

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 2<sup>nd</sup> April 2008.**

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, J. Booth, P. Burnham, W. Evans, V. Leivers-Millership and T. Sabin.  
Borough Councillor Mrs Patricia Andrews, two members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** B. Blood (holiday) and D. Carless (family commitment).
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meeting held on Wednesday 5<sup>th</sup> March 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Carless continues to investigate other areas of funding for the Hopping Hill site.
  - 5.2 Both bus shelters on Hucknall Road have been repaired again after incidents of vandalism. The Chairman would make some enquiries in an attempt to find the culprits.
  - 5.3 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. The Chairman has contacted Caroline McKenzie at Gedling BC and a reply is awaited.
  - 5.4 Gedling BC would be asked if clear yard orders could be issued to private properties. Gedling BC (Darren Gilder) has responded. Gedling BC will take action if information is provided by residents. This is on-going.
  - 5.5 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This remains on-going.
  - 5.6 A plan of campaign for Newstead Church was presented to the Council. This remains on-going.
  - 5.7 It was reported that there were areas of graffiti which Gedling BC had not cleaned. The street signs for Musters Road and the shutters of the former take away were examples. Gedling BC would be contacted again.
  - 5.8 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC.
  - 5.9 The public meeting re. access to Newstead Abbey Park has still to be arranged. This item is included in the Parish Plan and would be an Agenda item for the next meeting.
  - 5.10 The siding out of the pavement on Hucknall Road between the village and the Cemetery has not been completed to date. The County Council is awaiting the new financial year.
  - 5.11 It was reported that the grit bin on Fraser Street had been turned upside down. Highways had attended and righted the bin but it had been tipped over again.
  - 5.12 The gate to Hopping Hill has been replaced thanks to Mr M.D. Kimpton. A letter of thanks would be sent.
  - 5.13 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Gedling BC would be asked if it was their intention to replace the panels.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

It was reported by a resident that two men had been calling at houses in the village asking about scrap metal. PCSO Joe Parlett is aware of these men and is able to identify them. Residents are again urged to report every incident to the police.

The meeting of the Resident's Association and representatives of Trent/Barton had had some success. It is hoped that another meeting with the company would take place in June.

A resident complained about the amount of brambles and other plants sticking out of the fence on Station Avenue close to Vicarage corner. He said that there was a distinct possibility that cars would be damaged and a claim made against the council. The land is owned by Gedling BC. There should be a footpath around this land but it is so overgrown that the path is not evident.

**6. Accounts**

**Receipts.**

Graham Ward Funeral Service	225.00	Funeral
A.W. Lymn	300.00	Funeral
HM Revenue & Customs	383.52	VAT repayment
Cancelled cheque 000507	<u>41.13</u>	
	<u>949.65</u>	

**Payments**

000508 Newstead Abbey & Village CC	1000.00	Donation to permanent practice nets
000509 Greenhills Garden Centre	1324.52	Planting at Cemetery car park
000510 NMWCC	35.26	Room hire
000511 J.A.Chisholm	253.18	Clerk's salary (March)
000512 Inland Revenue	71.50	Tax on Clerk's salary (March)
000513 Mrs P.A. Wise	10.00	Chairman's expenses
000514 Gedling BC	90.86	Cemetery rates
000515 Allianz Insurance	688.51	Annual insurance
000516 M.D. Kimpton	145.00	Fixing Cemetery gate.
000517 JMS Flagpole	41.13	Replacement of lost cheque
000518 J.A. Chisholm	56.70	Clerk's expenses
		Postage
		6.48
		Telephone rental
		5.50
		calls
		6.34
		Mileage
		15.00
		Printer ink
		<u>23.38</u>
		<u>56.70</u>

000519 Clarke's Cemetery Services	<u>300.00</u>
	<u>4016.66</u>

6.1 The accounts were approved and passed for payment.

**7. Matters concerning Newstead Village.**

7.1 The Chairman reported that now that the funding for the Healthy Living Centre had ceased it had been agreed by the PCT, Gedling BC and the trustees of the community centre that a room would be made available at the community centre for the Nurse Practitioner.

7.2 It was reported that the grassed areas of Glenalmond Park were very uneven and would need to be levelled before the grass started to grow. At the moment the surface is unsuitable as a park. There is also an amount of dumped cabling which needs to be removed. Mark Guy of Notts. County Council would be informed.

7.3 Comment was made about the amounts of accumulating rubbish in the yard of 55 Tilford Road. Darren Gilder of Gedling BC would be informed.

7.4 It was reported that all of the street lights were out on the pathways between Chapel Terrace, Stonehouse Terrace, Garden Terrace and Chatsworth Terrace.

7.5 The Council was informed that there has been a police operation in the village recently which also involves the Neighbourhood Wardens from Gedling BC. No information had been received by the Parish Council. PC Andy Vale and Paul Gibbs of Gedling BC would be contacted. PC Andy Vale would be asked to attend the meetings of the Parish Council and make residents aware of the action taken on the reports given to the police.

7.6 Recently a motor cycle had been stolen from premises on Tilford Road. The police were informed and a crime number obtained. After fourteen days the police have made no contact with the owners. Fortunately local residents were able to retrieve the motor bike and return it to its rightful owner.

- 7.7 Each councillor was asked by the Chairman to log incidents that occur in the village and also make a note of the nature of the police response to those incidents.
- 8. Matters concerning Newstead Abbey Park.**
- 8.1 No issues were raised.
- 9. Correspondence.**
- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 The Minutes of a Cemetery officers meeting held at Gedling BC were discussed. One of the issues was the presence of moles in Cemeteries. The Parish Council ratified the earlier decision not to exterminate moles in Newstead Cemetery. The mole hills would be scattered as often as possible.
- 10. Planning Applications.**
- 10.1 2008/0175 Stable Cottage, Newstead Abbey Park.  
Erect an enclosed entrance porch. Cllr Mrs Leivers-Millership had visited the property and her recommendation was accepted by the Council.  
The Council raised no objections.
- 10.2 2008/0236 Stable Cottage, Newstead Abbey Park.  
Listed building consent.  
The Council raised no objections.
- 11. Reports from External meetings.**
- 11.1 Cllr Mrs Sabin had attended a Parochial Church Council meeting. The main business was the election of Churchwardens. She also informed the Council of the great success of the Easter Fayre.
- 11.2 Cllr Bateman informed the Council that the Parish Plan Steering Committee would meet on Thursday 3<sup>rd</sup> April 2008. A public consultation meeting would be held on Tuesday 3<sup>rd</sup> June 2008.
- 11.3 The Chairman had attended a meeting at Gedling BC to discuss the consultation issues between Gedling BC and Parish Councils. Cllr Mrs Andrews commented that there was a disparity between the finances provided for urban and rural areas of the Borough.
- 12. Cemetery issues.**
- 12.1 Fencing at the Cemetery car park was discussed. Cllrs would hold a site meeting on Friday 4<sup>th</sup> April at 6.00pm.
- 12.2 Headstone for Cotton was agreed as the points of the horse's ears had been blunted.
- 12.3 Gedling BC had been requested to carry forward the Capital Aid of £7260 as this would be needed to extend the Cemetery.
- 12.4 The survey of the wooded area had almost been completed by the student from Brackenhurst College. There may be some value in the extracted timber.
- 12.5 A letter of thanks would be sent to the residents who helped with the Cemetery clean up.
- 12.6 The Council agreed that the Newstead Residents Association could place notice of its meeting on the Cemetery notice board and on the Parish Council notice boards.
- 13. Items that the Chairman considered urgent.**
- 13.1 The Chairman had no urgent items to place before the Council.
- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.26pm. The next meeting of the Parish Council will be on Wednesday 7<sup>th</sup> May 2008 commencing at 7.30pm. This will also be the Annual Parish Meeting and the Annual General Meeting of the Parish Council.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Annual Parish Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7<sup>th</sup> May 2008.**

1. **Apologies for absence :** Councillors Mrs J. Booth (holiday) and Mrs W. Evans (holiday)
2. **Declarations of interest:** There were no declarations of interests.
3. **Review of the year by the Chairman.**

Councillor Mrs P.A. Wise said that the Parish Council had once again had a very good year. She highlighted the Christmas celebrations which had drawn together all sides of the village and had been a great success, and the planting out of the cemetery car park which would enhance an area which had been rather neglected in recent years.

The Parish Council had been able to support several local groups during the year such as the cricket club, the youth club and special events at the church.

She thanked the contractors who had been used by the Parish Council during the year and especially Anthony Clarke for his work in maintaining the village and cemetery to a high standard.

She thanked the Parish Councillors for their support and commitment during the year and their time which was freely given. Thanks were also given to Borough Councillor Mrs Patricia Andrews who had given great support on matters relating to the Parish. The Chairman also thanked the Clerk on behalf of the Parish Council and she also thanked those members of the public who regularly attended Council meetings.
4. **Any items that members of the public wished to discuss with Councillors.**
  - 4.1 Councillors were asked why no money had been received from the fund held by County Councillor Joe Lonergan for special projects. It was agreed by the Council that an early request for funding would be made in coming years.
  - 4.2 It was reported that Gedling BC were providing 6 hard playing surfaces in the borough. It was agreed to ask Gedling BC if Newstead could be considered for one of these facilities.
5. **Closure of the Annual Parish Meeting.**

The Chairman closed the meeting at 7.44pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Annual General Meeting of the Parish Council held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7<sup>th</sup> May 2008.**

1. **Apologies for absence :** Councillors Mrs J. Booth (holiday) and Mrs W. Evans (holiday)
2. **Declarations of interest:** There were no declarations of interests.
3. **Election of Officers for 2008/2009.**

#### **Chairman.**

Councillor Mrs P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2008/2009.

#### **Vice - Chairman.**

There were no nominations for Vice - Chairman. An appointment was deferred until the next meeting.

#### **Council Representatives on other bodies.**

Youth and Community Centre Committee - The Chairman and Councillor Mrs T. Sabin.

Cemetery Committee - The Chairman, Councillors Burnham, Mrs Evans and the Clerk.

Notice Boards - The Village and Newstead Abbey - the Clerk.

Hopping Hill Committee - The Chairman and Councillor Burnham. Resident volunteers would be sought to join this committee.

#### **4. Financial Statement 2007/2008.**

- 4.1 The Chairman signed a copy of the Receipts and Payments Balance sheet and the Audit document. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders.

