-Use Games Area (MUGA) by Gedling BC. There will be a meeting with the Youth Club in January 2010.*
- 5.5 *It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC. This is on-going.*
- 5.6 *Darren Gilder reported that there had been an improvement in the problem over the accumulation of litter outside the shop. He would continue to liaise with the shop owner.*
- 5.7 *The broken fencing on Station Avenue has been removed but not yet replaced.*
- 5.8 *Notts CC has not yet installed new secured grit bins in Newstead. Darren Gilder would contact Nick Clark at NCC Highways.*
- 5.9 *The police are aware of the parking of HGVs on roads within the village and warnings have been given but there has been little improvement.*
- 5.10 *Trees are overhanging Hucknall Road. The Forestry Commission has been informed.*
- 5.11 *The vegetation on the bend at the skate park has been cut back on the village side of Hucknall Road. Concerns were expressed about the height of the vegetation on the Forestry Commission side.*
- 5.12 *Correspondence from Notts. CC Highways has been received stating that nothing can be done to improve the junction of the A611 and Annesley Cutting.*

- 5.13 The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Jerry Warnes has been contacted and is monitoring the situation.
- 5.14 The hedge between the small allotments on Tilford Road has been cut back.
- 5.15 The damaged wooden post barrier to the Forestry Commission land has been reported but no action has been taken by the land owners.
- 5.16 The Youth Club Management Committee would arrange a visit to Annesley Youth Club during January 2010 .
- 5.17 A meeting with representatives from Trent Barton to discuss the re-introduction of a bus service to the bottom of Tilford Road would be arranged. Kate Butler at Notts. CC has been contacted.
- 5.18 It was reported that Gedling Homes surveyors would visit properties by mid December.
- 5.19 It was suggested that parishioners should be consulted on an appropriate name for the Hopping Hill project.
- 5.20 The fly tipping at Copse Close has been referred to the legal department of the Woodland Trust.
- 5.21 The Council has purchased mole bulbs and these would be planted by the Council's contractor.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

Mr Spray thanked the Council for purchasing the mole bulbs which in his view would help to deter the moles.

6. Accounts

Receipts.

Mansfield Memorials Ltd	170.00	Permissions for memorial stones
A.W. Lymn	150.00	Permission for memorial stone
Mrs B. A. Tantum	625.00	Deed of burial and interment of ashes
A.W.Lymn	20.00	Memorial inscription
	<u>965.00</u>	

Payments.

000682 J.A. Chisholm	315.48	Clerk's salary and back dated pay (November)
000683 Inland Revenue	78.80	Tax on Clerk's salary (November)
000684 P.A. Wise	25.00	Chairman's expenses (November)
000685 Elveden Farms Ltd	287.96	Christmas tree
000686 NMWCC	34.50	Room hire
000687 Newstead Parochial Church Council	100.00	Donation towards Christmas Fayre
000688 Newstead Youth Club	25.00	Donation to MUGA meeting expenses
000689 Society of Local Council Clerks	95.00	Annual subscription
000690 Clarke's Cemetery Services	275.00	Interment of ashes/various authorised jobs
000691 J.A. Chisholm	119.19	Clerk's expenses
		Postage 14.61
		Telephone rental 5.50
		Telephone calls 10.35
		Mileage 18.03

Anti mole bulbs	35.80
Wine for buffet	<u>34.90</u>
	<u>119.19</u>

1355.93

- 6.1 *The accounts were approved and passed for payment.*
- 6.2 *The Reserve account has been closed and the balance transferred to the Bonus Saver account.*
- 7. Matters concerning Newstead Village.**
- 7.1 *It was reported that the yard at 55 Tilford Road is full of rubbish. The family dog is being allowed to roam. Darren Gilder would visit the property.*
- 7.2 *The fences between Livingstone Street and the railway are in need of repair. It would seem that Network Rail is the owner of the fences and would be informed of the problem. Gedling BC would also be informed.*
- 8. Matters concerning Newstead Abbey Park.**
- 8.1 *No matters were raised.*
- 9. Cores pondence.**
- 9.1 *Most items of correspondence were dealt with at the relevant part of the agenda.*
- 9.2 *A letter from Notts. CC informed the Council of improvements to the bus stops in the village.*
- 10. Planning Applications.**
- 10.1 *No planning applications had been received.*
- 11. Reports from External meetings.**
- 11.1 *Mick Livers reported on the progress of the Future Newstead bid with the BBC/Lottery SOS initiative that rewards six successful villages with up to £400,000 of funding and a Business Champion to work with the community for a year. Newstead has passed through to the final stages.*
- 12. Cemetery issues.**
- 12.1 *The Council accepted the quotation from Anthony Clarke to mow the paths in the old cemetery at the same time as he maintains the new cemetery at an extra cost of £200 per annum.*
- 12.2 *The lock on the door to the Mortuary Chapel needs to be replaced and the door either repaired or replaced. Repairs to the main gate need to be done. This remains on-going.*
- 13. Items that the Chairman considered urgent.**
- 13.1 *The lighting up of the Christmas tree would take place on Thursday 3rd December at 6.30pm.*
- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 8.06pm. The next meeting of the Parish Council will be held on Wednesday 6th January 2010 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 3rd February 2010.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, P. Burnham, W. Evans, S. Gascoigne, V. Leivers-Millership and T. Sabin.

