

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 4th April 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, P. Bateman, P. Burnham, D. Carless, W. Evans, J.S. Flanders, V. Leivers-Millership and R. Milliken.

County Councillor J. Lonergan, Borough Councillor J. McCauley, PC Andy Vale, three members of the public and a member of the press were also in attendance.
2. **Apologies for absence :** All Councillors were present.
3. **Declarations of interest:** There were no declarations of interests.
4. **Approval of the Minutes of the meeting held on Wednesday 7th March 2007.** The Minutes of the Parish Council meeting were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 *The event for the opening of the skate park had not yet taken place. This is still pending and could be for some time. This is on-going. The park is being well used by residents and visitors.*
 - 5.2 *A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.*
 - 5.3 *The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Quotes would be sought from specialist companies by Cllr Carless. This is on-going. Mr Mick Lievers has agreed to deal with this problem.*
 - 5.4 *Cllr Carless informed the Council that a funding application had been made for the Hopping Hill site. Information is still awaited.*
 - 5.5 *One bus shelter on Hucknall Road remains damaged.*
 - 5.6 *The waste bin in the car park has been used for the disposal of dog faeces and needs to be emptied. Gedling BC would be contacted again and a larger bin and dog bin would be requested. This is still awaited.*
 - 5.7 *The Council has now five litter pickers.*
 - 5.8 *It was reported that the problem over the intimidating behaviour of a group of youths and litter outside the Take-away on Tilford Road had eased but not stopped entirely. The take away is closed at the present time.*
 - 5.9 *It was reported that the larger pot holes on Annesley Cutting had recently been marked out for repair. The road surface however remains a problem.*
 - 5.10 *A meeting to discuss the contents of the letter from the Commission for Rural Communities re the strengthening of the role of local councillors would be held on Wednesday 2nd May commencing at 7.30pm.*
 - 5.11 *The IN and OUT signs at the Cemetery have been positioned.*
 - 5.12 *The planting of the car park would be undertaken by Anthony Clarke. The planting would be low maintenance and include native plants and trees. The Clerk would check with Mr Clarke re availability.*
 - 5.13 *It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. This remains on-going.*
 - 5.14 *The Chairman has spoken to Sue Budden re Parish Plan.*

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

Cllr. J. McCauley thanked members of the Council for the welcome and friendship which he had received during his term of office. The Chairman thanked him for his work for the village.

Pc Andy Vale spoke about the setting up of a local neighbourhood group to prioritise policing issues. He made comment on the issue of anti-social behaviour in the village.

It was reported that a van had been burnt out on Musters Road recently. The police had been informed but did not attend until the following day allowing items of potential evidence to be removed from the vehicle.

Cllr. Lonergan informed the Council that funding had been secured to finance a PCSO who would be based in Ravenshead. He said that it was very important to report crime as several reports would emphasise the gravity of the incident.

He congratulated local residents on the work done to lessen the effects of the proposed restoration of the NE tip at the former Annesley Colliery.

He commented that the preparation of Parish Plans draws opinion from residents but he regretted that they were, in the main, ignored by the Borough Council.

He said the fight for Top Wighay would continue and he thanked members of the Parish Council and Cllr McCauley for all the work that had been done over the past four years.

6. **Accounts.**

Receipts

Co-operative Funeral Care	1100.00	Funeral
A.W. Lymn	20.00	Memorial inscription
	<u>1120.00</u>	

Payments

000397 Gedling BC	154.18	Cemetery rates	
000398 Bennett Sykes Group	19.54	Photocopier	
000399 Newstead Miners Welfare CC	35.26	Room hire (February)	
000400 Newstead Miners Welfare CC	35.26	Room hire (March)	
000401 J.A.Chisholm	244.38	Clerk's salary (March)	
000402 Inland Revenue	68.86	Tax on Clerk's salary	
000403 Mrs P.A.Wise	10.00	Chairman's expenses (March)	
000404 Annesley & Felley Parish Council	31.75	Litter pickers	
000405 J.A. Chisholm	31.28	Clerk's expenses	
		Postage	6.29
		Telephone rental	5.50
		calls	4.49
		Mileage	<u>15.00</u>
			<u>31.28</u>
	<u>630.51</u>		

6.1 The accounts were approved and passed for payment.

7. **Matters concerning Newstead Village.**

7.1 It was reported that raw sewage was to be seen in the stream to the rear of Abbey Road and Byron Road after rainfall. There is a sewage outlet valve at this point and it releases foul water frequently after rainfall. The area is open to the public as there is a path beside the stream. Environmental Health and Severn Trent Water Ltd will be alerted. The Council will keep a diary with dates of discharge.

7.2 An amount of dog faeces was reported to the rear of Cornerstone House. Gedling BC dog warden would be alerted.

7.3 An accumulation of litter along Hucknall Road Newstead was reported. Cllr Carless would organise another litter pick in the near future.

7.4 There is an accumulation of rubbish to the rear of 55 and 67 Tilford Road.

- 7.5 The policy of Gedling BC re the removal of motor vehicles was queried as the operation is not as thorough as it should be as some pieces of the vehicle are being left behind.
- 7.6 It was reported that parked vehicles were blocking the service road behind Tilford Road.
- 7.7 The builder's container is still on Foundry Terrace.
- 8. Matters concerning Newstead Abbey Park.**
- 8.1 There was a lengthy discussion on access to the Park.
- 8.2 It was stated that the residents of the village are unaware of what is happening at the Abbey. Cllr. Bateman would write an article explaining the situation for the next Resident's Association newsletter.
- 8.3 Jerry Warnes would be contacted to ask for the Parish Council to be kept informed of developments and also ask him how the Allotment Association would get the tractor, which is garaged at Abbeyfield Farm out.
- 9. Correspondence.**
- 9.1 A letter from Postwatch re response to the Government over post office closures.
- 9.2 Letter from Ernest Smith re permission for inscription on memorial stone. Permission was granted.
- 10. Planning Applications.**
- 10.1 Notts CC - Within Freckland Woods - new control kiosk to house electronic equipment for a combined storm overflow in steel construction(colour green) measuring 670mm(i) x 290mm(w) x 1570mm(h) for Severn Trent Water Ltd. No objections.
- 10.2 2007/0167 Bunches Florapost 19 Newstead Industrial Park - erect single storey warehouse extension with mezzanine and external service yard. No objections.
- 10.3 2007/0221 Abbeyfields Cottage, Newstead Abbey Park - extension to existing house to form office and boot room.
- 11. Reports from External meetings.**
- 11.1 Cllr Burnham had attended a meeting of the Parochial Church Council. Minutes of the meeting were supplied for each Councillor.
- 12. Cemetery issues.**
- 12.1 No further issues were raised
- 13. Items that the Chairman considered urgent.**
- 13.1 It was considered that a strong letter re the state of the road surface of Annesley Cutting should be sent to Peter Thom and Chris Charnley at the Highways Department of Notts. CC.
- 14. Closure and date of next meeting.**
- The Chairman closed the meeting at 9.08pm. The next meeting of the Parish Council will be on Wednesday 9th May 2007 commencing at 7.00pm. The Annual Parish meeting and the Annual General meeting will be held on the same evening.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 2nd May 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, P. Bateman, P. Burnham, W. Evans and R. Milliken.
2. **Apologies for absence :** Cllr D. Carless
3. **Declarations of interest:** There were no declarations of interests.
4. **Inquiry by the Commission for Rural Communities - Strengthening the Role of Rural Councillors.**
 - 4.1 **Question - What are the most important ways that rural councillors currently successfully help their local communities have a say and influence over local decisions?**

Members made the following observations:-

 1. Meetings with residents are held on specific issues e.g. policing, major planning applications.
 2. Personal contact with residents is vitally important and information is passed by word of mouth around the village.
 3. Public speaking time is always available at Parish Council meetings.
 4. Questionnaires are used for major consultations. They are handed out and collected in by councillors.
 5. Partnership groups such as residents associations and liaison groups tend to discuss the same issues with little or no authority to carry out decisions.
 - 4.2 **Question - Which partnerships and relationships are most important for a rural councillor to be effective?**

Members made the following observations:-

 1. Parish councillors are known by the residents and are involved in many groups within the Parish.
 2. It was thought that the Parish Council is effective but the Borough Council is not.
 3. The Parish Council is non-political and is seen as such by residents so councillors are not tied to any political philosophy.
 - 4.3 **Question - What do you think are the most significant barriers or constraints that get in the way of rural councillors performing an effective local community leadership role?**

Members made the following observations:-

 1. There is insufficient leadership from national, regional and county organisations. Parish councillors are consulted over matters which concern the local community but too often it is felt that their opinions are ignored by the higher authority. Consultation is seen as a necessary chore and the documents are usually extensive and often written in such a manner as to confuse. Councillors believe that changes are rarely made to consultation documents after the period of consultation making them a paper exercise only.
 2. The powers that are given to Parish Councils is limited and should be extended as Parish councillors are nearest to the local residents as they live in the community.
 3. It was thought that an invitation to local Borough councillors who represent urban wards would be beneficial to their understanding of rural issues.
 4. Ultimately it is the Government of the day who would be responsible for making any changes to the present set up.
 - 4.4 **What do you consider to be the other important ways that rural communities influence local decisions? In what circumstances would you choose to use these ways, rather than going through your local councillor?**

Members made the following observations:-

 1. Action groups have been formed in the area recently to fight specific issues e.g. Green Belt Action Group 5 and the Friends of Annesley Lagoons.
 2. It was pointed out that local councillors headed both groups.

3. Despite the overwhelming support of the local community the influence on the decisions was not very effective as other factors were considered to be more important than local opinion.

4.5 Question – Describe the role you would like to see rural councillors play in the future. What would you like rural councillors to do more or less of? Or do differently?

Members made the following observations:-

1. It was thought that new powers should be given to the councillors who are closest to the residents.

2. Borough Council officers should be made to listen and to understand the needs of rural communities.

3. More effective training of Parish councillors should be undertaken at times to suit them as they are usually in full time employment and are also volunteer councillors with no financial rewards.

4. Councillors were unsure of the proposals of the Government White Paper on Rural Communities.

4.6 It was thought that these questions should have been put to local residents not only to Parish councillors. The questions are loaded and are set in such a way so as to get the answers that the author wants. It is believed that this is playing lip service to the consultation procedure.

5. Items that the Chairman considered urgent.

5.1 Two planning applications were discussed.

2007/0279 Old Vicarage, Newstead Abbey Park – No objections

2007/0296 The Old Forge, Newstead Abbey Park – No objections

5.2 The maintenance of the Old Cemetery as a meadow would be discussed at the next Parish Council meeting as Steve Waters would not be available in the future.