#### **5. Closure of the Annual General Meeting of the Parish Council.**

The Chairman closed the meeting at 8.03pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7<sup>th</sup> May 2008.**

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, B. Blood, P. Burnham, V. Leivers-Millership and T. Sabin.  
Borough Councillor Mrs Patricia Andrews and two members of the public were also in attendance.
2. **Apologies for absence:** J. Booth (holiday) and W. Evans (holiday).
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meeting held on Wednesday 2<sup>nd</sup> April 2008.** The Minutes of the meeting were approved by the Council with an amendment to the wording "... there should be a footpath through this land ....." as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Carless continues to investigate other areas of funding for the Hopping Hill site. The Council has received no recent up-date concerning this matter.
  - 5.2 The bus shelter on the triangle on Hucknall Road has again been damaged. Gedling BC would be informed.
  - 5.3 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. The Chairman has contacted Caroline McKenzie at Gedling BC and a reply is awaited.
  - 5.4 Gedling BC has served an order on the landlord of 55 Tilford Road in respect of the accumulations of rubbish at the property.
  - 5.5 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. An excellent job of renovation has been done by Merrimans. The Clerk would contact Persimmon Homes re. present ownership of the north east tip.
  - 5.6 Instances of graffiti in various areas of the village have been cleared.
  - 5.7 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC again as no reply had been received.
  - 5.8 The public meeting re. access to Newstead Abbey Park has still to be arranged. This item is included in the Parish Plan.
  - 5.9 The siding out of the pavement on Hucknall Road between the village and the Cemetery has not been completed to date. The County Council would be contacted.
  - 5.10 It was reported that the grit bin on Fraser Street had been turned upside down. Highways had attended and righted the bin but it had been tipped over again.
  - 5.11 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Gedling BC would be asked if it was their intention to replace the panels.
  - 5.12 The Chairman reported that now that the funding for the Healthy Living Centre had ceased it had been agreed by the PCT, Gedling BC and the trustees of the community centre that a room would be made available at the community centre for the Nurse Practitioner. This is on-going.
  - 5.13 The Chairman would write to Police Sergeant Crofts regarding the reply which had been received by the Council which Councillors considered unhelpful.
  - 5.14 The survey of the wooded area had almost been completed by the student from Brackenhurst College. There may be some value in the extracted timber. Cllr Bateman would continue to liaise with the student and provide the Clerk with information so that the appropriate permissions can be pursued.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

There were no further issues brought to the attention of the Council.

**6. Accounts Receipts.**

Gedling BC	1820.00	Final Revenue Grant 2007/8
Gedling BC	5789.50	50% Precept
Gedling BC	<u>3987.00</u>	50% Revenue Grant 2008/9
	<u>11596.75</u>	

**Payments**

000520 J.A.Chisholm	276.08	Clerk's salary (April)	
000521 Inland Revenue	68.80	Tax on Clerk's salary (April)	
000522 Clarke's Cemetery Services	425.00	Village and cemetery work	
000523 Mrs P.A. Wise	10.00	Chairman's expenses	
000524 NMWCC	35.26	Room hire	
000525 J.A. Chisholm	33.77	Clerk's expenses	
		Postage	10.35
		Telephone rental	5.50
		calls	7.92
		Mileage	<u>10.00</u>
			<u>33.77</u>
	<u>848.91</u>		

- 6.1 The accounts were approved and passed for payment.
- 6.2 The Council agreed to use some of the accumulated balances for projects such as the removal of woodland at the cemetery and in making the village more aesthetically acceptable. It was also agreed to form a sub-committee to identify areas and formulate ideas.
- 6.3 The Council authorised a transfer of £10,000 from the Current Account to the Bonus Saver Account.

**7. Matters concerning Newstead Village.**

- 7.1 The Parish Plan meeting would be held on Tuesday 3<sup>rd</sup> June. It was agreed by the Council to offer a free drink to each person attending in an attempt to encourage more residents to attend. The Chairman and Cllr Bateman would man a Parish Council information table at this meeting.
- 7.2 Mark Guy of Notts. County Council would be informed that the grassed areas of Glenalmond Park are still very uneven. At the moment the surface remains unsuitable as a park.
- 7.3 The street lights are still out on the pathways between Chapel Terrace, Stonehouse Terrace, Garden Terrace and Chatsworth Terrace. John Evens would be informed again.
- 7.4 The safety rails at the skate park have been removed. Cllr. Bateman had informed Terry Ball of Gedling BC who attended immediately to make the equipment safe.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 The issue of public access would be addressed by the Parish Plan. The opinions of residents would be sought.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 Cllr Bateman would draft a letter to Notts CC regarding the affected areas in the summer flooding.

**10. Planning Applications.**

- 10.1 2008/0256 4 Byron Street, Newstead Village.  
Erect single storey extension.  
The Council raised no objections.
- 10.2 2008/0317 3 Copse Close, Newstead  
Proposed extension to rear of the property to extend the existing kitchen.

The Council raised no objections.

**11. Reports from External meetings.**

11.1 No meetings had been attended.

**12. Cemetery issues.**

12.1 Fencing and planting at the Cemetery car park was discussed. A quotation had been received from Greenhills Garden Centre to remove and dispose of the existing fencing and to plant out a further area for a total of £1556.90 inclusive of VAT. The Council agreed to accept the quotation.

12.2 Cllr Bateman would continue to liaise with the student from Brackenhurst College re. the cemetery extension. Various permissions would have to be sought. Cllr Mrs Sabin would seek information about the extension being consecrated.

12.3 Anthony Clarke would be asked to fill in some sunken graves.

12.4 The Clerk brought to the attention of the Council the comments made by the Government minister responsible for cemeteries re safety in cemeteries and topple testing.

**13. Items that the Chairman considered urgent.**

13.1 The Chairman had no urgent items to place before the Council.

**14. Closure and date of next meeting.** The Chairman closed the meeting at 9.45pm. The next meeting of the Parish Council will be on Wednesday 4<sup>th</sup> June 2008 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 4<sup>th</sup> June 2008.**

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, B. Blood, J. Booth, P. Burnham, W. Evans, V. Leivers-Millership and T. Sabin.  
Borough Councillor Mrs Patricia Andrews, one member of the public and a member of the press were also in attendance.
2. **Apologies for absence:** There were no apologies for absence. Mr John Flanders had agreed to contact Cllr Carless so that the Council could be made aware of his future intentions.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meeting held on Wednesday 7<sup>th</sup> May 2008 and the Minutes of the Annual Parish Meeting and the Minutes of the Annual General Meeting held on 7<sup>th</sup> May 2008.** The Minutes of the meetings were approved by the Council with an amendment to the wording of an item during public question time "... there should be a footpath through this land ....." as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Carless continues to investigate other areas of funding for the Hopping Hill site. The Council has received no recent up-date concerning this matter. Cllr Burnham asked for the Council's permission to approach his employer for funding for this project.
  - 5.2 The bus shelter on the triangle on Hucknall Road is still damaged. Gedling BC would be informed.
  - 5.3 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. The Chairman has contacted Caroline McKenzie at Gedling BC and a reply is awaited. There is also the issue of payment for the removal of fly tipped material on Parish Council owned land.
  - 5.4 Gedling BC has served an order on the landlord of 55 Tilford Road in respect of the accumulations of rubbish at the property. The Neighbourhood Wardens are dealing with the landlord.
  - 5.5 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. An excellent job of renovation has been done by Merrimans. The north east tip is still in the ownership of Annesley Developments Ltd.
  - 5.6 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC again as no reply had been received.
  - 5.7 The public meeting re. access to Newstead Abbey Park has still to be arranged. This item is included in the Parish Plan.
  - 5.8 The siding out of the pavement on Hucknall Road would be done by the County Council shortly.
  - 5.9 It was reported that the grit bin on Fraser Street had been removed. Highways would be contacted.
  - 5.10 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Highways would be replacing the panels shortly.
  - 5.11 The Chairman reported that a decision had been made by the PCT to accommodate a nurse practitioner at the Miners Welfare Community Centre possibly 2 days per week.
  - 5.12 The Chairman had written to Police Sergeant Crofts regarding the reply which had been received by the Council which Councillors considered unhelpful.
  - 5.13 The survey of the wooded area had almost been completed by the student from Brackenhurst College. There may be some value in the extracted timber. Cllr Bateman would continue to liaise with the student and provide the Clerk with information so that the appropriate permissions can be pursued. This is on-going.
  - 5.14 The Parish Plan meeting had been held on Tuesday 3<sup>rd</sup> June. It had been a very successful meeting and well attended, business being conducted in a very relaxed atmosphere.

- 5.15 Mark Guy of Notts. County Council would be contacted again as the grassed areas of Glenalmond Park are still very uneven.
- 5.16 The street lights are still out on the pathways between Chapel Terrace, Stonehouse Terrace, Garden Terrace and Chatsworth Terrace. Highways had been informed and the lights would be repaired shortly. During the meeting, Councillors observed youths climbing the lamp standards and removing the sensors. Highways would be informed.
- 5.17 The safety rails at the skate park had been removed but were repaired the next day thanks to the prompt action of Terry Ball of Gedling BC.
- 5.18 A letter had been sent to Notts CC regarding the affected areas in the summer flooding. The Council would receive a copy of the Select Committee's report which would be discussed at a future meeting.
- 5.19 The extra fencing and planting at the Cemetery car park has commenced and should be completed in the next few days.
- 5.20 Cllr Mrs Sabin had contacted Southwell Diocese about the extension being consecrated. Contact details were given to the Clerk.

The appointment to the position of Vice-Chairman which had been deferred at the last meeting, was discussed. Cllr Mrs. Leivers-Millership was proposed and seconded and unanimously elected unopposed.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

The Chairman thanked all of the volunteers who had made the recent Parish Plan meeting so successful.

## 6. **Accounts**

### **Receipts.**

A.W.Lymn	250.00	Funeral
R. Kendrick	<u>150.00</u>	Deed of exclusive right of burial
	<u>400.00</u>	

### **Payments**

000526 Rural Community Action	1421.76	Parish Plan	
000527 Clarke's Cemetery Services	120.00	Re-open grave	
000528 J.A.Chisholm	275.88	Clerk's salary (May)	
000529 Inland Revenue	69.00	Tax on Clerk's salary (May)	
000530 Mrs P.A. Wise	10.00	Chairman's expenses	
000531 NMWCC	17.63	Room hire	
000532 Clarke's Cemetery Services	425.00	Grounds maintenance contract	
000533 Bennett Sykes Group	27.64	Stationery	
000534 J.A. Chisholm	36.36	Clerk's expenses	
		Postage	11.30
		Telephone rental	5.50
		calls	7.56
		Mileage	<u>12.00</u>
			<u>36.36</u>
	<u>2403.27</u>		

- 6.1 The accounts were approved and passed for payment.

## 7. **Matters concerning Newstead Village.**

- 7.1 The Council was informed that Treefest would not go ahead this year as there was a shortage of volunteer help and lack of funding. Even though the event had not happened last year, the donation given by the Council had been used in initial set up costs.
- 7.2 There is Japanese knotweed at the Cemetery car park. Gedling BC would be requested to remove it.
- 7.3 The wheelie bin at the Cemetery car park is well used.