Borough Councillor P. Andrews and three members of the public were also in attendance.

2. **Apologies for absence:** Cllrs. D. Adams (Vice-Chairman) and B. Blood.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meeting held on Wednesday 2nd December 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman. No meeting was held in January 2010 owing to adverse weather conditions.
5. **Matters arising from the Minutes.**
 - 5.1 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House and still await installation.
 - 5.2 Conditional planning permission has been granted for the Multi-Use Games Area (MUGA) by Gedling BC and funding has been received.
 - 5.3 It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC. This remains on-going.
 - 5.4 Darren Gilder would be contacted over the increase of litter outside the shop.
 - 5.5 The broken fencing on Station Avenue has been removed but not yet replaced.
 - 5.6 Notts CC has not yet installed new secured grit bins in Newstead. Darren Gilder would contact Nick Clark at NCC Highways.
 - 5.7 Some of the trees overhanging Hucknall Road have been cut back but some have been left. The Forestry Commission will be informed.
 - 5.8 The vegetation on the bend at the skate park has been cut back on the village side of Hucknall Road. Concerns were expressed about the height of the vegetation on the Forestry Commission side. Ashfield DC would be informed.
 - 5.9 The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Jerry Warnes continues to monitor the situation.
 - 5.10 The damaged wooden post barrier to the Forestry Commission land has been repaired.
 - 5.11 Mick Leivers has visited Annesley Youth Club.
 - 5.12 A meeting with representatives from Trent Barton to discuss the re-introduction of a bus service to the bottom of Tilford Road has still to be arranged.

- 5.13 *The rubbish in the yard at 55 Tilford Road is still there. There has been a problem with the family dog. Darren Gilder would be contacted.*
- 5.14 *The fences between Livingstone Street and the railway are in need of repair. It would seem that Network Rail is the owner of the fences and would be informed of the problem. Gedling BC would also be informed. A PCSO from the British Transport Police has asked to visit the April meeting of the Parish Council. The Clerk would contact her.*

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

It was reported that there was a lot of mole activity in the cemetery and the adjacent woodland.

Cllr. Mrs Andrews had met with Alison Bennett (Strategic Housing Manager) of Gedling BC re. Public Realm Works 2009/10 and 2010/11. An agreement between Gedling BC and Gedling Homes would make available £550,000 each year for five years. This funding is for the improvement of the housing stock both public and private, and the adjacent environment. For this year £70,000 has been made available for Newstead and this will be used to up-date the rows area. Gedling Homes own 65 houses in the village.

It was suggested that new house building in the village could encourage the growth of other amenities such as shops etc. Councillors were asked to identify potential building land in and around the village.

6. Accounts for December 2009.

Receipts.

<i>Bank interest Reserve a/c</i>	<i>0.10</i>
<i>Bank interest Bonus saver a/c</i>	<i>1.79</i>
<i>Quarterly bonus</i>	<i><u>35.78</u></i>
	<i><u>37.67</u></i>

Payments.

<i>000692 J.A. Chisholm</i>	<i>286.28</i>	<i>Clerk's salary (December)</i>
<i>000693 Inland Revenue</i>	<i>71.60</i>	<i>Tax on Clerk's salary (December)</i>
<i>000694 Mrs P.A. Wise</i>	<i>48.00</i>	<i>Chairman's expenses (December)</i>
<i>000695 LexisNexis Publishers</i>	<i>59.05</i>	<i>Local Government Administration</i>
<i>000696 Mrs P.A. Wise</i>	<i>27.46</i>	<i>Refreshments Christmas tree lighting</i>
<i>000697 Elveden Farms Ltd</i>	<i>43.19</i>	<i>VAT payment on Christmas tree</i>
<i>000698 NMWCC</i>	<i>34.50</i>	<i>Room hire</i>
<i>000699 NMWCC</i>	<i>175.95</i>	<i>Christmas buffet plus room hire</i>
<i>000700 NMWCC</i>	<i>159.98</i>	<i>Refreshments Parish Plan meeting/leaflets</i>
<i>000701 J.A. Chisholm</i>	<i>39.47</i>	<i>Clerk's expenses</i>
		<i>Postage</i>
		<i>14.81</i>
		<i>Telephone rental</i>
		<i>5.50</i>