5.3 The problem of Japanese Knotweed continues at the Old Cemetery.

5.4 A dustbin has been left outside the Youth Centre and is now being filled.

6. Closure and date of next meeting.

The Chairman closed the meeting at 9.00pm. The next meeting of the Parish Council will be on Wednesday 9th May 2007 commencing at 7.30pm. The Annual Parish meeting and the Annual General meeting will be held on the same evening.

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual Parish Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7th May 2008.

1. **Apologies for absence :** Councillors Mrs J. Booth (holiday) and Mrs W. Evans (holiday)
2. **Declarations of interest:** There were no declarations of interests.
3. **Review of the year by the Chairman.**

Councillor Mrs P.A. Wise said that the Parish Council had once again had a very good year. She highlighted the Christmas celebrations which had drawn together all sides of the village and had been a great success, and the planting out of the cemetery car park which would enhance an area which had been rather neglected in recent years.

The Parish Council had been able to support several local groups during the year such as the cricket club, the youth club and special events at the church.

She thanked the contractors who had been used by the Parish Council during the year and especially Anthony Clarke for his work in maintaining the village and cemetery to a high standard.

She thanked the Parish Councillors for their support and commitment during the year and their time which was freely given. Thanks were also given to Borough Councillor Mrs Patricia Andrews who had given great support on matters relating to the Parish. The Chairman also thanked the Clerk on behalf of the Parish Council and she also thanked those members of the public who regularly attended Council meetings.
4. **Any items that members of the public wished to discuss with Councillors.**
 - 4.1 Councillors were asked why no money had been received from the fund held by County Councillor Joe Lonergan for special projects. It was agreed by the Council that an early request for funding would be made in coming years.
 - 4.2 It was reported that Gedling BC were providing 6 hard playing surfaces in the borough. It was agreed to ask Gedling BC if Newstead could be considered for one of these facilities.
5. **Closure of the Annual Parish Meeting.**

The Chairman closed the meeting at 7.44pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Annual General Meeting of the Parish Council held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7th May 2008.

1. **Apologies for absence :** Councillors Mrs J. Booth (holiday) and Mrs W. Evans (holiday)
2. **Declarations of interest:** There were no declarations of interests.
3. **Election of Officers for 2008/2009.**

Chairman.

Councillor Mrs P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2008/2009.

Vice - Chairman.

There were no nominations for Vice - Chairman. An appointment was deferred until the next meeting.

Council Representatives on other bodies.

Youth and Community Centre Committee - The Chairman and Councillor Mrs T. Sabin.

Cemetery Committee - The Chairman, Councillors Burnham, Mrs Evans and the Clerk.

Notice Boards - The Village and Newstead Abbey - the Clerk.

Hopping Hill Committee - The Chairman and Councillor Burnham. Resident volunteers would be sought to join this committee.

4. Financial Statement 2007/2008.

- 4.1 The Chairman signed a copy of the Receipts and Payments Balance sheet and the Audit document. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders.

5. Closure of the Annual General Meeting of the Parish Council.

The Chairman closed the meeting at 8.03pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 9th May 2007.

1. Present: Cllrs. P.A. Wise (Chairman), J. Booth, P. Bateman, B. Blood, P. Burnham, D. Carless, W. Evans, and R. Milliken.

Borough Councillor Mrs Patricia Andrews, six members of the public and a member of the press were also in attendance.

2. Apologies for absence : PC Andy Vale

3. Declarations of interest: There were no declarations of interests.

4. Approval of the Minutes of the meetings held on Wednesday 4th April 2007 and 2nd May 2007. The Minutes of the Parish Council meetings were approved and were signed by the Chairman.

5. Matters arising from the Minutes.

5.1 The event for the opening of the skate park had not yet taken place. This is still pending and could be for some time. This is on-going. The park is being well used by residents and visitors.

5.2 A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.

5.3 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Quotes would be sought from specialist companies by Cllr Carless. This is on-going. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.

5.4 Cllr Carless informed the Council that a funding application had been made for the Hopping Hill site. Information is still awaited.

5.5 One bus shelter on Hucknall Road remains damaged. Part of the shelter has been thrown into the woods.

5.6 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park.

5.7 It was reported that the problem over the intimidating behaviour of a group of youths is re-occurring. The Take-away on Tilford Road is now closed permanently.

5.8 It was reported that the larger pot holes on Annesley Cutting have recently been repaired. The road surface has improved but remains unsatisfactory.

5.9 The planting of the car park would be undertaken by Anthony Clarke. The planting would be low maintenance and include native plants and trees. The Cemetery Committee would meet Anthony and Emma Clarke at the Cemetery to discuss the planting out of the beds on a date to be arranged.

- 5.10 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Carless would liaise with John Flanders re removal of trees. This remains on-going and a meeting of councillors would take place at the Cemetery on Sunday 3rd June commencing at 2.00pm.
- 5.11 The Chairman has spoken to Sue Budden re Parish Plan. It was suggested and agreed that the whole Council would be involved in the preparation of the Parish Plan. A grant may be available for this work.
- 5.12 It had been reported at a previous meeting that raw sewage was to be seen in the stream to the rear of Abbey Road and Byron Road after rainfall. There is a sewage outlet valve at this point and it releases foul water frequently after rainfall. The area is open to the public as there is a path beside the stream. Environmental Health and Severn Trent Water Ltd will be alerted. The Council has contacted Severn Trent and the company would investigate. Cllr Milliken pointed out that according to Severn Trent this area was classified as a consented overflow. As there would be new housing and employment premises in the near future it was necessary to find out if the present sewage disposal system would be adequate.
- 5.13 Cllr Carless would organise another litter pick in the near future.
- 5.14 There is an accumulation of rubbish to the rear of 55 and 67 Tilford Road and 87 Chapel Terrace. The Clerk would inform Gedling Borough Council.
- 5.15 The policy of Gedling BC re the removal of motor vehicles was queried as the operation is not as thorough as it should be as some pieces of the vehicle are being left behind. The Clerk would contact Gedling BC.
- 5.16 It was considered that a strong letter re the state of the road surface of Annesley Cutting should be sent to Peter Thom and Chris Charnley at the Highways Department of Notts. CC.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

It was reported that a local store was selling alcohol and cigarettes to under aged youngsters. The Vice-Chairman said that he would have a quiet word with the owner. There is an accumulation of rubbish surrounding the old nursing home. Excessive vegetation is breaking down the concrete fencing to the rear of the property. Gedling BC would be informed.

Steve Waters would be asked about progress re the bench from the skate park.

6. **Accounts.**

Receipts

Graham Ward Funeral Service

75.00

75.00

Payments

000406 J.A.Chisholm

253.40 Clerk's salary (April)

000407 Inland Revenue

71.28 Tax on Clerk's salary

000408 Mrs P.A.Wise

10.00 Chairman's expenses (April)

000409 Allianz Cornhill Insurance

659.80 Annual insurance premium

000410 Newstead Miners Welfare CC

35.26 Room hire (April)

000411 Clarke's Cemetery Services

590.00 Cemetery maintenance

000412 J.A. Chisholm

34.14 Clerk's expenses

Postage 4.82

Telephone rental 5.50

calls 3.82

Mileage 20.00

34.14

000413 Newstead Primary School

200.00 Donation – soccer kit
1853.88

- 6.1 The accounts were approved and passed for payment.
- 6.2 The annual accounts were presented and signed by the Chairman.
- 6.3 The annual audit document and cashbook were accepted and signed by the Chairman.

7. Matters concerning Newstead Village.

- 7.1 It was reported that the railings outside Cornerstone House were damaged and in a dangerous condition. Highways would be contacted.
- 7.2 A skip full of rubbish has been left in the front garden of Stone House and children are using the area as an adventure playground. Gedling BC would be contacted re removal.
- 7.3 It was reported that there is a considerable amount of litter on the path between Chapel Terrace and Hazelford Way. Gedling BC would be contacted re removal.
- 7.4 Cllr Mrs Andrews informed the Council that during the months of June, July and August the black bins would be emptied weekly. This would continue for the next 4 years.
- 7.5 An incident of fly tipping on Station Road was reported. Gedling BC would be contacted.
- 7.6 Who is now responsible for the car park at the bottom of Tilford Road? Notts CC would be contacted.
- 7.7 Cllr Burnham had been bitten by a loose dog recently. He had informed the police.

8. Matters concerning Newstead Abbey Park.

- 8.1 There was a lengthy discussion on access to the Park.
- 8.2 It was pointed out that Newstead Abbey Park is a part of Newstead Parish and councillors and the Clerk should be able to visit residents in any part of the Parish without hindrance.
- 8.3 The gate at the village end of the drive should be opened in the morning and closed at dusk. There has only been limited consultation with the Parish Council over the installation of the gates.
- 8.4 Jerry Warnes would be contacted again.

9. Correspondence.

- 9.1 A copy of the new Code of Conduct had been given to each councillor.

10. Planning Applications.

- 10.1 2007/0281 143 Tilford Road, Newstead – erect a conservatory. No objections were made.

11. Reports from External meetings.

- 11.1 Councillors had not attended any external meetings.

12. Cemetery issues.

- 12.1 The issue of the water pump would be an agenda item for the June meeting.

13. Items that the Chairman considered urgent.

- 13.1 The Chairman had no further items to bring to the attention of the Council.

14. Closure and date of next meeting.

The Chairman closed the meeting at 9.57pm. The next meeting of the Parish Council will be on Wednesday 6th June 2007 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 6th June 2007.

1. Present: Cllrs. P.A. Wise (Chairman), J. Booth, P. Bateman, B. Blood, P. Burnham, D. Carless,
W. Evans, V. Leivers-Millership and R. Milliken.

Borough Councillor Mrs Patricia Andrews, seven members of the public and a member of the press were also in attendance.

2. Apologies for absence : PC Andy Vale and PCSO Daniel Bird.

3. Declarations of interest: There were no declarations of interests.

4. Approval of the Minutes of the meeting held on Wednesday 9th May 2007 and the Minutes of the Annual Parish Meeting and Annual General Meeting also held on 9th May 2007. The Minutes of these meetings were approved by the Council and were signed by the Chairman.

5. Matters arising from the Minutes.

5.1 The event for the opening of the skate park had not yet taken place. This is still pending and could be for some time. This is on-going. The park is being well used by residents and visitors.

5.2 A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.

5.3 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Quotes would be sought from specialist companies by Cllr Carless. This is on-going. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.

5.4 Cllr Carless informed the Council that a funding application had been made for the Hopping Hill site. Information is still awaited.

5.5 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed.