- 7.4 It was reported that there was a gap in the fencing along the railway which allows people to cross the line. This is a health and safety issue and Network Rail would be informed immediately.
- 7.5 Groups of young adults have been seen congregating at the mortuary chapel late at night. The police would be informed.
- 7.6 The revving up of cars and noisy stereos in the early hours of the morning is becoming a problem for residents. The police would be informed.
- 7.7 It was suggested that individual Councillors should take on responsibility for an aspect around the Parish.
- 7.8 When the results of the Parish Plan questionnaire are available a separate meeting of the Parish Council would be arranged.
- 7.9 Residents are not always aware of what the Parish Council does. It was suggested that the newsletter could be used to explain the responsibilities of the Council. Cllr Bateman agreed to lead.
- 7.10 79 and 82 Stonehouse Terrace are boarded up and there is evidence of fire damage to one of the properties. The Neighbourhood Wardens would be alerted.
- 7.11 Two properties on Tilford Road (first house and 54) are also boarded up. Children are entering the Stone House and rubbish is accumulating. The Neighbourhood Wardens would be contacted.
- 7.12 Has the County Council withdrawn maintenance of Glenalmond Park and Freckland Wood? Phil Kimbrey would be contacted.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 No issues were brought to the attention of the Council.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 A letter from Chief Inspector Burton had been received by Cllr Burnham.

**10. Planning Applications.**

- 10.1 There were no planning applications.

**11. Reports from External meetings.**

- 11.1 A report on the Parish Plan meeting was given by the Chairman.

**12. Cemetery issues.**

- 12.1 An application for a memorial stone in the cremation area was presented to the Council. The Clerk explained that each grave space in the cremation area is divided lengthways into four allowing for 2 cremation caskets in each part. Each part will measure 3 feet wide x 2 feet long. The size of a memorial must be carefully monitored. After a lengthy discussion it was agreed that the Chairman, Vice-Chairman and Cllr. Evans would make a site visit before permission was given to the application. The Clerk would be informed of the decision.
- 12.2 Cllr Bateman informed the Council that the woodland survey had been completed. He would draft out the necessary letters seeking the relevant permission and send them to the Clerk. It would be necessary to brief consultants.
- 12.3 A composting bin has been made and is sited near to the water tap. Appropriate signs would be supplied by Cllr. Mrs. Booth.
- 12.4 The Registrar of the Southwell Diocese would be contacted re consecration of the Cemetery extension

**13. Items that the Chairman considered urgent.**

- 13.1 The Council agreed unanimously that a computer should be provided for the use of the Chairman.

**14. Closure and date of next meeting.** The Chairman closed the meeting at 9.40pm. The next meeting of the Parish Council will be on Wednesday 2<sup>nd</sup> July 2008 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 2<sup>nd</sup> July 2008.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), P. Bateman, Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans,  
Mrs. V. Leivers-Millership and Mrs. T. Sabin.  
Borough Councillor Mrs Patricia Andrews, four members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** There were no apologies for absence.
3. **Declarations of interest:** Cllr. Mrs. Sabin declared an interest in any item concerning the Newstead Church Action Group.
4. **Approval of the Minutes of the meeting held on Wednesday 4<sup>th</sup> June 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The Council has received no recent up-date concerning funding for the Hopping Hill project from Cllr. Carless.
  - 5.2 The bus shelter on the triangle on Hucknall Road has been repaired.
  - 5.3 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.  
The wheelie bin is being used by residents and is being emptied by Gedling BC. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC.
  - 5.4 Gedling BC has served an order on the landlord of 55 Tilford Road in respect of the accumulations of rubbish at the property. The Neighbourhood Wardens are dealing with the landlord.
  - 5.5 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. An excellent job of renovation has been done by Merrimans. The north east tip is still in the ownership of Annesley Developments Ltd.
  - 5.6 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC again as no reply had been received.
  - 5.7 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation.
  - 5.8 The grit bin on Fraser Street has been removed by the County Council owing to persistent vandalism. It will be replaced later in the year.
  - 5.9 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Highways would be replacing the panels when finance becomes available.
  - 5.10 The Chairman reported that the nurse practitioner is in attendance on Tuesday and Friday each week. The service is being well used by residents.
  - 5.11 The Chairman had written to Police Sergeant Crofts regarding the reply which had been received by the Council which Councillors considered unhelpful. There has been no response to date.
  - 5.12 The survey of the wooded area has been completed by the student from Brackenhurst College. Cllr Bateman would continue to liaise with the student and provide the Clerk with information so that the appropriate permissions can be pursued. This is on-going.
  - 5.13 The maintenance of various areas of the Parish which are owned by the County Council will be discussed at the September meeting.
  - 5.14 The street lights are still out on the pathways between Chapel Terrace, Stonehouse Terrace, Garden Terrace and Chatsworth Terrace. Highways would be asked for a plan of the lighting columns as individual column numbers are missing.

- 5.15 The extra fencing and planting at the Cemetery car park has still to be completed. The Clerk would check with Greenhills Garden Centre when completion would be.
- 5.16 Gedling BC had sent a quote to remove the Japanese knotweed at the Cemetery car park.
- 5.17 Residents are not always aware of what the Parish Council does. It was suggested that the newsletter could be used to explain the responsibilities of the Council. Cllr Bateman agreed to lead. The Clerk would supply a document identifying the functions and duties of a Parish Council.
- 5.18 79 and 82 Stonehouse Terrace are boarded up and there is evidence of fire damage to one of the properties. The Neighbourhood Wardens had been alerted and a response had been received.
- 5.19 Two properties on Tilford Road (69 and 54) are also boarded up. Children are entering the Stone House and rubbish is accumulating. The Neighbourhood Wardens had been contacted and a response had been received. Number 54 is being repaired and Gedling BC are trying to find the owner of number 69 through the Land Registry. The Stone House is not secure.
- 5.20 A composting bin has been made and is sited near to the water tap. Appropriate wording and signs would be supplied by Cllr. Mrs. Booth.
- 5.21 A computer has been purchased for the use of the Chairman.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

A letter from the Newstead Church Action Group requesting a donation towards the Summer Fete was presented to the Council.

A parishioner informed the Council that there were some low branches in the Cemetery.

A request was made for the paths in the old Cemetery to be mowed. Aidan would be asked to do this.

The Council was informed that there was Japanese knotweed outside the fence in the top left hand corner of the Hopping Hill site. This area was at one time the location of the changing rooms. Cllr. Burnham agreed to visit the area to provide a plan so that Gedling BC could be made aware of the precise location. Access would have to be through Hopping Hill farm.

## 6. **Accounts**

### **Receipts.**

There were no receipts during the month.

### **Payments**

000535 J.A. Chisholm	275.88	Clerk's salary (June)	
000536 J.A. Chisholm	275.88	Clerk's salary (July)	
000537 Inland Revenue	69.00	Tax on Clerk's salary (June)	
000538 Inland Revenue	69.00	Tax on Clerk's salary (July)	
000539 Mrs P.A. Wise		10.00 Chairman's expenses	
000540 NMWCC	35.26	Room hire	
000541 Mrs. P.A. Wise	404.94	Computer	
000542 J.A. Chisholm	46.00	Clerk's expenses	
		Postage	13.87
		Telephone rental	5.50
		calls	13.43
		Mileage	<u>13.20</u>
			<u>46.00</u>
000543 Clarke's Cemetery Services	425.00	Grounds maintenance contract	
000544 Miss Helen Carrington	185.00	Internal audit fee	
Transfer from current a/c to Bonus Saver a/c	<u>10000.00</u>		
	<u>11795.96</u>		

- 6.1 The accounts were approved and passed for payment.
- 6.2 The internal audit report was brought to the attention of the Council and was accepted.
- 6.3 The Council agreed to a donation of £350 to go to the Newstead Church Action Group.

- 6.4 The Council agreed to a donation of £150 to go towards the Community Picnic day.
- 6.5 The Council agreed to a donation of £150 to go towards the travelling expenses of the Brackenhurst student who had carried out the tree survey at the Cemetery.

**7. Matters concerning Newstead Village.**

- 7.1 It was reported that there is a problem of dog fouling on the old nursing home site on Fraser Street. The dog warden would be informed.
- 7.2 It was reported that there had been the theft of two man-hole covers from the path near to the former stocking yards. Severn Trent and the police have been informed as the removal of the covers had left a very dangerous situation. It was also reported that two men had been arrested for cutting up railway lines from the Network Rail compound.
- 7.3 There is Japanese knotweed at Vicarage Corner. Gedling BC would be informed as this is borough council land.
- 7.4 Cllr. Bateman and Mick Leivers are producing a map of the parish to show ownership of land.
- 7.5 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Gedling BC would be contacted to request warning signs to be erected. Cars are being parked on double yellow lines outside the entrance to Northfield Construction.
- 7.6 Rubbish is piling up around 55 Tilford Road. Complaints from residents are being received. There are 11 dogs and 2 cats at the property. The drains are blocked and this must be a health hazard to the occupants who include 4 children. Gedling BC would be contacted.
- 7.7 It was suggested that individual Councillors should take on responsibility for an aspect around the Parish. A meeting was arranged for Wednesday 9<sup>th</sup> July commencing at 7.30pm.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 The heavy machinery which had been reported at Poets Corner is being used in the construction of a swimming pool which had received planning permission in 2006. The enforcement officer is to visit as conditions were placed on the site and the required details have not been received by Gedling BC to date.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 A letter from Gedling BC had been received re. Parish Council Funding Scrutiny Working Group. A reply would be sent to Gedling BC as councillors thought that the letter was unintelligible.
- 9.3 A letter had been received from the Forestry Commission re ownership of land adjacent to the cemetery. It was unclear who actually owned the land. This would have to be ascertained through the Land Registry.

**10. Planning Applications.**

- 10.1 There were no planning applications.

**11. Reports from External meetings.**

- 11.1 The Council was informed that the renovated North east tip which is still owned by Annesley Developments Ltd. is for sale at a figure between £500,000 and £750,000. The Clerk would contact the County Council for more information.
- 11.2 A copy of the management plan for Hopping Hill field had been received from Nick Crouch. This is now out of date and Cllr. Burnham would arrange a meeting with him.

**12. Cemetery issues.**

- 12.1 Cemetery regulations are being flouted and notices would be posted on the Cemetery notice board giving a date at which unauthorised items would be removed.
- 12.2 Cremation area memorial stones would now be limited in size. From ground level to include plinth the maximum height will be 22 inches; the total width including the plinth will be 20 inches; any masonry work in front of the stone will not exceed 12 inches.
- 12.3 The woodland survey has now been completed.

**13. Items that the Chairman considered urgent.**

13.1 The Chairman asked the Council to meet on Wednesday 9<sup>th</sup> July 2008 at 7.30pm to discuss councillor participation in various aspects of the Parish.