- 9.2 *An invitation to councillors to take part in an on-line survey regarding transport strategy.*
9.3 *A proposal for changes to the junction of Hucknall Road and the A611.*

10. Planning Applications.

- 10.1 *2009/1023 8 High Leys Drive, Priory Wood.
Erect extension to existing garage, and alterations to boundary wall.
The Council raised no objections.*

11. Reports from External meetings.

- 11.1 *Cllr Burnham reported on progress at Hopping Hill Field. Hedges have been laid, grass has been cut, and a wildlife refuge completed.*
11.2 *A report of the County Council/Parish Councils meeting held in December was given. Councillors had received a copy of the minutes of this meeting.*
11.3 *Concerns were expressed over the over emphasis of the Annesley and Newstead Country Park project at Future Newstead meetings which was originally set up to formulate and deliver the Parish Plan. The Council suggested that separate meetings could be arranged. Councillors expressed the view that the name Future Newstead and a pit wheel logo was a contradiction in terms.*

12. Cemetery issues.

- 12.1 *The lock on the main cemetery gates has been broken. Anthony Clarke will replace the lock.*
12.2 *The Clerk would produce an Action Plan for the cemetery extension.*
12.3 *It was suggested that a notice informing the public of the commencement of grass cutting should be placed on the cemetery notice board so that Christmas wreaths etc can be removed.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman had no urgent items.*

- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.11pm. The next meeting of the Parish Council will be held on Wednesday 3rd March 2010 commencing at 7.30pm.*

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 3rd March 2010.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, W. Evans, S. Gascoigne and T. Sabin.

PCSO Scatcherd and five members of the public were also in attendance.

2. **Apologies for absence:** Cllr. P. Burnham, Borough Councillor P. Andrews and County Councillor C. Barnfather.

3. **Declarations of interest:** Cllr. Sabin declared a personal interest in correspondence from the Newstead Action Group re. donation and in the planning application.

4. **Approval of the Minutes of the meeting held on Wednesday 3rd February 2010.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.

5. Matters arising from the Minutes.

- 5.1 *The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House and still await installation. Cllr. Sabin would speak with Mick Leivers and if he was unable to fix the panels Anthony Clarke would be asked to quote for the work.*
- 5.2 *It was agreed to pursue the provision of a safety surface on the footpath in the small play area next to the school with Gedling BC. A reply from the Education Dept. at County Hall is awaited.*
- 5.3 *There has been an increase of litter outside the shop and around the village. A man with a barrow will address the problem one day per week.*
- 5.4 *The broken fencing on Station Avenue has been removed but not yet replaced. Darren Gilder is pursuing this matter.*
- 5.5 *Notts. CC has not yet installed new secured grit bins in Newstead. Darren Gilder is pursuing this matter. It was reported that the grit bin at the top of Fraser Street has been moved to the other side of the road so that a resident volunteer can observe it more easily.*
- 5.6 *Some of the trees overhanging Hucknall Road have been cut back but some have been left. The Forestry Commission have been informed and a reply is awaited.*
- 5.7 *The vegetation on the bend at the skate park has been cut back on the village side of Hucknall Road. Concerns were expressed about the height of the vegetation on the Forestry Commission side. Ashfield DC will inform the Forestry Commission.*
- 5.8 *The owners of Poet's Corner have block paved the drive leaving a gap between the property boundary and the Abbey Drive. Remedial work has been completed.*
- 5.9 *Representatives of Newstead YC have still to arrange a visit to the Youth Club at Annesley.*

- 5.10 *A meeting with representatives from Trent Barton to discuss the re-introduction of a bus service to the bottom of Tilford Road has still to be arranged.*
- 5.11 *The fences between Livingstone Street and the railway are in need of repair. It would seem that Network Rail is the owner of the fences and would be informed of the problem. Gedling BC would also be informed. PCSO Rachel Woodcock from the British Transport Police has asked to visit the April meeting of the Parish Council. The Clerk would contact her.*
- 5.12 *A quotation for the replacement of the mortuary chapel door and the repairs to the stonework of gates to the old cemetery has been received from Hansons. The Council agreed to add the painting of both doors and the supply of a quality lock to the quote. The Clerk would authorise the work so that the invoice could be submitted to Gedling BC to gain Capital aid.*
- 5.13 *It was reported that lamp no.2 on Fraser Street was still not functioning.*
- 5.14 *An accumulation of rubbish was reported on the path between Tilford Road and Hazelford Way on the Ashfield DC side. Trevor Middleton would be informed.*
- 5.15 *Concerns had been expressed over the lack of maintenance of the trees on the Abbey Drive. The Council was informed that the trees at the Ravenshead side had seen some work recently. Jerry Warnes would be asked if it was the intention of the Abbey to maintain the trees at the Newstead end to the same standard.*
- 5.16 *It was reported that the footpaths through the Abbey grounds were also in need of maintenance. Jerry Warnes and Notts. County Council would be contacted.*

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

A parishioner complained that a resident on Chatsworth Terrace persistently swilled water over the road when removing dog faeces from his yard or when washing a motor bike. This caused ice to form in inclement weather or mud at other times to the detriment of other residents. Darren Gilder would be given the appropriate information.