5.6 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park.

5.7 It was reported that the larger pot holes on Annesley Cutting have recently been repaired. The road surface will be top dressed in June.

5.8 The planting of the car park would be undertaken by Anthony Clarke. The planting would be low maintenance and include native plants and trees. The Cemetery Committee would meet Anthony and Emma Clarke at the Cemetery to discuss the planting out of the beds on a date to be arranged. Anthony Clarke would be asked to weed kill the beds.

5.9 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Carless would liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site

meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted.

- 5.10 The Chairman has spoken to Sue Budden re Parish Plan. It was suggested and agreed that the whole Council would be involved in the preparation of the Parish Plan. A grant may be available for this work.
- 5.11 Cllr Carless would organise another litter pick in the near future. This remains ongoing.
- 5.12 There is still an accumulation of rubbish to the rear of 67 Tilford Road. Terry Buttle of Gedling Borough Council had visited. The Clerk would ask Gedling BC if the Parish Council could fund a skip and how much would it be.
- 5.13 It was reported that there is a considerable amount of litter on the path between Chapel Terrace and Hazelford Way. Ashfield District Council would be contacted re removal.
- 5.14 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. This information is required to appear in the Parish Plan.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

There was a lengthy discussion re the provision of water to the Cemetery. Mick Kimpton had located a pump and it would be fitted. An application to Severn Trent Water for connection would be made. It was also suggested that a tank could be installed to collect rainwater. Cllr Leivers-Millership would investigate the hire of a water container as a short term solution.

6. Accounts. **Receipts**

Co-op Funeralcare	1100.00	Funeral and grave purchase
A.W. Lymn	20.00	Memorial
Linby PC	112.99	GAG 5 repayment
GBC 50% Precept	5515.00	
GBC 50% Revenue Grant	3640.50	
GBC Final Revenue Grant claim 06/07	1298.25	
Mansfield Memorials	<u>25.00</u>	Memorial inscription
	<u>11711.74</u>	

Payments

000414 J.A.Chisholm	253.18	Clerk's salary (May)	
000415 Inland Revenue	71.50	Tax on Clerk's salary	
000416 Mrs P.A.Wise	10.00	Chairman's expenses (May)	
000417 R. Milliken	71.67	Website annual subscription	
000418 Newstead Miners Welfare CC	64.64	Room hire (May)	
000419 Clarke's Cemetery Services	250.00	Cemetery maintenance	
000420 Clarke's Cemetery Services	170.00	Village maintenance	
000421 J.A. Chisholm	32.96	Clerk's expenses	
		Postage	4.97
		Telephone rental	5.50
		calls	7.49
		Mileage	<u>15.00</u>
			<u>32.96</u>
	<u>923.95</u>		

- 6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

- 7.1 *It was reported that vegetation on the bend on Hucknall Road was obstructing the view of motorists leaving Tilford Road. Ashfield DC would be informed.*
- 7.2 *A large pothole has appeared in the pavement on Chapel Terrace. Highways South would be informed.*
- 7.3 *There is no dog bin on the cricket ground even though there is a notice saying that there is one. Gedling BC would be informed.*
- 7.4 *The litter bin in the Cemetery car park is full and is too small for the purpose. It was suggested that the Parish Council could purchase a larger bin but ask Gedling BC to empty it.*
- 7.5 *Fencing on Foundry Terrace, behind the Stone House is missing. Highways South would be informed.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *There was a lengthy discussion on the contents of a letter re access to the Park from Gillian Crawley.*
- 8.2 *It was pointed out that Newstead Abbey Park is a part of Newstead Parish and councillors and the Clerk should be able to visit residents in any part of the Parish without hindrance. It was suggested that Councillors and the Clerk should be in possession of the pin number for the gate.*
- 8.3 *The gate at the village end of the drive should be opened in the morning and closed at dusk. There has only been limited consultation with the Parish Council over the installation of the gates.*
- 8.4 *It was suggested that a joint meeting with Ravenshead Parish Council should be arranged.*
- 8.5 *The concerns of the Parish Council should be made known to Mr David Smith of the Legal Department at Nottingham City Council.*

9. Correspondence.

- 9.1 *The Council agreed to adopt the new Code of Conduct.*
- 9.2 *Councillors would complete a Register of Interest form.*
- 9.3 *The Council agreed to donate £500 to Treefest which would be held on Sunday 22nd July.*
- 9.4 *The Council agreed to donate £500 to Newstead Abbey Cricket Club.*
- 9.5 *The Council agreed to spend £400 to upgrade the computer and printer. The cost would be shared with Annesley & Felley Parish council.*

10. Planning Applications.

- 10.1 *2007/0281 143 Tilford Road, Newstead – erect a conservatory. No objections were made.*
- 10.2 *2007/0371 2 Hucknall Road, Newstead Village – construction of a vehicular access onto a classified road. No objections were made.*
- 10.3 *2007/0399 The Fort, Newstead Abbey Park – replacement of existing slate roof using reclaimed Welsh slates. No objections were made.*

11. Reports from External meetings.

- 11.1 *Councillor Burnham had attended a meeting of the Parochial Church Council the minutes of which were distributed to members.*
- 11.2 *The Chairman had attended a committee meeting of the Youth Club which is open and having more success.*

12. Cemetery issues.

12.1 *The issues of the water pump and extension had been discussed earlier in the meeting.*

13. Items that the Chairman considered urgent.

13.1 *The Chairman brought the condition of the Stone House to the attention of the Council. The Clerk was asked to find out what the intentions of Gedling BC are for this building. Residents are upset over the state of the building.*

13.2 *Gedling BC is to transfer the housing stock to Gedling Homes. A public meeting has been arranged in Carlton for residents of council owned properties. The question of transport to this meeting was raised.*

13.3 *Concerns were raised regarding the work being carried out at the former Facade Engineering factory. The car park surface has been strengthened and there has been a suggestion that it will be used for heavy plant storage. There has been an increase in HGV movements on Tilford Road. Enquiries would be made with the Planning Dept. at Gedling BC. The original factory was built on Green Belt land so what were the conditions when planning permission was granted.*

14. Closure and date of next meeting.

The Chairman closed the meeting at 9.57pm. The next meeting of the Parish Council will be on Wednesday 4th July 2007 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 4th July 2007.

1. Present: Cllrs. P.A. Wise (Chairman), J. Booth, P. Bateman, P. Burnham, D. Carless and R. Milliken.

Borough Councillor Mrs Patricia Andrews, PCSO Richard Kennedy, two members of the public and a member of the press were also in attendance.

2. Apologies for absence : Cllr W. Evans and PC Andy Vale.

3. Declarations of interest: There were no declarations of interests.

4. Approval of the Minutes of the meeting held on Wednesday 6th June 2007. An amendment to 11.1 was made namely "...attended a meeting of Newstead Church Council...". The Minutes of the meeting were approved by the Council and were signed by the Chairman.

5. Matters arising from the Minutes.

5.1 *The event for the opening of the skate park had not yet taken place. This is still pending and could be for some time. This is on-going. The park is being well used by residents and visitors.*

5.2 *A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.*

5.3 *The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Quotes would be sought from specialist companies by Cllr Carless. This is on-going. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.*

5.4 *Cllr Carless informed the Council that the funding application had been unsuccessful for the Hopping Hill site. Other areas of funding would be investigated.*

5.5 *Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again.*

5.6 *Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park. The Clerk would contact Tony Opala at GBC.*

5.7 *It was reported that the larger pot holes on Annesley Cutting have recently been repaired. Part of the road surface has been top dressed but the Council considered that the way the road had been left was unacceptable. There is an excess of gravel and sweeping had not been done satisfactorily. The Clerk would contact Steve Whyld at Ashfield DC.*

5.8 *The planting of the car park would be undertaken by Anthony Clarke. The planting would be low maintenance and include native plants and trees. Anthony Clarke has weed killed the beds and strimmed dead foliage. The plants have still to be chosen.*

5.9 *It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Carless would liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site*

meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted. This is on-going.

- 5.10 The Chairman has spoken to Sue Budden re Parish Plan. It was suggested and agreed that the whole Council would be involved in the preparation of the Parish Plan. A grant may be available for this work. A public meeting has been arranged for Thursday 12th July at the Newstead Miners Welfare Community Centre commencing at 7.30pm.
- 5.11 Cllr Carless would organise another litter pick in the near future. This remains ongoing.
- 5.12 The accumulation of rubbish to the rear of 67 Tilford Road has been removed.
- 5.13 It was reported that there is a considerable amount of litter on the path between Chapel Terrace and Hazelford Way. Ashfield District Council would be contacted re removal.
- 5.14 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan.
- 5.15 There is no dog bin on the cricket field even though there is a notice saying that there is one. Gedling would be informed again.
- 5.16 The litter bin in the Cemetery car park is full and is too small for the purpose. The Parish Council could purchase a larger bin but ask Gedling BC to empty it.
- 5.17 Concerns were raised re the use of the former Facade Engineering factory. The Clerk would contact the planning department at Gedling BC.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

Concern was expressed regarding the maintenance of the old cemetery. The Chairman explained that Steve Waters was no longer able to look after the maintenance because of his change of job. It was suggested that Gareth Booth may wish to look after this area. The Chairman would make contact with him.

Overhanging branches close to the car park were reported. Councillors Carless, Burnham and Bateman would look at the problem.

Tree cutting in the Cemetery would be an Agenda item for the September meeting.

6. Accounts.

Receipts

Graham Ward Funeral Service	125.00	Burial of cremation casket
Graham Ward Funeral Service	280.00	Purchase of Deed and burial
HM Revenue & Customs	<u>148.97</u>	VAT repayment
	<u>553.97</u>	

Payments

000422 J.A.Chisholm	454.98	50% payment for computer/printer
000423 J.A.Chisholm	506.58	Clerk's salary (June and July)
000424 Inland Revenue	142.78	Tax on Clerk's salary(June and July)
000425 Bennett Sykes Group	16.99	Copier maintenance
000426 Newstead Miners Welfare CC	35.26	Room hire (June)
000427 Newstead Abbey Cricket Club	500.00	Donation to club funds
000428 Treefest	500.00	Donation to event
000429 Clarke's Cemetery Services	835.00	Cemetery and Village maintenance
000430 J.A. Chisholm	53.84	Clerk's expenses
		Postage 8.00
		Telephone rental 5.50

	calls	8.10
Mileage		15.00
Printer ink		<u>17.24</u>
		<u>53.84</u>

000431 Newstead Miners Welfare CC 30.00 Delivery of leaflets
3075.43

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 Cllr Carless was hopeful of acquiring funding for the Hopping Hill project. It was suggested that Mike Klymko, the community gardener may be able to spend some time in the management of Hopping Hill. Cllr Carless said he would be interested in applying for any part time post in the managing of Hopping Hill if this position became available.