**14. Closure and date of next meeting.** The Chairman closed the meeting at 9.40pm. The next meeting of the Parish Council will be on Wednesday 3<sup>rd</sup> September 2008 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the special Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 9<sup>th</sup> July 2008.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), P. Bateman, Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans,  
Mrs. V. Leivers-Millership and Mrs. T. Sabin.
2. **Apologies for absence:** There were no apologies for absence.
3. **Declarations of interest:** There were no declarations of interest.
4. **Parish Council notice board.**
  - 4.1 Tony Goulding would be asked to replace the damage glass front with good quality laminate. He would also be asked to replace the existing locks with ones of a better quality.
5. **Cemetery car park planting and fencing.**
  - 5.1 The Chairman would contact Cooper Fencing on Derby Road and ask for a quotation for fencing to be placed between the car park and the drive to Hopping Hill farm.
  - 5.2 When fencing in place Greenhills Garden Centre will complete the planting.
6. **Discussion on Councillors taking the lead for various aspects of the Parish.**
  - 5.1 Planning. Cllrs. Mrs Blood, Mrs Booth, Mrs Leivers-Millership and Mrs Wise.  
Only these councillors would be required to attend if a planning meeting is necessary.
  - 5.2 Parish Plan. Cllrs. Bateman and Mrs Wise.
  - 5.3 Parks and Playgrounds. Cllr. Mrs Sabin
  - 5.4 Sure Start Committee. Cllr. Mrs Leivers-Millership.
  - 5.5 Youth Club Management Committee Cllrs. Mrs Sabin and Mrs Wise.
  - 5.6 Village Green, Cenotaph, Mosaic, litter. Cllr. Mrs Booth.
  - 5.7 Street lighting All members. Information would be given to the Clerk for dispatch.
  - 5.8 Safety fencing on roads. Cllr. Mrs Booth
  - 5.9 Railway station, Station Road, station car park. Cllr. Bateman.  
Old Hall Nurseries still hold a credit note to be used for planting out of the flower beds on Station Road. Mick Leivers would assist.
  - 5.10 Cemetery. Cllrs. Mrs Evans, Mrs Leivers-Millership, Mrs Sabin and Mrs Wise.  
Cllr Bateman would continue to oversee the proposed extension.
  - 5.11 Fly tipping. All members.
  - 5.12 Abbey Drive. Cllr. Mrs Leivers- Millership
  - 5.13 Abbey access. Cllrs. Bateman and Mrs Leivers-Millership.
  - 5.14 Pathways and roads. All members
  - 5.15 Hopping Hill. Cllr Burnham
6. **Closure** The Chairman closed the meeting at 8.25pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 3<sup>rd</sup> September 2008.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), P. Bateman, Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans,  
Mrs. V. Leivers-Millership and Mrs. T. Sabin.  
Councillor Mrs A. Cope (Annesley & Felley Parish Council), PCSO Chris Shaw, one member of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Councillor Mrs Patricia Andrews.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meetings held on Wednesday 2<sup>nd</sup> July 2008 and Wednesday 9<sup>th</sup> July 2008.** The Minutes of the meetings were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Burnham would investigate funding for the Hopping Hill project.
  - 5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.  
wheelie bin has been stolen but will be replaced with a surplus one from the Church. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC.
  - 5.3 Gedling BC has served an order on the landlord of 55 Tilford Road in respect of the accumulations of rubbish at the property. Gedling BC will remove the rubbish but will bill the resident.
  - 5.4 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This is on-going.
  - 5.5 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. There has been no progress. The Clerk would contact the County Council Highways.
  - 5.6 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways would be contacted.
  - 5.7 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Highways would be replacing the panels when finance becomes available.
  - 5.8 The Chairman reported that the nurse practitioner is in attendance on Tuesday and Friday each week. The service is being well used by residents. Annesley residents are welcome to attend.
  - 5.9 The Chairman had written to Police Sergeant Crofts regarding the reply which had been received by the Council which Councillors considered unhelpful. The response was that the contents of the letter had been noted.
  - 5.10 The survey of the wooded area has been completed by the student from Brackenhurst College. Appropriate permissions will be sought. This is on-going.
  - 5.11 A plan of the lighting columns had been received so that individual column numbers can be identified.
  - 5.12 The planting at the Cemetery car park has been completed. The Council agreed not to fence the Hopping Hill side of the car park.
  - 5.13 Gedling BC has sprayed the Japanese knotweed at the Cemetery car park.
  - 5.14 Residents are not always aware of what the Parish Council does. It was suggested that the newsletter could be used to explain the responsibilities of the Council. Cllr Bateman agreed to lead. The Clerk would supply a document identifying the functions and duties of a Parish Council. This is on-going.
  - 5.15 The Stone House had been sold at auction but it is on the market again.
  - 5.16 A composting bin has been made and is sited near to the water tap. Appropriate signs have been supplied by Cllr. Mrs. Booth.

- 5.17 The Council was informed that there was Japanese knotweed outside the fence in the top left hand corner of the Hopping Hill site. Cllr. Burnham had visited the area but could find no evidence of Japanese knotweed
- 5.18 It was reported that there had been the theft of two man-hole covers from the path near to the former stocking yards. This is County Council property and Mark Guy would be informed.
- 5.19 Cllr. Bateman and Mick Leivers are producing a map of the parish to show ownership of land. An Ordnance Survey map of the parish had been purchased.
- 5.20 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Gedling BC would erect warning signs.
- 5.21 The Council was informed that the renovated North east tip which is still owned by Annesley Developments Ltd. is for sale at a figure of £400,000. Mick Leivers and a group of interested people is attempting to organise a rescue package so that the management of all of the land east of the village which is not privately owned would be the responsibility of the group. A meeting has been arranged for Monday 13<sup>th</sup> October at RCAN.
- 5.22 Actions to be taken against items which do not conform to Cemetery regulations will be discussed at the October meeting.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PCSO Chris Shaw is now back in Newstead. He informed the Council that there had been a decline in the crime figures over the past 2 months.

Cllr Mrs Andrews was thanked for her work to support the provision of a ball park and her initiative in providing five a side football at Ravenshead Leisure Centre.

## 6. **Accounts**

### **Receipts.**

Bank interest Bonus Saver a/c		32.79	
Quarterly bonus Bonus Saver a/c	17.71		
Bank interest Reserve a/c	7.78		
Midlands CS Ltd. Funeral Service	1060.00		Fees for Burial Deeds and funeral
Mr James Spray	400.00		Fee for Burial Deed
Notts. County Council		500.00	For flying skip (Cllr Lonergan)
Notts. Memorials	100.00		Headstone (Grainger)
A.W. Lymn	300.00		Funeral (Hodgkinson)
	<u>2418.28</u>		

### **Payments.**

000545 Newstead Church Action Group	350.00		Donation to Summer Fayre
000546 Mr Andrew Astle	150.00		Contribution towards expenses (tree survey)
000547 Mrs Lesley Flanders	150.00		Donation to Community Picnic
000548 NMWCC	35.26		Room hire
000549 NMW Social Club	125.39		Parish Plan meeting refreshments
000550 Greenhills Garden Services	1556.87		Completion of car park planting
000551 J.A. Chisholm	275.88		Clerk's salary (August)
000552 Inland Revenue	69.00		Tax on Clerk's salary (August)
000553 Mrs P.A. Wise		20.00	Chairman's expenses(July and August)
000554 Clarke's Cemetery Services	685.00		Grounds maintenance contract
000555 J.A. Chisholm	110.50		Computer repair
000556 Bennett Sykes Group		26.00	Copier paper and envelopes
000557 Clement Keys		334.88	Statutory audit fee
000558 J.A. Chisholm	28.14		Printer ink
000559 Clarke's Cemetery Services	565.00		Maintenance contract
000560 Mr R. Kendrick	150.00		Repayment of Burial Deed

000561 J.A. Chisholm	37.15	Clerk's expenses	
		Postage	9.47
		Telephone rental	5.50
		calls	7.18
		Mileage	<u>15.00</u>
			<u>37.15</u>
000562 Mr Adan Barks	100.00	Cutting paths in old Cemetery	
000563 Newstead Residents Association	<u>500.00</u>	Flying skip (Cllr Lonergan)	
	<u>5834.00</u>		

- 6.1 The accounts were approved and passed for payment.  
6.2 The external audit report was brought to the attention of the Council and was accepted.

**7. Matters concerning Newstead Village.**

- 7.1 The problem of dog fouling on the old nursing home site on Fraser Street has been monitored by the dog warden and this monitoring will continue.  
7.2 It was reported that vans taking motor bikes and quad bikes have been seen in the village. Some of these vehicles have been driven across the playing fields. The gate to the playing fields was unlocked. Residents are urged to supply the police with the registration numbers of any of these vehicles.  
7.3 There is Japanese knotweed at Vicarage Corner. Gedling BC has been informed as this is borough council land.  
7.4 Mick Leivers and Cllr Bateman have the work on the planting for Station Road which was granted under the Building Better Communities initiative, in hand. There is a credit note for plants at Old Hall Nurseries and Network Rail has agreed to clear the site. A lectern type information map has already been made.  
7.5 Mick Leivers has sprayed the Japanese knotweed around the Miners Welfare Community Centre.  
7.6 A management plan for Vicarage Corner has been commissioned by Gedling BC.  
7.7 A damaged kerbstone on Abbey Road was reported.  
7.8 It was reported that a homeless man is living in a tent on the NE tip. The police consider him to be harmless.  
7.9 Cllr Mrs Leivers-Millership would purchase a lock and chain to secure the wheelie bin in the cemetery car park.  
7.10 Anthony Clarke would be asked to cut back the brambles which are pushing through the hedge at the cemetery car park.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 It was reported that the white warning triangles on the traffic humps on the Abbey Drive are becoming indistinct. Jerry Warnes would be informed.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.  
9.2 Letter from Mick Leivers re. Funding for Cornerstone House. The Council agreed a donation of £600.  
9.3 Letter from Mencap re donation. The Council refused the request as there was no direct link to a resident of the parish.  
9.4 Letter from The Sherwood Foresters Western Front memorial Committee re the erection of a suitable memorial in Belgium. The Council is unable to support this venture.  
9.5 A letter had been received from the Forestry Commission re ownership of land adjacent to the cemetery. It is clearly marked as being owned by the Parish Council and supported by legal documents held by the Parish Council.

**10. Planning Applications.**

- 10.1 2008/0697 The Granary, Abbey Fields Farm  
Change of use to use The Granary annexe for holiday lettings. This includes no changes to the existing building either internally or externally.