A complaint was made regarding horse manure on Chatsworth Terrace. Darren Gilder would be informed.

A persistent humming noise from the chemical/paint factory on Hazelford Way was reported and that fires are being laid by Manton House on the industrial estate. Environmental Health would be informed.

An intense buzzing noise was coming from a lamp standard half way along Byron Street. County highways would be informed.

It was reported that the pump in the cemetery was very stiff. Anthony Clarke would be contacted.

6. Accounts for February 2010.

Receipts.

<i>GW Funeral Services</i>	<i>187.50 Interment of ashes</i>
<i>HM Revenue & Customs</i>	<i><u>108.27</u> VAT repayment</i>
	<i><u>295.77</u></i>

Payments.

<i>000708 J.A. Chisholm</i>	<i>286.28 Clerk's salary (February)</i>
<i>000709 Inland Revenue</i>	<i>71.60 Tax on Clerk's salary (February)</i>
<i>000710 Mrs P.A. Wise</i>	<i>25.00 Chairman's expenses (February)</i>
<i>000711 GB Office Group</i>	<i>141.00 Photocopier maintenance contract</i>
<i>000712 NALC</i>	<i>173.63 Annual subscription</i>
<i>000713 RCAN</i>	<i>100.00 Annual subscription</i>
<i>000714 Clarke's Cemetery Services</i>	<i>45.00 Interment of ashes</i>
<i>000715 SP Electronics</i>	<i>205.63 Computer repair</i>
<i>000716 J.A. Chisholm</i>	<i>34.63 Clerk's expenses</i>
	<i>Postage 5.49</i>
	<i>Telephone rental 5.50</i>
	<i>Telephone calls 11.34</i>
	<i>Mileage <u>12.30</u></i>
	<i><u>34.63</u></i>

<i>000717 Newstead Parochial Church Council</i>	<i><u>120.00</u></i>
	<i><u>1202.77</u></i>

6.1 *The accounts were approved and passed for payment.*

7. Matters concerning Newstead Village.

- 7.1 *A letter had been received from the Newstead Action Group. It was agreed to donate £120.00 to go towards prizes and gifts for the Easter Fayre.*
- 7.2 *It was reported that there was a growing littering problem in the cemetery car park. It was agreed to purchase 4 litter signs. Cllr Evans was thanked for clearing up the car park. Any volunteers for this task in the future would be welcome.*

8. Matters concerning Newstead Abbey Park.

8.1 *No items were brought to the attention of the Council.*

9. Correspondence.

- 9.1 *Most items of correspondence were dealt with at the relevant part of the agenda.*
- 9.2 *A proposal for changes to the junction of Hucknall Road and the A611 has been accepted by Notts. County Council, and Ian Parker is seeking funding for the scheme.*

10. Planning Applications.

10.1 *2010/0063 St Mary The Virgin, Markham Street*

*Replacement of the double wrought iron gates to the western boundary entrance.
The Council raised no objections.*

11. Reports from External meetings.

11.1 *The Chairman raised concerns over representation on the Future Newstead committee. Cllr Gascoigne would speak to Mick Leivers about taking up a position on the Newstead Enterprise committee.*

12. Cemetery issues.

12.1 *The Clerk would produce an Action Plan for the cemetery extension.*

12.2 *A notice informing the public of the commencement of grass cutting will be placed on the cemetery notice board so that Christmas wreaths etc can be removed. A notice asking for the removal glass vases/bottles would also be placed on the notice board.*

12.3 *It was agreed to buy 2/3 watering cans for the cemetery. They would be marked as the property of Newstead Parish Council.*

13. Items that the Chairman considered urgent.

13.1 *Brambles from the former nursing home site on Fraser Street are encroaching on to the pavement. Darren Gilder would be informed.*

13.2 *The Chairman asked if Windows 7 could be purchased for the computer which she used. Cllr Gascoigne explained that this programme would not necessarily sort out the problems that she was experiencing. He would arrange a visit with her to try to alleviate the existing difficulties.*

14. Closure and date of next meeting. *The Chairman closed the meeting at 9.05pm. The next meeting of the Parish Council will be held on Wednesday 7th April 2010 commencing at 7.30pm.*