7.2 Overhanging trees were reported at the bus stop on Hucknall Road. The Forestry Commission would be informed.

7.3 A meeting with Ravenshead Parish Council in early September would be arranged to discuss the access to Newstead Abbey Park. A letter from Mr. & Mrs. Pilkington was discussed which would be forwarded to the Legal Department of Nottingham City Council for comment. Cllr Bateman would write an article re access to Newstead Abbey Park for the next newsletter.

7.4 Blocked drains were reported at the western end of Chapel Terrace and close to the children's play area on Tilford Road. Gedling BC would be asked to erect warning signs outside the play area to inform drivers that they are approaching a children's play area.

8. Matters concerning Newstead Abbey Park.

8.1 It was reported that there was flooding underneath the former railway bridge on the Abbey Drive.

8.2 Concern was expressed over the poor state of maintenance of West Lodge which is a Grade 2 listed building. The tenant had been moved out and the intention was to refurbish the lodge. This has not happened. The Clerk would contact the City Council.

9. Correspondence.

9.1 Items of correspondence had been dealt with under matters arising.

9.2 A letter from BBC informing the Council of a programme called Groundswell which could highlight local controversial issues.

10. Planning Applications.

10.1 2007/0480 Old Vicarage, Newstead Abbey Park.

Revised application for new entrance lobby, lounge, bedroom and en-suite, roof alterations to existing rear lounge, new stairs and external doors to orangery.

The Council raised no objections.

11. Reports from External meetings.

11.1 Councillor Burnham had attended a meeting of representatives from Notts. CC, Gedling BC and Persimmon Homes to discuss the saving of rare orchids on the NE tip. He commented that the attitude shown by Persimmon Homes was very positive.

11.2 The Chairman had attended a committee meeting of the Youth Club which is open and having more success.

12. Cemetery issues.

- 12.1 *The issues raised recently regarding the digging of new graves were discussed at length. The Council agreed to amend the Cemetery Regulations by adding a clause stating that "when new graves are being dug there may be some short term disruption to neighbouring graves owing to soil displacement".*
- 12.2 *The Council asked for the regulation regarding the siting of benches in the Cemetery.*
- 12.3 *There was a discussion regarding trees and shrubs planted in the Cemetery before the acceptance of the present regulations.*
- 12.4 *The Clerk drew to the attention of the Council the problem of a subsiding grave which had been topped up and turfed by the family. These procedures were against the Cemetery Regulations.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman brought the condition of the Stone House to the attention of the Council. Gedling BC is in the process of refurbishing the property which will take some time as the property is a Grade 2 listed building. It is the intention of Gedling BC to let to a family already resident in the village.*

14. Closure and date of next meeting.

The Chairman closed the meeting at 10.18pm. The next meeting of the Parish Council will be on Wednesday 5th September 2007 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 5th September 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, J. Booth, B. Blood, P. Burnham, D. Carless, W. Evans, V. Leivers-Millership and R. Milliken.

PC Andy Vale, four members of the public and a member of the press were also in attendance.

2. **Apologies for absence :** PC Andy Vale and Borough Councillor Mrs Patricia Andrews

3. **Declarations of interest:** There were no declarations of interests.

4. **Approval of the Minutes of the meeting held on Wednesday 4th July 2007.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.

5. **Matters arising from the Minutes.**

5.1 The event for the opening of the skate park is on-going.

5.2 A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.

5.3 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Quotes would be sought from specialist companies by Cllr Carless. This is on-going. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.

5.4 Cllr Carless is investigating other areas of funding for the Hopping Hill site.

5.5 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again.

5.6 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park. The Clerk would contact Tony Opala at GBC again.

5.7 Hucknall Road and Annesley Cutting have recently been surfaced dressed. The Clerk would contact Steve Whyld at Ashfield DC to have the road swept of excess stones.

5.8 The planting of the car park would be undertaken by Anthony Clarke. The planting would be low maintenance and include native plants and trees. Anthony Clarke has weed killed the beds and strimmed dead foliage. The plants have still to be chosen. This is on-going.

5.9 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Carless would liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted. This is on-going.

5.10 A meeting of the Parish Plan steering group has been arranged for Wednesday 12th September at the Newstead Miners Welfare Community Centre commencing at 7.30pm.

5.11 Cllr Carless would organise another litter pick in the near future. This remains ongoing.

5.12 It was reported that there is a considerable amount of litter on the path between Chapel Terrace and Hazelford Way. Ashfield District Council would be reminded re removal.

5.13 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan.

5.14 There is no dog bin on the cricket field even though there is a notice saying that there is one. Gedling would be informed again.

5.15 The litter bin in the Cemetery car park is full and is too small for the purpose. The Parish Council could purchase a larger bin but ask Gedling BC to empty it.

5.16 Concerns were raised re the use of the former Facade Engineering factory. The Clerk had contacted the planning department at Gedling BC and a reply had been received.

5.17 Cllr Carless had applied for the post of community gardener and had been successful.

5.18 Overhanging trees were reported at the bus stop on Hucknall Road. The Forestry Commission would be informed. This work has now been done.

- 5.19 A closed meeting with Ravenshead Parish Council has been arranged for Tuesday 11th September commencing at 7.30pm to discuss the access to Newstead Abbey Park.
- 5.20 Gedling BC has been asked to erect warning signs outside the play area to inform drivers that they are approaching a children's play area. The signs have not been erected to date.
- 5.21 Concern was expressed over the poor state of maintenance of West Lodge which is a Grade 2 listed building. The tenant had been moved out and the intention was to refurbish the lodge. This has not happened. The City Council has been contact the Clerk but there are no firm plans of what the City Council intends to do with the property to date.
- 5.22 The Chairman reported that she had had a meeting with Lynn Clayton, Head of Housing Services at Gedling BC re. the condition of the Stone House. Gedling BC is considering its options but there is a more positive attitude at the moment.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

Concern was expressed regarding the maintenance of the old cemetery. The Chairman explained that Steve Waters was no longer able to look after the maintenance because of his change of job. It was suggested that Gareth Booth may wish to look after this area. The Chairman would make contact with him. There will be a partial return to meadow and the memorial stones would remain in situ. There would be a cut path around the enclosing wall.

Concern was expressed re. mole activity in the new cemetery. The Chairman said that the contractor would be asked to flatten the mole hills.

PC Andy Vale gave an up-date on policing matters in the Parish. The Beating Burglary leaflet had been distributed and it is an excellent publication.

Since 1st July there had been only one theft of lead. Before that date thefts, were in double figures.

He encouraged residents to use Smart Water on their property at a cost of £15. This product is registered to an individual resident.

A new PCSO, Joe Parlett has completed his training and will commence his duties during September.

There has been a reduction in incidents of anti-social behaviour.

Speeding vehicles remain a problem on Hucknall Road and Tilford Road.

Residents would be asked for their priorities for policing in the area and volunteers would be sought to join an electronic local area group to receive emails re priorities. The priorities at the moment are environmental problems, anti-social behaviour and vehicle movements.

It was reported that there has been an attempted break-in at the chapel in the old cemetery.

It was requested that a notice be placed on the water pump for able-bodied men to prime the pump.

6. **Accounts.**

Receipts

Ken Gregory & Sons	700.00 Funeral fees.
A.W. Lymn	20.00 Memorial inscription
Bank interest	28.80 Bonus Saver a/c
Quarterly Bonus	15.02 Bonus Saver a/c
Cancelled cheque 303	10.00 Not presented by payee
Bank interest	8.42 Reserve a/c
Mr J. Heath-Tilford	<u>50.00 Cremation plot</u>
	<u>832.24</u>

Payments

000432 J.A.Chisholm	253.18 Clerk's salary (August)
000433 Inland Revenue	71.50 Tax on Clerk's salary (August)
000434 Mrs P.A. Wise	43.10 Chairman's expenses
000435 Newstead Miners Welfare CC	35.26 Room hire
000436 Mrs Julie Smith	180.00 Internal audit fee
000437 Bennett Sykes Group	45.31 Stationery items
000438 Newstead Miners Welfare CC	46.78 Parish Plan refreshments
000439 Bennett Sykes Group	62.53 Stationery items
000440 Clarke's Cemetery Services	855.00 Cemetery and Village maintenance
000441 Bennett Sykes Group	14.32 Stationery items

000442 J.A. Chisholm

51.13 Clerk's expenses	
Postage	14.22
Telephone rental	5.50
calls	11.41
Mileage	<u>20.00</u>
	<u>51.13</u>
<u>1658.11</u>	

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 It was necessary to renew the Cemetery Regulations on the gate of the Cemetery.

7.2 Cllr Leivers-Millership would organise the wreath for Remembrance Sunday.

7.3 The vandalism to the flagpole had been reported to the police. A quote for the repair is awaited and will be passed on to the Chairman for approval.

7.4 Bunches Florapost would be asked if the new extension would be screened by trees.

8. Matters concerning Newstead Abbey Park.

8.1 It was reported that there are no litter bins on the Abbey Drive. The Abbey Residents Association would discuss the issue at their next meeting.

9. Correspondence.

9.1 Items of correspondence had been dealt with under matters arising.

9.2 There was a discussion on the conditions laid down in the original planning permission and if there was any contraventions by Northfield Construction in their use of the former Facade Engineering site. There has been a change of use.

Large vehicles are using Tilford Road and there is limited room because of parked cars.

A survey of the opinions of residents would be undertaken by Cllrs. Carless, Bateman and Wise.

9.3 Cllr. Carless would contact Gedling BC re the area plan for Newstead.

10. Planning Applications.

10.1 There were no planning applications for this month.

11. Reports from External meetings.

11.1 Councillor Burnham had attended a meeting of representatives from Persimmon Homes re the NE tip. He commented that the Friends of Annesley Lagoons were very happy with what had been achieved to date.

11.2 The Chairman reported on the meeting to discuss the Parish Plan.

12. Cemetery issues.

12.1 Gedling BC would be contacted for advice on the planning for the cemetery extension. A site meeting would be asked for.

12.2 Cllr. Carless would contact John Flanders re removal of trees.

12.3 A quote for the removal of Japanese Knotweed is awaited from Gedling BC.

12.4 It was reported that there was Japanese Knotweed on land at Vicarage Corner.

13. Items that the Chairman considered urgent.

13.1 Gedling CVS is asking for volunteer drivers for the Voluntary Transport Scheme which is to be extended to Newstead. This is part of the Notts. Rural Transport Partnership.