**11. Reports from External meetings.**

- 11.1 *Cllr Burnham had met with Nick Crouch and Mark Woods, an Notts CC ecologist. There was urgent work to be done on the Hopping Hill site.*
- 11.2 *A copy of the up-dated management plan for Hopping Hill field had been received from Nick Crouch.*
- 11.3 *Cllr Burnham would seek funding. He would also cut down the brambles on the site and Mick Leivers would cut the grass.*

**12. Cemetery issues.**

- 12.1 *The paths in the old cemetery have been cut. The rest of the grass will be cut back by Adan Barkes and removed*

**13. Items that the Chairman considered urgent.**

- 13.1 *There had been no response to the Chairman's letter to Cllr Carless so reluctantly the Council assumed that he no longer wished to be a Parish Councillor and declared a casual vacancy which would be advertised immediately.*
- 13.2 *It was reported that Glenalmond Park had not been mowed this summer. Mark Guy of Notts. CC would be contacted.*

- 14. **Closure and date of next meeting.** *The Chairman closed the meeting at 9.45pm. The next meeting of the Parish Council will be on Wednesday 1<sup>st</sup> October 2008 commencing at 7.30pm.*

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 1<sup>st</sup> October 2008.**

1. **Present:** Cllrs. Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans, Mrs. V. Leivers-Millership and Mrs. T. Sabin.

*In the absence of the Chairman, Cllr Mrs Leivers-Millership (Vice-Chairman) chaired the meeting.*

*Councillor Mrs Patricia Andrews, PC Brian Newsome, one member of the public and a member of the press were also in attendance.*

2. **Apologies for absence:** Councillor Mrs. P.A. Wise (Chairman) – holiday.

3. **Declarations of interest:** There were no declarations of interest.

4. **Approval of the Minutes of the meeting held on Wednesday 3<sup>rd</sup> September 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Vice-Chairman.

*The Clerk informed the Council of the resignation for personal reasons of Cllr. Paul Bateman. The Clerk was asked to send a letter of thanks to Mr Bateman. The Council declared a casual vacancy which would be advertised on the notice board immediately.*

5. **Matters arising from the Minutes.**

5.1 Cllr Burnham would investigate funding for the Hopping Hill project.

5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.

*wheelie bin has been stolen but will be replaced with a surplus one from the Church. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC.*

5.3 Gedling BC has responded re. the accumulation of rubbish at 55 Tilford Road. Gedling BC will continue to monitor the situation.

5.4 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This is on-going.

5.5 County Council Highways have requested an estimated completion date from the Scheme Manager for the area for the fencing around the green behind the Stone House to be replaced.

5.6 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have been informed and a response is awaited.

5.7 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace will be replaced this financial year but with a cheaper panel.

5.8 The survey of the wooded area has been completed by the student from Brackenhurst College. Appropriate permissions will be sought. This is on-going.

5.9 The Stone House had been sold at auction. The purchaser who is a builder is renovating the property.

5.10 It was reported that there had been the theft of two man-hole covers from the path near to the former stocking yards. Mark Guy will take the appropriate action.

5.11 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs are still to be erected by Gedling BC.

5.12 A damaged kerbstone on Abbey Road has been reported to Highways.

5.13 Cllr Mrs Leivers-Millership has purchased a lock and chain to secure the wheelie bin in the cemetery car park.

- 5.14 Anthony Clarke has cut back the brambles which are pushing through the hedge at the cemetery car park.
- 5.15 Mark Guy of Notts. CC had been contacted re. the mowing of Glenalmond Park. This would take place in the next week or so.

The Vice-Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PC Brian Newsome introduced himself to members of the Council. He informed the Council of the crime figures for the last 2 months and comparing them with other areas of the county said that the figures were low. He encouraged members of the public to report every incident to the control room.

The maintenance of the old cemetery was discussed and members of the Council were unsure of the type of maintenance being undertaken. It was agreed to make the maintenance of the old cemetery an agenda item for the November meeting.

## 6. **Accounts**

### **Receipts.**

Annesley & Felley Parish Council	10.00	Stationery
Annesley & District Funeral Service	660.00	Deed of Burial and funeral
Mansfield Memorials	50.00	Headstone application
Gedling BC	5789.50	50% Precept
Gedling BC	1993.50	25% Revenue Grant
HM Customs & Excise	768.39	VAT reclaim
Nottinghamshire Memorials	<u>80.00</u>	Headstone
	<u>9351.39</u>	

### **Payments.**

000564 J.A. Chisholm	275.88	Clerk's salary (September)
000565 Inland Revenue	69.00	Tax on Clerk's salary (September)
000566 Mrs P.A. Wise	10.00	Chairman's expenses
(September)		
000567 R. Milliken	29.38	Website annual fee
000568 RCAN	600.00	Donation to Cornerstone House
000569 Bennett Sykes Group	19.29	Diaries and Year planner
000570 NMWCC	35.26	Room hire
000571 Clarke's Cemetery Services	470.00	Grounds maintenance contract
000572 J.A. Chisholm	29.80	Clerk's expenses
		Postage
		7.58
		Telephone rental
		5.50
		calls
		6.72
		Mileage
		<u>10.00</u>
		<u>29.80</u>
000573 RCAN	<u>58.75</u>	Printing for Parish Plan
	<u>1597.36</u>	

- 6.1 The accounts were approved and passed for payment.

## 7. **Matters concerning Newstead Village.**

- 7.1 It was reported that the road markings at the top of Tilford Road had faded. County Highways would be informed.
- 7.2 It was reported that vans taking motor bikes and quad bikes have been seen in the village. Some of these vehicles have been driven across the playing fields. The gate to the playing fields was

unlocked. Residents are urged to supply the police with the registration numbers of any of these vehicles.

- 7.3 A contribution from Cllr Mrs Andrews of £150 will be used to supply and plant miniature bulbs at the war memorial. Greenhills Garden Service has agreed to do the work.
- 7.4 Comment was made regarding the number of empty houses both private and Gedling Homes there are in the village.
- 7.5 A Christmas tree would be ordered and arrangements made for it to be delivered on the same day as the one for Linby. Mick Leivers would be asked if he and his group would assist in the positioning of the tree.
- 7.6 The Vice-Chairman would check if more lights would have to be purchased.
- 7.7 The Vice-Chairman would organise the purchase of wreaths for the 9<sup>th</sup> November Remembrance Sunday services. Inspector Nolan would be asked if Tilford Road could be closed off for the short time of the ceremony at the Cenotaph.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 The white warning triangles on the traffic humps on the Abbey Drive would be re-painted later in the year. Tendering for pot hole repairs is in progress at the moment.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 A letter from Independent Memorial Inspections informing the Council that the last inspection was undertaken 5 years ago. The Council agreed to note the contents of the letter.
- 9.3 A letter from Miss Sharon Helliwell re an application for a headstone in the cremation area. The Clerk had already supplied the relevant information.

**10. Planning Applications.**

- 10.1 No planning applications had been received.

**11. Reports from External meetings.**

- 11.1 Cllr Mrs Sabin had attended a meeting at the Holocaust Centre organised by the County Council and Police.

**12. Cemetery issues.**

- 12.1 The Council agreed to remove all items from graves which did not conform to the Cemetery Regulations. The removed items would be stored for collection in the mortuary chapel.
- 12.2 A notice would be displayed on the notice board informing residents that removal on non-official items would commence immediately.
- 12.3 It was suggested that a memory wall could be considered but this was rejected as there would be considerable practical difficulties.

**13. Items that the Chairman considered urgent.**

- 13.1 The Vice-Chairman had no urgent matters to bring to the attention of the Council.

- 14. **Closure and date of next meeting.** The Vice-Chairman closed the meeting at 9.05pm. The next meeting of the Parish Council will be on Wednesday 12<sup>th</sup> November 2008 commencing at 7.30pm.

**NEWSTEAD PARISH COUNCIL.**

**Minutes of an extraordinary Parish Council Meeting held at Newstead Miners Welfare Community Centre on Tuesday 21<sup>st</sup> October 2008.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs. W. Evans, Mrs. V. Leivers-Millership and Mrs. T. Sabin.
2. **Apologies for absence:** Councillor Mrs. B. Blood and P. Burnham. Mr J.A. Chisholm (Clerk)
3. **Declarations of interest:** There were no declarations of interest.
4. **This meeting was arranged to discuss projects and the use of the Capital Aid money available from Gedling BC to be used before the end of March 2009.**
  - 4.1 Tree felling at the Cemetery extension. It was acknowledged that this would be expensive and would have to be done in stages. It was resolved to seek 3 quotations. Cllrs. Mrs Evans and Mrs Sabin would progress.
  - 4.2 Improving the aesthetics of the village. Concrete planters and bulbs for the village green and possibly the bus stop triangle. It was agreed that there would be a difficulty with maintenance. This would have to be discussed further. Bulbs were being planted in various areas by Mick Leiver and his group. It was resolved to check whether or not planning permission was necessary. The Chairman would action this item.
  - 4.3 Mortuary Chapel. It was agreed that this needed some repairs and could then be used for storage. It was resolved to seek quotes for replacement doors. Cllr Mrs Leivers-Millership would action.
5. **Closure.**

The Chairman closed the meeting at the conclusion of this business.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 12<sup>th</sup> November 2008.**

**1. Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans, and Mrs. T. Sabin.  
Councillor Mrs Patricia Andrews, PC Brian Newsome, PCSO Chris Shaw, 11 members of the public and a member of the press were also in attendance.

**2. Apologies for absence:** Councillor Mrs Leivers-Millership (Vice-Chairman) - holiday.

**3. Declarations of interest:** Cllr. Mrs Sabin declared a personal interest in the co-optioin of Mrs Dawn Adams (family connection).

The Council agreed unanimously to co-opt Mrs Dawn Adams and Mr Simon Gascoigne to act as Parish Councillors. Both signed acceptance documents accepting the Code of Conduct. The Clerk informed the Council that it was now back to full strength.

**4. Approval of the Minutes of the meeting held on Wednesday 1<sup>st</sup> October 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.

**5. Matters arising from the Minutes.**

5.1 Cllr Burnham reported that an application for funding for the Hopping Hill project had been made through RCAN.

5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.

wheelie bin has been stolen but will be replaced with a surplus one from the Church. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC. This is on-going.

5.3 The accumulation of rubbish at 55 Tilford Road has been removed and the drains unblocked.

5.4 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This is on-going.

5.5 County Council Highways have requested an estimated completion date from the Scheme Manager for the area for the fencing around the green behind the Stone House to be replaced. This is on-going.

5.6 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have been informed and a response is awaited. This is on the schedule for completion.

5.7 The Council was informed that the three decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace are in the possession of Gedling BC. The Clerk will contact Gedling BC with a view to replacement.

5.8 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs are still to be erected by Gedling BC. The Clerk will contact Darren Gilder.

5.9 It was reported that the road markings at the top of Tilford Road had faded. County Highways have been informed.

5.10 It was reported that a resident has informed the police of the registration numbers of vans taking motor bikes and quad bikes through the village.

5.11 A Christmas tree has been ordered and will be delivered on Thursday 27<sup>th</sup> November. Mick Leivers and his group would position of the tree. The Parish Council thanked him for this service.

5.12 The Vice-Chairman would check if more lights would have to be purchased.

5.13 The white warning triangles on the traffic humps on the Abbey Drive would be re-painted when there is an improvement in the weather.