13.2 The Council agreed to fund part of the cost of publishing and distributing a leaflet of explanation.

14. Closure and date of next meeting.

The Chairman closed the meeting at 9.53pm. The next meeting of the Parish Council will be on Wednesday 3rd October commencing at 7.30pm.

Newstead Parish Council

Hyde Heath, Salmon Lane
Annesley Woodhouse,
Nottingham NG17 9HB

Chairman: Councillor Tricia Wise

Clerk: John A. Chisholm

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Minutes of the joint meeting of Newstead and Ravenshead Parish Councils held on Tuesday 11th September 2007.

Councillors present.

Councillors P. Bateman, Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans, Mrs. V. Leivers- Millership and Mrs. P.A. Wise of Newstead Parish Council.

Councillors Mrs. P. Andrews, C. Barnfather, J. Lonergan and Mrs C. Wright of Ravenshead Parish Council.

The Chairman, Mrs. P.A Wise, welcomed everyone to the meeting and invited those in attendance to introduce themselves.

She explained that the purpose of the meeting was discuss access to Newstead Abbey grounds.

There had been some positive outcomes after the installation of the gates namely an increase in security for the residents of the Abbey Park and the decrease in rat running traffic through Newstead.

The down side is the reduction in the time that residents are able to visit.

Councillors agreed that there had been a lack of real consultation over the installation of the gates although it was pointed out that most of the residents of the Abbey Park were happy with the present arrangements.

It was reported that there have been a series of problems since the gates were installed such as emergency vehicles not being able to access, visitors to residents being unable to get in, swipe cards not working and damage to the gates. It was said that the police are in favour of retaining the gates.

It was suggested that there was a need for a plan which would satisfy all parties. There should be three elements:-

- 1) The two gates should operate in the same way.
- 2) A central barrier situated at the car park should be installed and the car park divided so that the Abbey drive is not a through route.
- 3) The opening times should be reviewed so that people can visit the Park up to dusk. It was agreed that it was not unreasonable to close the gardens at an earlier time but closing the Park at the same time is not right.

It was pointed out that the maintenance of the gates would become a real issue in future years.

It was agreed that the Chair of each Parish Council would write to the City Council asking for the pin codes and swipe cards for each councillor so that they are able to access their constituents.

It was agreed to hold meetings for residents to present and authorise the three aspects of the plan so that meaningful negotiations with the City Council can take place. Cllr. Bateman would design the posters and the meetings would take place in mid November.

The Chairman closed the meeting at 8.55pm

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 3rd October 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, J. Booth, B. Blood, P. Burnham, D. Carless, W. Evans, and V. Leivers-Millership.
Borough Councillor Mrs Patricia Andrews, one member of the public and a member of the press were also in attendance.
2. **Apologies for absence :** R. Milliken.
3. **Declarations of interest:** There were no declarations of interests.
4. **Approval of the Minutes of the meeting held on Wednesday 5th September 2007.**
It was confirmed that PC Andy Vale attended the last meeting. With this amendment the Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman. The Minutes of the meeting with Ravenshead Parish Councillors on Tuesday 11th September were also approved.
5. **Matters arising from the Minutes.**
 - 5.1 It was agreed that the event for the opening of the skate park would not go ahead.
 - 5.2 A new gate to the skate park has been installed, but there are still concerns over the back exit which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing.
 - 5.3 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.
 - 5.4 Cllr Carless is investigating other areas of funding for the Hopping Hill site. This is on-going.
 - 5.5 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again.
 - 5.6 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it.
 - 5.7 The planting of the car park would be undertaken by Anthony Clarke. The plants would be chosen by Councillors Wise, Evans and Leivers-Millership.
 - 5.8 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Bateman agreed to liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted. This is on-going.
 - 5.9 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan.

- 5.10 There is no dog bin on the cricket field even though there is a notice saying that there is one. Gedling would be informed again.
- 5.11 Concerns were raised re the use of the former Facade Engineering factory. The Clerk had contacted the planning department at Gedling BC and a reply had been received.
- 5.12 Gedling BC has been asked to erect warning signs outside the play area to inform drivers that they are approaching a children's play area. The signs have not been erected to date.
- 5.13 Concern was expressed over the poor state of maintenance of West Lodge which is a Grade 2 listed building. There are no firm plans of what the City Council intends to do with the property .
- 5.14 The Chairman reported that she had had a meeting with Lynn Clayton, Head of Housing Services at Gedling BC re. the condition of the Stone House. Gedling BC is considering its options but there is a more positive attitude at the moment.
- 5.15 It was necessary to renew the Cemetery Regulations on the gate of the Cemetery.
- 5.16 Cllr Leivers-Millership would organise the wreaths for Remembrance Sunday.
- 5.17 Bunches Florapost would be asked if the new extension would be screened by trees. The planting of trees is part of the planning application.
- 5.18 The quote for the repair of the flagpole is £261.00 plus VAT
- 5.19 Large vehicles are using Tilford Road and there is limited room because of parked cars. A survey of the opinions of residents would be undertaken by Cllrs. Carless, Bateman and Wise as part of a wider survey for the Parish Plan.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

Concern was expressed regarding the narrowing of the pavement on Hucknall Road. Notts. County Council would be advised.

**6. Accounts
Receipts.**

Mansfield Memorials Ltd.

100.00 Memorial stone.

100.00

Payments

000443 J.A.Chisholm

253.18 Clerk's salary (September)

000444 Inland Revenue

71.50 Tax on Clerk's salary (September)

000445 Mrs P.A. Wise

10.00 Chairman's expenses

000446 Clarke's Cemetery Services

420.00 Cemetery and Village maintenance

000447 Bennett Sykes Group

12.73 Photocopier contract

000448 J.A. Chisholm

55.25 Clerk's expenses

Postage 13.75

Telephone rental 11.00

calls 10.50

Mileage 20.00

55.25

822.66

- 6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

- 7.1 Gareth Booth has not shown that he wants to take on the work offered to him in the old cemetery. The Chairman would contact another young man from the village and offer him the work.
- 7.2 It was reported that a large growth of ivy was spreading over the old cemetery wall.
- 7.3 Gedling BC has cleared graffiti from several areas of the village. There still is graffiti on the shutters of the former take-away. Gedling BC would be informed.
- 7.4 The recent flying skip had taken away a considerable amount of rubbish from the village but the yards of some properties still contain piles of unwanted items. Gedling BC would be asked if clear yard orders could be issued to private properties.
- 7.5 A letter had been received from Mr Barclay re. the removal of fencing from the village green area behind Stone House. Notts. County Council Highways would be informed.
- 7.6 The list of post office closure does not include Newstead Post Office. A letter of support for the local post office/shop would be sent.

8. Matters concerning Newstead Abbey Park.

- 8.1 It was reported that there are some large pot holes in the Abbey Drive at the Newstead end. Jerry Warnes would be informed.
- 8.2 It was agreed to make access to Newstead Abbey Park an agenda item for the November meeting.

9. Correspondence.

- 9.1 Some items of correspondence had been dealt with under matters arising.
- 9.2 The list of post offices in Nottinghamshire being considered for closure.
- 9.3 A consultation document from Notts. County Council re provision for the elderly.
- 9.4 Letter from Notts. Police giving reasons for the removal of a beat manager from the Ravenshead police contact point.
- 9.5 Information re hanging baskets and floral displays.
- 9.6 A review of polling districts, polling places and polling stations from Gedling BC.

10. Planning Applications.

- 10.1 There were no planning applications for this month.

11. Reports from External meetings.

- 11.1 Councillor Burnham had attended a meeting of Newstead Church Council. He reported that a very committed group of volunteers were working to keep the Church open. It is hoped to change the Church into a community facility. There are a large amount of repairs still to be done.
- 11.2 The Chairman reported on the meeting to discuss the Parish Plan. The Parish Plan questionnaire contains 57 questions for residents to answer.

12. Cemetery issues.

- 12.1 There were no further issues.

13. Items that the Chairman considered urgent.

- 13.1 The Council discussed the possibility of having a Christmas tree and Carol Service in the village. The Church, school and youth club could be involved.
- 13.2 A letter would be sent to local businesses asking for sponsorship for the tree.
- 13.3 The Council agreed to have a tree and would ask the Miners Welfare Community Centre for permission to site it outside the building. It was agreed to spend up to £500 on Christmas lights. Cllr Leivers-Millership would speak with Wyn Lewis of Linby Parish Council.

- 13.4 *The Chairman would contact Newstead Band.*
- 13.5 *The Christmas event would be an agenda item for the November meeting.*
- 13.6 *It was agreed to have a Christmas buffet following the December meeting.*
- 13.7 *The Chairman informed the Council that the Newstead Residents Association wanted to produce a professional newsletter for the village. The Council agreed to give a donation of £350.*

14. Closure and date of next meeting.

The Chairman closed the meeting at 9.50pm. The next meeting of the Parish Council will be on Wednesday 7th November commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7th November 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, B. Blood, P. Burnham, D. Carless, and W. Evans,
Borough Councillor Mrs Patricia Andrews, PC Andy Vale, three members of the public and a member of the press were also in attendance.
2. **Apologies for absence :** P. Bateman (illness), V. Leivers-Millership (holiday) and R. Milliken (illness).
3. **Declarations of interest:** Councillor Mrs Blood declared a personal and prejudicial interest in agenda item 10
4. **Approval of the Minutes of the meeting held on Wednesday 3rd October 2007.**
The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 There are still concerns over the back exit of the skate park which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing. The gate to the skate park is missing. Gedling BC would be informed.
 - 5.2 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.
 - 5.3 Cllr Carless is investigating other areas of funding for the Hopping Hill site. Two applications have been prepared. This is on-going.
 - 5.4 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again. The jagged pieces of the Perspex have been removed.
 - 5.5 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. The request would be made again.
 - 5.6 The planting of the car park would be undertaken by Anthony Clarke. The plants would be chosen by Councillors Wise, Evans and Leivers-Millership. Comment would be made later in the agenda.
 - 5.7 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Bateman agreed to liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted. This is on-going. Comment would be made later in the agenda.
 - 5.8 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former

stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan. NCC would be contacted again.