- 5.14 The Clerk apologised to the Council for not seeking a closure of Tilford Road but Inspector Nolan would be asked in good time next year if Tilford Road could be closed off for the short time of the ceremony at the Cenotaph.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PC Brian Newsome informed the Council of the crime figures for the last month for Newstead. There had been 5 crimes reported – 2 domestics, 2 drug offences and 1 burglary. He encouraged members of the public to report every incident to the control room.

Mick Leivers reported that the surface of Glenalmond Park is very rutted. Mark Guy at Notts CC would be contacted. He also said that the decorative panels which are missing from Chapel Terrace are in the possession of Gedling BC.

Mick Leivers reported that Cornerstone House will be used as a drop in centre.

He reported that there had been flooding at the allotments and Notts. CC is doing remedial work on the culvert which channels the stream to the rear of Abbey Road.

He brought to the attention of the Council the damage being done to the trees on the Abbey Drive because of waterlogging. Several trees have been affected outside Abbey Fields Farm.

He informed the Council that Treefest would be held in July 2009.

Some members of the public complained about the state of the cemetery. Members of the Council listened to the comments which were made and expressed their satisfaction with the work of the contractor.

## 6. **Accounts**

### **Receipts.**

Cancelled cheque 000546	150.00	Andrew Astle (Brackenhurst student).
Mansfield Memorials	100.00	Headstone application.
Gedling BC (Cllr. Mrs Andrews)	150.00	Bulbs.
Bank interest (Reserve a/c)	7.70	
Bank interest (Bonus saver a/c)	61.54	
Quarterly Bonus	<u>34.18</u>	
	<u>503.42</u>	

### **Payments.**

000574 NMWCC	150.00	Donation to Parish Halloween Party
000575 J.A. Chisholm	275.88	Clerk's salary (October)
000576 Inland Revenue	69.00	Tax on Clerk's salary (October)
000577 Mrs P.A. Wise	10.00	Chairman's expenses (October)
000578 NMWCC	35.26	Room hire
000579 Nottingham Trent Univ.	150.00	Replacement for cheque 000546
000580 Adan Barkes	350.00	Old cemetery maintenance
000581 Elveden Farms Ltd.	327.36	Christmas tree
000582 Clarke's Cemetery Services	470.00	Grounds maintenance contract
000583 J.A. Chisholm	34.00	Clerk's expenses
		Postage
		7.20
		Telephone rental
		5.50
		calls
		6.30
		Mileage
		<u>15.00</u>
		<u>34.00</u>
000584 Newstead Parochial Church Council	<u>350.00</u>	Donation towards gifts for
Christmas Fair		

2221.50

- 6.1 The accounts were approved and passed for payment.  
 6.2 The Clerk informed the Council that a salary increase of 2.45% had been awarded to Parish Clerks back dated to April 2008.

**7. Matters concerning Newstead Village.**

- 7.1 Mick Leivers gave an up-date on the progress of the Parish Plan. There is a draft action plan and a draft constitution. A bid for £35000 has been made to the BBC initiative. A letter would be sent to all groups in Newstead. There would be regular meetings which would be held bi-monthly, the next meeting would be held on Wednesday 10<sup>th</sup> December.
- 7.2 CAST would be interested in tendering for the tree felling work to be done at the cemetery. It was suggested that 15% of the trees would be left and the yew saplings could be used for hedging. The Council agreed that the work should be done in stages. A meeting of the Cemetery Committee with Mick Leivers would be arranged. The cleared areas could be set down as meadow and mowed in August/September each year.
- 7.3 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. The Clerk would contact Vicky Harper (GBC planning officer) and Sue Healey (GBC finance).
- 7.4 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. Vicky Harper would be consulted.
- 7.5 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time.
- 7.6 Cllr. Gascoigne raised the unkempt state of the land at Vicarage Corner. According to the Land Registry this land is owned by Gedling BC. The Clerk would contact GBC.
- 7.7 It was reported that the letter box on Abbey Road is very loose. Royal Mail would be contacted.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 It was reported that fly tipping had occurred on High Leys Drive. Gedling BC would be informed.

**9. Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.

**10. Planning Applications.**

- 10.1 2008/0794 24 Byron Street, Newstead.  
Rear ground floor extension.  
The Council raised no objections to this application.

**11. Reports from External meetings.**

- 11.1 A copy of the Minutes of a CAST meeting held on Monday 13<sup>th</sup> October re Annesley Pit Tips was given to members of the Council for information.

**12. Cemetery issues.**

- 12.1 There were no further cemetery issues raised.

**13. Items that the Chairman considered urgent.**

- 13.1 The Chairman informed the Council that she would be meeting the deputy Chief Executive of Gedling BC, John Robinson on Friday 7<sup>th</sup> November. The meeting would include a fact finding tour of the village.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.55pm. The next meeting of the Parish Council will be on Wednesday 3<sup>rd</sup> December 2008 commencing at 7.30pm. The Parish Council meeting will be followed by a festive buffet.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 3<sup>rd</sup> December 2008.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs D. Adams, Mrs. B. Blood, Mrs. J. Booth, Mrs. W. Evans, S. Gascoigne and Mrs. T. Sabin.  
Councillor Mrs Patricia Andrews, PC Brian Newsome, 6 members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Councillors P. Burnham and Mrs Leivers-Millership (Vice-Chairman)
3. **Declarations of interest:** The Chairman declared an interest in the Youth Club.
4. **Approval of the Minutes of the meeting held on Wednesday 12<sup>th</sup> November 2008 and the special meeting held on Tuesday 21<sup>st</sup> October 2008.** The Minutes of the meetings were approved by the Council as a true record and were signed by the Chairman with an amendment to the special meeting minutes to record the attendance of Cllr Mrs Booth at that meeting.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Burnham reported that an application for funding for the Hopping Hill project had been made through RCAN. This is on-going.
  - 5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.  
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC. This is on-going.
  - 5.3 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This is on-going.
  - 5.4 Most of the fencing around the green behind the Stone House has been replaced. It is hoped that this will be completed promptly.
  - 5.5 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have been informed and a response is awaited. This is on the schedule for completion.
  - 5.6 The Council was informed that the three decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace are in the possession of Gedling BC. The Clerk will contact Gedling BC with a view to replacement. This continues to be on-going.
  - 5.7 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs are still to be erected by Gedling BC. The Clerk will contact Darren Gilder. There has been no progress with this item.
  - 5.8 The Christmas tree was delivered early but thanks to Mick Leivers and his group the tree was taken to a secure area and positioned the following day. The Parish Council thanked him once again for this service.
  - 5.9 Jerry Warnes of Newstead Abbey has been made aware of the problem of the trees on the Abbey Drive. The City Council's tree officer is also aware.
  - 5.10 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going.
  - 5.11 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going

- 5.12 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going.
- 5.13 Cllr. Gascoigne raised the unkempt state of the land at Vicarage Corner. According to the Land Registry this land is owned by Gedling BC. The Clerk would contact GBC.
- 5.14 The Chairman informed the Council that she had met the deputy Chief Executive of Gedling BC, John Robinson on Friday 7<sup>th</sup> November. The meeting had been very interesting and Mr Robinson had made positive comments about Newstead.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PC Brian Newsome informed the Council that several section 59 notices had been served regarding the use of motor cycles. Several burglaries had been reported. He urged residents to be vigilant and watch out for other people's property. He encouraged members of the public to report every incident to the control room (0115 9670999). Residents should report suspicious vehicles and people in the area and be aware of people who were posting leaflets in the village.

Mick Leivers reported that a Management Plan had been completed for Vicarage Corner by Gedling BC in 2000/2001.

Mick Leivers reported that the Youth Club is using Cornerstone House until the problem of the heating in the Youth Club building is sorted out.

It was reported that the footpath between Webb Street and Newstead Miners Welfare Community Centre needed clearing of vegetation, rubbish and dog faeces.

It was reported that the grit bin had not been replaced at the top of Fraser Street. A grit bin outside the Church on Musters Road would be helpful and the bin on Hazelford Way is empty.

Various pavements in the village are in need of repair as there is an excessive camber, consequently people are walking on the road.

## 6. **Accounts**

### **Receipts.**

There were no receipts during the month.

### **Payments.**

000585 J.A. Chisholm	330.08 Clerk's salary + back pay (November)	
000586 Inland Revenue	82.40 Tax on Clerk's salary (November)	
000587 Mrs P.A. Wise	10.00 Chairman's expenses (November)	
000588 NALC	13.50 Local Council Review x 6	
000589 SLCC	58.50 Subscription	
000590 JMS Flagpole	88.13 Repair to flagpole	
000591 J.A. Chisholm	102.71 Clerk's expenses	
	Postage	7.59
	Telephone rental	5.50
	calls	8.21
	Mileage	15.80
	Printer ink	27.48
	PC Buffet	<u>38.13</u>
		<u>102.71</u>
		<u>685.32</u>

6.1 The accounts were approved and passed for payment.

6.2 The Council approved the following resolutions unanimously.

- central
- i) that the Parish Council is committed to spend £2000 for the repair or replacement of the heating boiler in the Youth Club building.
  - ii) that the Parish Council is committed to spend £2100 for a suspended ceiling in the Youth Club building to conserve heat.

- iii) that the Parish Council is committed to spend £6500 for the tree felling etc at the extension of the Cemetery.
- 6.3 The available funds in the Capital Aid budget is £9041 which will be claimed from Gedling BC and the remaining £1559 will be found from Parish Council reserves.
- 7. Matters concerning Newstead Village.**
- 7.1 It was reported that 4 bags of garden waste had been dumped in the cemetery car park.
- 7.2 The Chairman asked for fly tipping to be placed on the agenda for the January meeting.
- 7.3 It was suggested that height restriction barriers could be the answer to stop larger vans using the car park. The cost would be investigated.
- 8. Matters concerning Newstead Abbey Park.**
- 8.1 No issues were raised.
- 9. Correspondence.**
- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 10. Planning Applications.**
- 10.1 No planning applications had been received.
- 11. Reports from External meetings.**
- 11.1 It was reported that the Christmas Fayre at the Church had been an outstanding success.
- 12. Cemetery issues.**
- 12.1 The Clerk informed the Council that documents held by the Council showed that planning permission for the cemetery including the area which would be used for the extension, had been granted several years ago.
- 13. Items that the Chairman considered urgent.**
- 13.1 The ownership of the small play area next to the School was queried. It is believed that the land is owned by Notts. County Council and maintained by Gedling BC.
- 14. Closure and date of next meeting.** The Chairman closed the meeting at 8.20pm. The next meeting of the Parish Council will be on Wednesday 7<sup>th</sup> January 2009 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7<sup>th</sup> January 2009.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs D. Adams, Mrs. B. Blood, P. Burnham, Mrs. W. Evans, S. Gascoigne, Mrs Leivers-Millership (Vice-Chairman), and Mrs. T. Sabin.  
Borough Councillor Mrs Patricia Andrews and a member of the press were also in attendance.
2. **Apologies for absence:** Councillor Mrs. J. Booth, PC Brian Newsome and PCSO Chris Shaw.
3. **Declarations of interest:** The Chairman and Mrs Sabin declared an interest in the Youth Club as Management Committee members.
4. **Approval of the Minutes of the meeting held on Wednesday 3<sup>rd</sup> December 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Burnham reported that an application for funding for the Hopping Hill project was on-going.
  - 5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.  
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC. This is on-going.
  - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways would be contacted.
  - 5.4 The Council was informed that the three decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace are in the possession of Gedling BC. A response from Jane Ansell had been received informing the Council that Gedling BC would consider an expression of interest and quote from Mick Leivers for a local re-working of the missing panels and replacement of the existing ones. This remains on-going.
  - 5.5 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs are still to be erected by Gedling BC. The Clerk will contact Darren Gilder. There has been no progress with this item.
  - 5.6 The Christmas tree will be removed on January 10<sup>th</sup> thanks to Mick Leivers and his group. The lights would be stored by the Chairman and Cllr. Mrs Evans.
  - 5.7 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going.
  - 5.8 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going
  - 5.9 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
  - 5.10 Cllr. Gascoigne raised the unkempt state of the land at Vicarage Corner. According to the Land Registry this land is owned by Gedling BC. There has been no response from Gedling BC to date.
  - 5.11 It was suggested that height restriction barriers could be the answer to stop larger vans using the car park. Gedling BC would be contacted.