- 5.9 A dog bin has been installed on the cricket field.
- 5.10 Gedling BC has been asked to erect warning signs outside the play area to inform drivers that they are approaching a children's play area. The signs which are to be by the side of the school, have not been erected to date. A reply from Highways has been received informing the Council that funding would be applied for to install the signs.
- 5.11 The Cemetery Regulations have been placed on the gate of the Cemetery. These would be transferred to the new notice board when it is installed.
- 5.12 It was not clear whether Cllr Leivers-Millership had organised the wreaths for Remembrance Sunday before she went on holiday. The Clerk was asked to purchase two wreaths from the British Legion. Cllr Burnham would represent the Council at the village Cenotaph in the morning and Cllr Mrs Evans at the village church in the evening.
- 5.13 The recent flying skip had taken away a considerable amount of rubbish from the village but the yards of some properties still contain piles of unwanted items. Gedling BC would be asked if clear yard orders could be issued to private properties. The Clerk would contact again for this information.
- 5.14 The Council had agreed to have a Christmas tree and the Trustees of the Miners Welfare Community Centre have granted permission to site it outside the building. The Clerk had ordered the tree and is arranging for the hole to be prepared. Cllr Leivers-Millership has purchased the lights for the tree which are in the possession of the Clerk. An electrician has been contacted to install the cabling which will come from the Community Centre to the tree.
- 5.15 The Chairman has contacted the Newstead Band who will play at the Carol Concert which will take place during the first weekend in December.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PC Andy Vale reported that there is a mobile police station available for use at community events.

Newstead Residents Association would be producing a Newsletter very soon.
The questionnaires for the Parish Plan had been delivered to residents.

6. **Accounts**

Receipts.

Bank interest (Bonus saver a/c)	33.66
Quarterly Bonus	13.49
Gedling BC	78.07 Rebate on Cemetery rates
Gedling BC 50% Precept	5515.00
25% Revenue grant	1820.25
Bank interest (Reserve a/c)	9.50
A.W. Lymn	300.00 Funeral fees
Northfield Construction Ltd	50.00 Donation to Christmas tree
Graham Ward Funeral Service	<u>125.00</u> Funeral fees
	<u>7944.97</u>

Payments

000449 NMWCC	35.26 Room hire (September)
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000450 NMWCC	17.63 Room hire for joint meeting
000451 J.A.Chisholm	253.40 Clerk's salary (October)
000452 Inland Revenue	71.28 Tax on Clerk's salary (October)
000453 Mrs P.A. Wise	10.00 Chairman's expenses
000454 Newstead Residents Association	350.00 Donation towards computer/printer
000455 NALC	13.50 Local Council Review x 6
000456 Mr A. Barkes	250.00 Old Cemetery maintenance
000457 Bennett Sykes Group	12.54 Diaries x 12
000458 NMWCC	35.26 Room hire (October)
000459 Hacker Young	158.63 External audit fees
000460 JMS Flagpole	307.58 Repair to damaged flagpole base
000461 Remco Signs Ltd	693.25 Christmas tree lights
000462 Clarke's Cemetery Services	660.00 Cemetery and Village maintenance

000463 J.A. Chisholm	48.26 Clerk's expenses	
	Postage	6.16
	Telephone rental	5.50
	calls	16.60
	Mileage	<u>20.00</u>
		<u>48.26</u>
000464 Newstead Church	350.00 Donation to Autumn Fayre	
000465 Mr A. Barkes	<u>170.00</u> Cutting back ivy from Cemetery wall	
	<u>3436.59</u>	

- 6.1 The accounts were approved and passed for payment.
- 6.2 The report of the external auditor was presented to the Council.
- 6.3 The Council agreed to give a donation of £350 to Newstead Church stipulating that the money must not be used in the furthering of religion as this is outside the remit of the Parish Council.
- 6.4 The setting of the budget and a review of the risk assessment policy would be agenda items for the January meeting.

7. Matters concerning Newstead Village.

- 7.1 A lamp standard on Tilford Road is blinking on and off. The number of the column would be sent to the Clerk and Gedling BC would be informed.
- 7.2 It was reported that the garage beside the post office was being vandalised. The police have been informed. As this is private property it is outside the jurisdiction of the Parish Council. The PCSOs will visit on a regular basis.

8. Matters concerning Newstead Abbey Park.

- 8.1 A response re the question of access had been received from Nottingham City Council. Members thought that the points made by the Parish Council have still not been answered. A further letter would be sent.

9. Correspondence.

- 9.1 Some items of correspondence had been dealt with under matters arising.
- 9.2 Letter from Notts. Police re PC Andy Vale continuing as Beat Manager.
- 9.3 Letter from Gedling re future of Stone House.

- 9.4 Email from Sue Budden re Stone House and Parish Plan.
- 9.5 Email from Cllr Bateman re access to Newstead Abbey Park.
- 9.6 Minutes of Newstead Residents Association meeting.
- 9.7 Letter from Nottingham City Council re access to Newstead Abbey Park.

10. Planning Applications.

- 10.1 2007/0938 3 Fairfield Drive, Priory Wood, Newstead.
Erect two storey extension, internal refurbishment and drive altered to suit extension.
The Council raised no objections to the application. Cllr Blood was not present during the consideration of this application.

11. Reports from External meetings.

- 11.1 Councillor Burnham had attended a meeting of the Newstead Liaison Group. This body has decided not to meet again for at least 12 months.
- 11.2 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip.
- 11.3 A plan of campaign for Newstead Church was presented to the Council. A copy of the plan would be sent to each member for inclusion at the next Parish Council meeting.

12. Cemetery issues.

- 12.1 The old Cemetery has been cut.
- 12.2 The ivy on the wall has been cut back.
- 12.3 Quotation from Greenhills Garden Centre for the planting of the beds in the Cemetery car park.

i) Spray and remove rubbish	£105.75
ii) Supply and plant trees and shrubs	£873.02
iii) Supply and spread bark chippings	£345.74

 The Council accepted the quotation for this work.
- 12.4 Fax from Gedling BC re price for the control of Japanese Knotweed at Hopping Hill. The Council agreed to accept the price of £160. The Clerk would contact the Borough Council.
- 12.5 Fax from Gedling BC re tree work at the Cemetery. The Council accepted the quotation of £840 for this work.
- 12.6 Cllr Bateman would be asked to seek quotes for cutting the hedge at the Cemetery.
- 12.7 DEFRA would be contacted re Japanese Knotweed in field between the Cemetery car park and the old Cemetery.
- 12.8 It is necessary for a company to advise the Parish Council re the trees in the wooded area which will be the extension of the Cemetery. The Chairman would supply a telephone number for the Clerk to contact.

13. Christmas tree and Carol Service December 2007.

- 13.1 The Christmas tree would arrive on either 26th or 27th November.
- 13.2 The Carol service will be held during the weekend of 1st/2nd December.
- 13.3 It was suggested that the Community cafe could sell tea and coffee a probably mince pies. The Chairman would enquire. The Council agreed to the spending of £50.
- 13.4 Cllr Carless would organise the publicity.
- 13.5 There would be press coverage.
- 13.6 Cllr Carless would organise the fitting of the Christmas lights.

14. Items that the Chairman considered urgent.

- 14.1 The Chairman informed the Council that Gedling BC had decided to send the Stone House for auction.

14.2 *Gedling Homes will contact all tenants about the imminent changes. There will be consultation and an information van will visit the village. There will also be a newsletter available.*

15. Closure and date of next meeting.

The Chairman closed the meeting at 9.10pm. The next meeting of the Parish Council will be on Wednesday 5th December commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 5th December 2007.

- 1. Present:** Cllrs. P.A. Wise (Chairman), J. Booth, B. Blood, P. Burnham, W. Evans, and V. Leivers-Millership.

Borough Councillor Mrs Patricia Andrews, County Councillor Joe Lonergan, PCSO Dan Bird and colleague, seven members of the public and a member of the press were also in attendance.

- 2. Apologies for absence:** P. Bateman (holiday) and R. Milliken (illness).

- 3. Declarations of interest:** There were no declarations of interest.

- 4. Approval of the Minutes of the meeting held on Wednesday 7th November 2007.**
The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.

5. Matters arising from the Minutes.

- 5.1 There are still concerns over the back exit of the skate park which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing. The skate park is well used.
- 5.2 The Japanese Knotweed in the Cemetery car park has been treated by Gedling BC. Mr Marshall of Barrack Farm, Papplewick has treated the knotweed in his field between the old Cemetery and the car park.
- 5.3 Cllr Carless is investigating other areas of funding for the Hopping Hill site. Two applications have been prepared. This is on-going.
- 5.4 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again. The jagged pieces of the Perspex have been removed. This would be an agenda item for the January meeting.
- 5.5 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. This is on-going.
- 5.6 The planting of the car park would be undertaken by Greenhills Garden Centre per quotation in the New Year.
- 5.7 It was agreed to make the proposed extension of the Cemetery an agenda item for the January meeting.
- 5.8 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan. NCC would be contacted again.
- 5.9 The quote (£365.56 plus VAT) from Geo.Hanson & Sons (Hucknall) Ltd for a new notice board was accepted.

- 5.10 Cllr Burnham would represent the Council at the village Cenotaph in the morning and Cllr Mrs Evans at the village church in the evening of Remembrance Sunday.
- 5.11 Gedling BC would be asked if clear yard orders could be issued to private properties. The Clerk would contact again for this information.
- 5.12 The Chairman expressed her thanks to Newstead Band and the Church Music group for their participation at the very pleasant musical evening during which the Christmas lights were switched on.
- 5.13 A response re the question of access had been received from Nottingham City Council. Members thought that the points made by the Parish Council have still not been answered. A further letter would be sent. This would be an agenda item for the January meeting.
- 5.14 A letter from the Newstead Liaison Group has been received to inform the Council that this body would not be meeting again for foreseeable future.
- 5.15 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This remains on-going.
- 5.16 A plan of campaign for Newstead Church was presented to the Council. A copy of the plan would be sent to each member for inclusion at the next Parish Council meeting. This remains on-going.
- 5.17 Cllr Bateman would be informed that the quote of £100 for cutting the hedge at the Cemetery car park was acceptable to the Council.
- 5.18 It is necessary for a company to advise the Parish Council re the trees in the wooded area which will be the extension of the Cemetery. The Chairman would supply a telephone number for the Clerk to contact. This remains on-going.
- 5.19 The Chairman informed the Council that Gedling BC had decided to send the Stone House for auction. There has been no further information from Gedling BC.
- 5.20 Gedling Homes information van visited the village on a Monday morning between 10am and Noon when most residents were at work. The Clerk was asked to contact Gedling BC re the poor consultation arrangements.
The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.
Mrs Sabin from the Newstead Church expressed her thanks to the Council for the donation given to support the Autumn Fayre.
A resident complained about the poor public transport in the village. The Clerk would pass on the complaints to Trent/Barton, East Midlands Trains and the County Council.
PCSO Dan Bird informed the Council of various crimes in the Parish and he urged residents to report incidents and give information to the police.

6. **Accounts**

Receipts.

Bunches Florapost Ltd

50.00 Donation to Christmas tree

50.00

Payments

000466 J.A.Chisholm

253.18 Clerk's salary (November)

000467 Inland Revenue

71.50 Tax on Clerk's salary (November)

000468 Mrs P.A. Wise

10.00 Chairman's expenses

000469 RBL Poppy Appeal

38.90 2 wreaths for Remembrance

Day

000470 NMWCC

35.25 Leaflet drop

000471 NMWCC

35.26 Room hire (November)

000472 Clarke's Cemetery Services

45.00 Cenotaph maintenance

000473 Mrs P.A. Wise

16.50 Chairman's expenses

000474 Elveden Farms Ltd
000475 Mrs P.A. Wise
000476 J.A. Chisholm

308.79	Christmas tree	
33.48	Chairman's expenses	
110.96	Clerk's expenses	
	Postage	9.12
	Telephone rental	5.50
	calls	16.41
	Mileage	20.00
	Chain saw blade	16.99
	Wine for social	27.94
	Computer mouse	5.00
	Gratuity	<u>10.00</u>
		<u>110.96</u>

000477 Annesley & Felley PC	35.00	Towards SLCC subscription
000478 Soc. of Local Council Clerks	<u>10.00</u>	Towards SLCC subscription
	<u>1003.82</u>	

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 It was reported that there were areas of graffiti which Gedling BC had not cleaned. The street signs for Musters Road and the shutters of the former take away were examples.

7.2 Cllr Lonergan said that the names of the fallen had been read out at the recent Remembrance Day ceremony. He wondered if there were any residents of Newstead who had died in other conflicts whose names do not appear on the Cenotaph.

8. Matters concerning Newstead Abbey Park.

8.1 The drive at the village end is in a very poor state. Jerry Warnes would be contacted.

9. Correspondence.

9.1 Some items of correspondence had been dealt with under matters arising.

9.2 A letter of resignation had been received from Cllr. Milliken. The Council reluctantly accepted the resignation and declared a vacancy on the Parish council.

9.3 Letter from Nottingham City Council re access to Newstead Abbey Park and reply.

10. Planning Applications.

10.1 2007/0973 Northfield House, Tilford Road.

Permanent tower crane erection (20 metres)

The Council asked for the construction to be no higher than the existing building.

11. Reports from External meetings.

11.1 There were no reports of external meetings attended.

12. Cemetery issues.

12.1 There were no further issues raised.

13. Items that the Chairman considered urgent.

13.1 There were no further urgent matters.

14. Closure and date of next meeting.

The Chairman closed the meeting at 8.25pm. The next meeting of the Parish Council will be on Wednesday 2nd January 2008 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 2nd January 2008.

- 1. Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, J. Booth, B. Blood, and P. Burnham.

Borough Councillor Mrs Patricia Andrews, two members of the public and a member of the press were also in attendance.

- 2. Apologies for absence:** W. Evans (illness) and V. Leivers- Millership (family commitment).

- 3. Declarations of interest:** There were no declarations of interest.

There had been one application in response to the vacancy and it was unanimously agreed to co-opt Mrs Tracey Sabin. Mrs Sabin signed the acceptance document.

- 4. Approval of the Minutes of the meeting held on Wednesday 5th December 2007.** The Minutes of the meeting were approved by the Council as a true record with an amendment to 5.10 which should read " Cllr. Burnham represented the Council....." . The Minutes were signed by the Chairman.

- 5. Matters arising from the Minutes.**

- 5.1 There are still concerns over the back exit of the skate park which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing. The skate park is well used.
- 5.2 Cllr Carless is investigating other areas of funding for the Hopping Hill site. Two applications have been prepared. This is on-going.
- 5.3 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again.
- 5.4 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. This is on-going.
- 5.5 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan. NCC would be contacted again.
- 5.6 Gedling BC would be asked if clear yard orders could be issued to private properties. The Clerk would contact again for this information.
- 5.7 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This remains on-going.
- 5.8 A plan of campaign for Newstead Church was presented to the Council. A copy of the plan would be sent to each member for inclusion at the next Parish Council meeting. This remains on-going.
- 5.9 Cllr Bateman would be informed that the quote of £100 for cutting the hedge at the Cemetery car park was acceptable to the Council. This remains on-going.
- 5.10 The Chairman informed the Council that Gedling BC had decided to send the Stone House for auction. There has been no further information from Gedling BC. This remains on-going.
- 5.11 Gedling Homes information van visited the village on a Monday morning between 10am and Noon when most residents were at work. The Clerk was asked to contact Gedling BC re the poor consultation arrangements. A letter had been received from Gedling BC re-scheduling the consultation to a Saturday morning.

- 5.12 It was reported that there were areas of graffiti which Gedling BC had not cleaned. The street signs for Musters Road and the shutters of the former take away were examples. Gedling BC would be contacted again.
- 5.13 Cllr Lonergan had said at an earlier meeting that the names of the fallen had been read out at the recent Remembrance Day ceremony. He wondered if there were any residents of Newstead who had died in other conflicts whose names do not appear on the Cenotaph. The Chairman would organise notices for the Parish notice boards and there would be an article in the press.
- 5.14 2007/0973 Northfield House, Tilford Road.
Permanent tower crane erection (20 metres)
The Council asked for the construction to be no higher than the existing building. This application has been refused by Gedling BC.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

It was reported that the existing bin in the Cemetery car park is not being emptied. Gedling BC would be informed.

Residents had been impressed with the Christmas tree and the seasonal lights. The Clerk would check with Cllr Carless re. removal of the lights and tree.

The Council was informed that the site of the nursing home on Fraser Street was up for auction but no date had been set so far.

6. **Accounts**

Receipts.

HM Revenue and Customs

288.76 Repayment of VAT

288.76

Payments

000479 J.A.Chisholm

253.18 Clerk's salary (December)

000480 Inland Revenue

71.50 Tax on Clerk's salary (December)

000481 Mrs P.A. Wise

10.00 Chairman's expenses

000482 NMWCC

146.88 Room hire and Christmas buffet

000483 SPEC

807.23 Electric installation for lights

000484 Jenny Thornton

50.00 Prize Parish Plan

000485 Abbey Gates & Drives

300.00 Hole for Christmas tree

000486 J.A. Chisholm

49.10 Clerk's expenses

Postage 8.00

Telephone rental 5.50

calls 10.60

Mileage 25.00

49.10

1687.89

- 6.1 The accounts were approved and passed for payment.
- 6.2 The Council agreed to hold an extra meeting on Wednesday 9th January 2008 to discuss the budget, precept and risk assessment policy. This extra meeting would be held every January from this date.
- 6.3 It was agreed to make the Grounds Maintenance contract an agenda item for the February meeting.

7. **Matters concerning Newstead Village.**

- 7.1 No action had been forthcoming from the County Council re. repairs to the bus shelters. The Clerk would contact Nottinghamshire County Council.
- 7.2 It was reported that the rear yard of 55 Tilford Road was being filled with discarded rubbish. An order has been issued by Gedling BC before and the response of the resident was to ignite the piles of rubbish. This is a Health and Safety issue. Vermin are also being attracted to the premises.
- 7.3 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC.

8. Matters concerning Newstead Abbey Park.

- 8.1 *The drive at the village end is in a very poor state. Jerry Warnes would be contacted again for any progress towards repairs.*
- 8.2 *The access to the Park was discussed and it was agreed to hold a public meeting for residents to air their views. Cllr Bateman agreed to organise this event and the Chairman would contact him with dates when the large hall at the Community Centre was available.*

9. Correspondence.

- 9.1 *Most items of correspondence had been dealt with at the appropriate place on the agenda.*
- 9.2 *A questionnaire re seasonal lighting had been received from Gedling BC.*
- 9.3 *A letter had been received by the Chairman re the approval of funding for the Parish Plan.*

10. Planning Applications.

- 10.1 *2007/1075 Newstead Abbey, Newstead Abbey Park.
Upgrade building fabric on all fire compartment klines subject to this application. To include doors, screens, service risers etc. New wiring to accommodate upgrade of fire alarm system. Lifting and re-instatement of existing roof slates to allow roof voids to be fire upgraded.
The Council raised no objections.*
- 10.2 *2007/1079 2 Haggnook Cottages, Newstead Abbey Park
Renewal of manhole outlet from house pipe work and septic tank.
The Council raised no objections.*
- 10.3 *Cllr Burnham informed the Council of a Downing Street petition to remove VAT from repairs etc of listed buildings.*

11. Reports from External meetings.

- 11.1 *There were no reports of external meetings attended.*

12. Cemetery issues.

- 12.1 *Cllr Bateman reported on the tree survey being carried out by a student from Brackenhurst College as part of his college work. The survey would be completed by the end of March.*
- 12.2 *Some trees would have to be removed and the wood could be saleable.*
- 12.3 *There could be a knock-on effect with other departments at the College. Cllr Bateman would keep the Council informed on progress.*
- 12.4 *After some discussion on information supplied by the Clerk, the Council agreed to offer the possibility of using an eight foot grave for three interments.*

13. Items that the Chairman considered urgent.

- 13.1 *The hedge at the rear of the Cemetery car park would be laid on Friday 4th January 2008.*
- 13.2 *It was agreed to discuss the broken fencing at the Cemetery car park at the February meeting.*
- 13.3 *The siding out of the pavement on Hucknall Road between the village and the Cemetery has not been completed to date.*

14. Closure and date of next meeting.

The Chairman closed the meeting at 9.10pm. The next meeting of the Parish Council will be on Wednesday 6th February 2008 commencing at 7.30pm.

Newstead Parish Council

Hyde Heath, Salmon Lane
Annesley Woodhouse,
Nottingham NG17 9HB

Chairman: Councillor Tricia Wise

Clerk: John A. Chisholm

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Minutes of a special meeting of the Parish Council held on Wednesday 9th January 2008.

1.Present: Cllrs. Wise, Bateman, Blood, Burnham, Carless, Evans, Leivers-Millership and Sabin.

2.Apologies for absence: No apologies were received.

3.Declararations of interest: There were no declarations made.

4.Budget and Precept.

It was accepted by the Council that several known projects would require considerable funding and would be undertaken during the next few years.

Gedling BC would provide capital aid to the amount of £1781 for 2008/2009.

Gedling BC would provide revenue aid to the amount of £7974 for 2008/2009.

It was agreed by 7 votes for and 1 against to set a provisional precept requirement at £11579 for 2008/2009.

5.Risk Assessment Review.