- 5.12 The ownership of the small play area next to the School was queried. It is believed that the land is owned by Notts. County Council and maintained by Gedling BC. The Clerk would clarify the position with Gedling BC.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

There were no public questions.

## 6. **Accounts**

### **Receipts.**

Elveden Farms Ltd.	58.76	Rebate on Christmas tree
S.M. Johnson & Son	125.00	Funeral
Gedling BC	9041.00	Capital Aid
G.W. Funeral Service Ltd	<u>250.00</u>	Funeral
	<u>9474.76</u>	

### **Payments.**

000592 J.A. Chisholm	282.73	Clerk's salary (December)
000593 Inland Revenue	70.60	Tax on Clerk's salary (December)
000594 Mrs P.A. Wise	10.00	Chairman's expenses (December)
000595 NMWCC	35.26	Room hire
000596 Newstead Youth Club	4100.00	Donation for heating and suspended ceiling
000598 J.A. Chisholm	36.85	Clerk's expenses
		Postage
		Telephone rental
		calls
		Mileage
		<u>7.35</u>
		<u>5.50</u>
		<u>7.20</u>
		<u>16.80</u>
		<u>36.85</u>
	<u>4785.44</u>	

- 6.1 The accounts were approved and passed for payment.

- 6.2 The Council agreed a 3% increase in the Precept unanimously.

## 7. **Matters concerning Newstead Village.**

- 7.1 It was reported that the red bricks set into the road surfaces as a calming measure are very slippery in icy conditions. The 2 areas of concern are on Webb Street and at the junction of Markham Street and Musters Road where a resident's wall has been demolished on 3 occasions in recent years. Highways South would be informed.

- 7.2 Vicarage Corner also becomes hazardous in freezing conditions.

- 7.3 It was reported that rubbish was again accumulating at the rear of 55 Tilford Road. Jane Ansell at Gedling BC would be informed.

- 7.4 Concerns were expressed over the absence of gritting on Tilford Road as the road is used by large lorries accessing Northfield Construction.

- 7.5 There has been considerable motor bike activity in the woods opposite the skate park. Mud is being transferred to the road surface. The Forestry Commission would be informed.

## 8. **Matters concerning Newstead Abbey Park.**

- 8.1 The Old Postman's footpath between Quarry Lane, Linby and Newstead Abbey has been blocked by a steel cable beyond the quarries. The Footpaths Officer for Notts. County Council would be informed.

## 9. **Correspondence.**

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.

- 9.2 An email from David and Robert Stocks re the amount of ornaments etc being placed on graves. This would be discussed later in the meeting.

- 9.3 Letter from Ashfield DC re the proposed extension to the cemetery confirming that the area already has planning permission for a burial ground.
- 9.4 Email from Mark Guy re Freckland Wood.
- 9.5 Email from Laura Trusler Highways South re grit bins, pavements and cleansing issues.

**10. Planning Applications.**

- 10.1 No planning applications had been received.

**11. Reports from External meetings.**

- 11.1 There were no reports from external meetings attended.

**12. Cemetery issues.**

- 12.1 The Council agreed that there were too many ornaments, toys, solar lights etc on some graves. The Clerk was asked to identify the graves involved and write to the Deed holders to ask for removal of items which are against the Cemetery Regulations.
- 12.2 There was a lengthy discussion on the proposed cemetery charges as supplied by the Clerk. The Council asked the Clerk to present a revised list of charges and a comparison with the charges for other Burial Authorities to the next Council meeting.
- 12.3 It was agreed to discuss the problem of fly tipping in the Cemetery car park at the next meeting.
- 12.4 It was reported that the wire fencing on the north side of the cemetery was in need of repair. Anthony Clarke would be asked to quote for the restoration of the fencing.

**13. Items that the Chairman considered urgent.**

- 13.1 The Chairman had no urgent matters to bring to the attention of the Council.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> February 2009 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 4<sup>th</sup> February 2009.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs D. Adams, Mrs. J. Booth, P. Burnham and Mrs. T. Sabin. Two members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Councillors Mrs. B. Blood, Mrs. W. Evans, S. Gascoigne, Mrs Leivers-Millership (Vice-Chairman) and Borough Councillor Mrs Patricia Andrews.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meeting held on Wednesday 7<sup>th</sup> January 2009.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Burnham reported that an application for funding for the Hopping Hill project was on-going.
  - 5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park.

There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC. This is on-going.
  - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have scheduled this for later in the year..
  - 5.4 The Council was informed that the three decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace are in the possession of Gedling BC. A response from Jane Ansell had been received informing the Council that Gedling BC would consider an expression of interest and quote from Mick Leivers for a local re-working of the missing panels and replacement of the existing ones. This remains on-going.
  - 5.5 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs are still to be erected by Gedling BC. Darren Gilder has been contacted and he is seeking to progress this as soon as possible.
  - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going.
  - 5.7 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going
  - 5.8 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
  - 5.9 Cllr. Gascoigne raised the unkempt state of the land at Vicarage Corner. According to the Land Registry this land is owned by Gedling BC. Dave Parton of Gedling BC has been contacted.
  - 5.10 It was suggested that height restriction barriers could be the answer to stop larger vans using the car park. Gedling BC has been contacted.
  - 5.11 The ownership of the small play area next to the School was queried. It is believed that the land is owned by Notts. County Council and maintained by Gedling BC. The Clerk would clarify the position with Gedling BC. There has been no response to date.

- 5.12 It was reported that the red bricks set into the road surfaces as a calming measure are very slippery in icy conditions. The 2 areas of concern are on Webb Street and at the junction of Markham Street and Musters Road where a resident's wall has been demolished on 3 occasions in recent years. Highways South would be informed. A reply had been received from Notts. CC informing the Council that no problems had been reported directly involving the bricks. No action would be taken to change these surfaces at this time. The Council agreed to ask residents to advise the Council of any problems that they had experienced. It was pointed out that during the recent inclement weather Gedling BC bin lorries had been unable to access the village.
- 5.13 Vicarage Corner also becomes hazardous in freezing conditions. Notts. CC will not place a grit bin at this location as the road is un-adopted.
- 5.14 It was reported that rubbish was again accumulating at the rear of 55 Tilford Road. Jane Ansell at Gedling BC had been informed and Darren Gilder would be contacting the resident.
- 5.15 There has been considerable motor bike activity in the woods opposite the skate park. Mud is being transferred to the road surface. Residents are asked to give the vehicle registration numbers to the police.
- 5.16 The Old Postman's footpath between Quarry Lane, Linby and Newstead Abbey has been blocked by a steel cable beyond the quarries. The Footpaths Officer for Notts. County Council has been informed and he has found no evidence of this path on the 1951 OS map.
- 5.17 The Linby Trail and Freckland Wood have been left in a poor state after recent remedial work by Notts CC. Cllr. Burnham will contact Nick Crouch of NCC.
- 5.18 The grit bins remain empty on Hazelford Way.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

The Council was informed that several people had fallen owing to the recent poor weather.

## 6. **Accounts**

### **Receipts.**

Bank interest Bonus saver a/c	33.48
Bank interest Quarterly bonus	34.38
Bank interest Reserve a/c	4.40
Geo. Hanson & Sons	75.00 Interment of ashes
D&M Monumental Masons	<u>50.00</u> Memorial stone
	<u>197.26</u>

### **Payments.**

000599 J.A. Chisholm	282.53 Clerk's salary (January)
000600 Inland Revenue	70.80 Tax on Clerk's salary (January)
000601 Mrs P.A. Wise	10.00 Chairman's expenses (January)
000602 Bennett Sykes	73.91 Stationery
000603 Clarke's Cemetery Services	45.00 Interment of ashes
000604 Annesley & Felley PC	150.00 Payment for computer
000605 Clarke's Cemetery Services	125.00 Repair of Cemetery fencing
000606 J.A. Chisholm	112.41 Clerk's expenses
	Postage 8.22
	Telephone rental 5.50
	calls 7.59
	Mileage 15.50
	Printer ink <u>75.60</u>
	<u>112.41</u>
	<u>869.65</u>

- 6.1 The accounts were approved and passed for payment.
- 6.2 The Council was informed by the Clerk that the increase in the Precept would be 2.75%

## 7. **Matters concerning Newstead Village.**

- 7.1 Cllr. Mrs Sabin presented a map of the village to the Council showing the ownership of the various pieces of land. Mr Paul Bateman will supply a more detailed copy at a later date.
- 7.2 A brochure showing designs of youth shelters was presented to the Council. The young people of the village and the residents would have to be consulted before any decision is made. The shelter would be in co-ordination with the provision of a ball park. The Council agreed to wait until the plans for the ball park are available before making any decisions.
- 7.3 The Council agreed to continue pressing Gedling BC re fly tipping as the Council believes that any land owned by the Parish Council should also be considered as being publicly owned.
- 7.4 Lamp 15 at the junction of Stonehouse Terrace and Chatsworth Terrace is not functioning properly.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 No items were brought to the attention of the Council.

**9. Correspondence.**

- 9.1 All items of correspondence had been dealt with at the appropriate place on the agenda.

**10. Planning Applications.**

- 10.1 No planning applications had been received.

**11. Reports from External meetings.**

- 11.1 There were no reports from external meetings attended.

**12. Cemetery issues.**

- 12.1 The Council agreed that there were too many glass vases, ornaments, toys, solar lights etc on some graves. The Clerk was asked to identify the graves involved and write to the Deed holders to ask for removal of items which are against the Cemetery Regulations. There are serious Health and Safety issues which have to be considered. The Council agreed that any item which is not on the plinth of the memorial stone will be removed.
- 12.2 A clarification of the regulations would be posted on the notice board.
- 12.3 There was a discussion of an article which had appeared in the Hucknall Dispatch which criticised the attitude of the Council regarding the enforcement of the Cemetery regulations. As the letter was not sent directly to the Council, it was agreed that no reply would be sent.
- 12.4 There was a lengthy discussion on the draft cemetery charges as supplied by the Clerk. The Council asked the Clerk to present a revised list of charges to include the amendments as agreed by the Council.
- 12.5 It was reported that the wire fencing on the north side of the cemetery had been repaired by Anthony Clarke.

**13. Items that the Chairman considered urgent.**

- 13.1 The Chairman had no urgent matters to bring to the attention of the Council.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.25pm. The next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> March 2009 commencing at 7.30pm.

## **NEWSTEAD PARISH COUNCIL.**

### **Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 4<sup>th</sup> March 2009.**

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), Mrs. B. Blood, P. Burnham Mrs. W. Evans and S. Gascoigne.  
*PC Matthew Wardle, two members of the public and a member of the press were also in attendance.*
2. **Apologies for absence:** Councillors Mrs D. Adams (family commitment), Mrs. J. Booth (illness), Mrs. T. Sabin (family commitment) and Borough Councillor Mrs P. Andrews (GBC commitment).
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meeting held on Wednesday 4<sup>th</sup> February 2009.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 Cllr Burnham would contact Mick Leivers re. the application for funding for the Hopping Hill project. Confirmation of a successful bid to the BBC initiative was awaited.
  - 5.2 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Clerk would contact Caroline McKenzie for an up-date on progress.
  - 5.3 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways have scheduled this for later in the year.
  - 5.4 The Council was informed that the three decorative panels which had been removed from the end of Chapel Terrace and Stonehouse Terrace are in the possession of Gedling BC. A response from Jane Ansell had been received informing the Council that Gedling BC would consider an expression of interest and quote from Mick Leivers for a local re-working of the missing panels and replacement of the existing ones. Jane Ansell would be contacted for an up-date on progress.
  - 5.5 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Warning signs have not been erected by Gedling BC. Darren Gilder will be contacted. Councillors would like to know if the Parish Council can erect these warning signs.
  - 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. The Council could consider the building of a young person's shelter on the village green. It was suggested that ideas from the young people of the village could be sought but a wider public consultation would be necessary. Designs and plans would have to be drawn up and planning permission would be necessary. This is on-going.
  - 5.7 Cllr. Mrs Sabin suggested the placing of planters in various parts of the village. It was not clear whether or not planning permission would be necessary. This is on-going.
  - 5.8 The Chairman informed the Council that it had been suggested by the Parish Plan committee that a ball park could be built by the side of the Welfare. The land is in the ownership of the Welfare and the Trustees have not given permission at this time. This is on-going and RCAN and John Robinson - deputy CEO at Gedling BC, are involved.
  - 5.9 The vegetation at Vicarage Corner has been cut back. The Parish Council's thanks would be communicated to GBC.
  - 5.10 A quotation of £2024.00 had been received from Gedling BC for the supply and erection of height restricting barriers at the cemetery car park. This was thought to be high and GBC would be asked for the specifications (size, materials etc) and the necessary regulations so that further quotes could be sought.

- 5.11 *The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. The Chairman reported that the path from the gate to the play area, which is on a downward slope, is made of tarmac and not a safety surface. An accident to a child had occurred recently. Gedling would be contacted to ask for the surface to be changed.*
- 5.12 *It was reported that the red bricks set into the road surfaces as a calming measure are very slippery in icy conditions. The 2 areas of concern are on Webb Street and at the junction of Markham Street and Musters Road where a resident's wall has been demolished on 3 occasions in recent years. Highways South would be informed. A reply had been received from Notts. CC informing the Council that no problems had been reported directly involving the bricks. No action would be taken to change these surfaces at this time. The Council agreed to ask residents to advise the Council of any problems that they had experienced. It was pointed out that during the recent inclement weather Gedling BC bin lorries had been unable to access the village. Tilford Road had become very icy down towards the level crossing and the police decided that the road should be closed. Notts CC was informed but the road remained open. The portfolio holder Councillor Mrs Stella Smedley would be informed through Councillor Lonergan. A grit bin should be provided at the bottom of Tilford Road. Network Rail would be informed that it should take more responsibility for the de-icing of the level crossing at Newstead as the road slopes downwards to the crossing and skidding vehicles could compromise the crossing.*
- 5.13 *The steel cable blocking the old Postman's footpath between Quarry Lane, Linby and Newstead Abbey has been removed.*
- 5.14 *The Linby Trail and Freckland Wood have been left in a poor state after recent remedial work by Notts CC. Cllr. Burnham visited the areas had found no major issues. The Council agreed to re-check the areas in a few months time.*
- 5.15 *A more detailed map of the village showing the ownership of the various pieces of land will be supplied by Mr Paul Bateman at a later date.*
- 5.16 *The provision of a youth shelter is tied into the provision of a MUGA (multi-use games area).*
- 5.17 *Lamp 15 at the junction of Stonehouse Terrace and Chatsworth Terrace is not functioning properly. Also lamp 5 on Chapel Terrace goes on and off. Lamp 3 on the path from Tilford Road and Webb Street by the side of the Youth Club building is also going on and off.*
- 5.18 *The Council agreed that there were too many glass vases, ornaments, toys, solar lights etc on some graves. The Clerk would identify the graves involved and write to the Deed holders to ask for the removal of items which are against the Cemetery Regulations. There are serious Health and Safety issues which have to be considered. The Council agreed that any item which is not on the plinth of the memorial stone will be removed.*
- 5.19 *A clarification of the regulations would be posted on the notice board.*

*The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.*

*It was reported that rubbish had accumulated at the front and to the rear of 87 Chapel Terrace. Darren Gilder would be informed.*

*The Council was informed that 2 trees had been removed from the cemetery car park. It was agreed to ask Greenhills Garden Centre to supply replacements. PC Wardle agreed to do spot checks at the car park.*

*An increasing litter problem at the cemetery car park was reported.*

*A letter to the Hucknall Dispatch has highlighted the poor state of the cricket ground in Newstead Abbey Park.*

*It was stated that the Parish Plan was on target and the work being done was very impressive.*

*It was reported that the pavement and road outside the cemetery car park had deteriorated into pot holes.*

*It was asked if more information from the Internet could be acquired regarding a grass feed in which there was a mole deterrent.*

*PC Wardle informed the Council that there had been few crimes reported during the past months, the most serious of which had been damage to a vehicle from a snowballing incident; a shed being broken into and tools being stolen; a broken house window and door panelling; and instances of nuisance behaviour.*

PC Wardle explained the use of Smart Water which would be given to residents free of charge. A letter had been distributed to houses in the older part of the village informing residents of this initiative. The rest of the Parish would be involved at a later date. He asked residents to nominate people that they thought would benefit from the scheme. PC Wardle can be contacted through Arnold Police Station  
 0115 9670555 extension 4161 or on his mobile 07702141552 or by email  
[matthew.wardle@nottinghamshire.pnn.police.uk](mailto:matthew.wardle@nottinghamshire.pnn.police.uk)

**6. Accounts**

**Receipts.**

HM Customs & Excise

867.49 VAT reclaim

867.49

**Payments.**

000607 J.A. Chisholm

282.73 Clerk's salary (February)

000608 Inland Revenue

70.60 Tax on Clerk's salary (February)

000609 Mrs P.A. Wise

10.00 Chairman's expenses (February)

000610 NALC

170.66 Annual subscription

000611 GB Office

138.00 Stationery and photocopier contract

000612 NMWCC

17.25 Room hire

000613 J.A. Chisholm

34.09 Clerk's expenses

Postage 8.51

Telephone rental 5.50

Telephone calls 6.22

Mileage 13.86

34.09

723.33

6.1 The accounts were approved and passed for payment.

6.2 The Council was informed by the Clerk that the Precept for 2009/2010 would be £11892.

**7. Matters concerning Newstead Village.**

7.1 It was reported that there was an accumulation of litter outside the shop. Gedling BC litter pick the area every week but it would be helpful if residents would use the litter bins provided to dispose of unwanted items.

7.2 PC Wardle was encouraging some young people who had volunteered to remove graffiti from the take-away. The Council may be asked for some funding.

**8. Matters concerning Newstead Abbey Park.**

8.1 It was reported that the grit bin on Fairfield Drive was empty.

**9. Correspondence.**

9.1 The Council had received a letter from the Abbey Cricket Club asking for funding for portable sight screens. After discussion the Council agreed not to grant this request at this time as a large donation had already been given during this financial year.

9.2 A letter had been received from the Newstead Action Group (N.A.G.) requesting a donation towards the Easter Fayre. After discussion it was agreed to donate £150.

9.3 A letter had been received from Victim Support requesting a donation. After discussion the Council agreed not to comply with the request.

9.4 All other pieces of correspondence were dealt with at the relevant part of the agenda.

**10. Planning Applications.**

10.1 No planning applications had been received.

**11. Reports from External meetings.**

- 11.1 *A Parish Plan meeting had been held and had been a great success.*
- 11.2 *A meeting had been held to discuss the provision of a multi-use games area. Thanks were given to officers at RCAN for their participation.*

**12. Cemetery issues.**

- 12.1 *There were no further items involving the cemetery.*

**13. Items that the Chairman considered urgent.**

- 13.1 *The Chairman explained MUGA – multi-use games area. It is hoped that the land at the side of the Miners Welfare Community Centre the permission of the Trustees was given.*
- 13.2 *Gedling BC has been asked to maintain the facility on completion but has refused. In the future the Parish Council may be asked to donate a regular amount per year for maintenance. The Parish Council agreed in principle to make funds available.*
- 13.3 *The provision of this facility is a high priority in the Parish Plan and Mick Leivers has done a great deal of work towards the success of this project.*
- 13.4 *The Chairman wondered why the bulbs had not appeared around the Cenotaph. The Clerk would initially contact the Vice-Chairman.*
- 13.5 *There are several empty houses in the village, both Gedling Homes and private. Gedling BC would be asked how many empty properties there are and what is happening to them. It was stated that empty houses encourage litter and other forms of anti-social behaviour.*
- 13.6 *It was agreed that the Council would meet in the Sherwood Room each month and not in the Summit Room.*

- 14. Closure and date of next meeting.** *The Chairman closed the meeting at 9.50pm. The next meeting of the Parish Council will be held on Wednesday 1<sup>st</sup> April 2009 commencing at 7.30pm.*