The Council went through the Risk Assessment document and made the following observations:-

1. The Council's insurers would be asked for an insurance quotation for the war memorial, the fencing and gates around Parish Council owned property, and the newly built Cemetery wall.
2. The Council's bank would be asked to change the procedure for signing cheques from 3 signatories to any 2 from the 3 authorised signatories.

6.Chairman's urgent items.

The Chairman enquired when the next Cemetery memorial testing for safety would take place.

After some discussion the Council agreed to wait for more guidance from the Government.

7.Closure.

There being no other business the Chairman closed the meeting at 8.20pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 6th February 2008.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, P. Burnham, W. Evans and T. Sabin .

Borough Councillor Mrs Patricia Andrews, PCSO Joe Parlatt, four members of the public and a member of the press were also in attendance.

2. **Apologies for absence:** P. Bateman (illness), B. Blood (illness) and V. Leivers- Millership (family commitment).

3. **Declarations of interest:** There were no declarations of interest.

4. **Approval of the Minutes of the meeting held on Wednesday 2nd January 2008.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.

5. **Matters arising from the Minutes.**

5.1 Cllr Carless is investigating other areas of funding for the Hopping Hill site. Two applications have been prepared. This is on-going.

5.2 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again. This would be an agenda item for the March meeting.

5.3 Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. This is on-going.

5.4 Gedling BC has said that fly tipped material in the Cemetery car park will not now be removed. The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park

and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan. NCC would be contacted again.

5.5 Gedling BC would be asked if clear yard orders could be issued to private properties. The Clerk would contact again for this information.

5.6 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This remains on-going.

5.7 A plan of campaign for Newstead Church was presented to the Council. A copy of the plan would be sent to each member for inclusion at the next Parish Council meeting. This remains on-going.

5.8 It was reported that there were areas of graffiti which Gedling BC had not cleaned. The street signs for Musters Road and the shutters of the former take away were examples. Gedling BC would be contacted again.

5.9 Cllr Lonergan had said at an earlier meeting that the names of the fallen had been read out at the recent Remembrance Day ceremony. He wondered if there were any residents of Newstead who had died in other conflicts whose names do not appear on the Cenotaph. The Chairman would organise notices for the Parish notice boards and there would be an article in the press. It was agreed to put this in to the newsletter.

5.10 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC.

5.11 The public meeting re. access to Newstead Abbey Park has still to be arranged.

5.12 It was agreed to discuss the broken fencing at the Cemetery car park at the March meeting.

- 5.13 The siding out of the pavement on Hucknall Road between the village and the Cemetery has not been completed to date. The Clerk would contact the County Council again.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

A request for a donation towards the Easter Fair at Newstead Church was made by representatives of the Newstead Action Group. The Council agreed to a donation of £200.

A resident complained about the mole activity in the Cemetery. It was agreed to ask the contractor to sweep away any mole hills.

A comment was made regarding sinking graves. A list would be compiled and the contractor would rectify.

It was suggested that a clear up day at the Cemetery could be arranged. The residents present at the meeting agreed to help. The contractor would be asked to remove some rubbish from the central island in the Cemetery.

There were several comments about the poor bus and train services at Newstead. It is hoped that representatives of Trent Barton would attend a Resident's Association meeting in the near future.

A resident asked about the proposed Parish Map. This could be an agenda item for a future meeting. Cllr. Burnham asked if there was a National Cycle route through the Abbey grounds. If there is, then cyclists should not be charged.

PCSO Joe Parlatt reported that the crime figures had reduced since the last meeting. There had been instances of anti-social behaviour by youths towards ethnic minorities in the village. Residents were urged to report every incident to the police. It was suggested by a number of councillors that residents may not be reporting as they may feel that nothing is done. Residents must ask for a crime or incident number when reporting.

There would be a higher profile of police in the village.

Gedling BC has decided to change "seasonal lights" to "Christmas lights" from this year.

Cllr. Mrs Andrews informed the Council that an official WI had been formed in the village.

6. **Accounts**

Receipts.

Bank interest (Bonus saver a/c)	35.37	
Quarterly bonus (Bonus saver a/c)	14.03	
Geo. Hanson & Sons	150.00	Funeral
Bank interest (Reserve a/c)	<u>9.96</u>	
	<u>209.36</u>	

Payments

000487 Gedling BC	188.00	Control of Japanese knotweed	
000488 Scion Landscapes	100.00	Control of hedge at Cemetery CP	
000489 J.A.Chisholm	253.40	Clerk's salary (January)	
000490 Inland Revenue	71.28	Tax on Clerk's salary (January)	
000491 Mrs P.A. Wise	10.00	Chairman's expenses	
000492 Clarke's Cemetery Services	40.00	Interment of ashes	
000493 Gedling BC	425.21	Tree works at Cemetery	
000494 NMWCC	64.64	Room hire x 2	
000495 Bennett Sykes Group	160.57	Annual service contract	
photocopier			
000496 NALC	158.80	Annual subscription	
000497 J.A. Chisholm	45.25	Clerk's expenses	
		Postage	10.00
		Telephone rental	5.50

	calls	8.87
Mileage		<u>20.00</u>
		<u>45.25</u>

1517.15

- 6.1 The accounts were approved and passed for payment.
- 6.2 The annual Precept form was signed by the Chairman and two Parish councillors.

7. Matters concerning Newstead Village.

- 7.1 The Grounds Maintenance contract was discussed at length and a number of changes were made. It was agreed to send a copy of the job specification to a number of companies for quotations to be returned by the end of February. A separate quote for each area would be required.
- 7.2 It was reported that there was a considerable amount of fly tipped rubbish including gas canisters on Forestry Commission land near to the Cemetery.
- 7.3 The Council was informed that the Healthy Living Centre had now finished but some activities are continuing as self-sufficient units.
- 7.4 It was reported that a street light on Tilford Road and another on Hazelford Way were not functioning. Cllr Mrs Booth would phone the Clerk with the numbers.

8. Matters concerning Newstead Abbey Park.

- 8.1 The drive at the village end has been marked out for repair.

9. Correspondence.

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
- 9.2 A letter from Newstead Abbey & Village Cricket Club had been received asking for a donation. This item was deferred to the next meeting.
- 9.3 A cheque had been received by the Chairman re the funding for the Parish Plan.

10. Planning Applications.

- 10.1 2008/0001 Knightscross Wood, Newstead Abbey Park.
Removal of two storey bay and construction of two storey glazed/timber screen.
The Council raised no objections.
- 10.2 2008/0026 Unit 15 Newstead Industrial Park
Change of use to meat processing and storage.
The Council objected to the application as there was insufficient information re. the health and environmental issues involved.

11. Reports from External meetings.

- 11.1 The Gedling Homes information exhibition requested by the Parish Council was very poorly attended by residents. Only 4 attendees out of a possible 64 Gedling BC tenants.

12. Cemetery issues.

- 12.1 Fencing at the Cemetery car park was deferred until the next meeting.
- 12.2 Headstone inscription for Shaw was approved.

13. Items that the Chairman considered urgent.

- 13.1 The Chairman informed the Council that Sue Budden of the RCC was leaving.

14. Closure and date of next meeting.

The Chairman closed the meeting at 10.17pm. The next meeting of the Parish Council will be on Wednesday 5th March 2008 commencing at 7.30pm.

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 5th March 2008.

1. **Present:** Cllrs. P.A. Wise (Chairman), P. Bateman, B. Blood, J. Booth, P. Burnham, W. Evans, V. Leivers-Millership and T. Sabin.
Six members of the public and a member of the press were also in attendance.
2. **Apologies for absence:** D. Carless (illness) and Borough Councillor Mrs Patricia Andrews (Gedling commitment)
3. **Declarations of interest:** *There were no declarations of interest.*
4. **Approval of the Minutes of the meeting held on Wednesday 6th February 2008.** *The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.*
5. **Matters arising from the Minutes.**
 - 5.1 *Cllr Carless is investigating other areas of funding for the Hopping Hill site. This is on-going.*
 - 5.2 *Both bus shelters on Hucknall Road have been repaired.*
 - 5.3 *Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. Cllr. Evans volunteered to empty the bin if necessary. The Council agreed to ask Anthony Clarke to quote for emptying the bin on a regular basis. This is on-going. Gedling BC has said that fly tipped material in the Cemetery car park will not now be removed. The Chairman would contact Caroline McKenzie at Gedling BC.*
 - 5.4 *Notts County Council (Mark Guy) has responded re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. This information would appear in the Parish Plan.*
 - 5.5 *Gedling BC would be asked if clear yard orders could be issued to private properties. Gedling BC (Darren Gilder) has responded. Gedling BC will take action if information is provided by residents.*
 - 5.6 *Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This remains on-going.*
 - 5.7 *A plan of campaign for Newstead Church was presented to the Council. This remains on-going.*
 - 5.8 *It was reported that there were areas of graffiti which Gedling BC had not cleaned. The street signs for Musters Road and the shutters of the former take away were examples. Gedling BC would be contacted again.*
 - 5.9 *Cllr Lonergan had said at an earlier meeting that the names of the fallen had been read out at the recent Remembrance Day ceremony. He wondered if there were any residents of Newstead who had died in other conflicts whose names do not appear on the Cenotaph. The Chairman would organise notices for the Parish notice boards and there would be an article in the press. It was agreed to put this in to the newsletter. No responses have been received.*
 - 5.10 *The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. The removal could also allow travellers to occupy the area. The Clerk would contact the County Council and Gedling BC.*
 - 5.11 *The public meeting re. access to Newstead Abbey Park has still to be arranged.*
 - 5.12 *The siding out of the pavement on Hucknall Road between the village and the Cemetery has not been completed to date. The Clerk would contact the County Council again.*
 - 5.13 *It was reported that the gas canisters on Forestry Commission land near to the Cemetery had been removed but some black bags of rubbish remain.*

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PCSO Dan Bird had sent the crime figures for the period since the last meeting:-

Racial harassment(1 and 1 arrest); theft(2 and 1 arrest); theft from vehicle(1); criminal damage(4); burglary(3); possession of drugs(1 and 1 arrest); possession of an offensive weapon(1 and 1 arrest); actual bodily harm(1 and 1 arrest).

The Council was informed that cars had been damaged by paint stripper or brake fluid. The police had been informed.

It was reported that men offering to do gardening jobs had been in the village recently. They targeted the elderly and charged extortionate rates. Residents would be made aware of these unscrupulous contractors.

A resident complained about the mole activity in the Cemetery. The Council agreed that moles would not be exterminated.

It was agreed that the clear up day at the Cemetery would be Sunday 16th March commencing at 2.00pm.

Representatives of Trent Barton would attend the Resident's Association meeting on Wednesday 19th March commencing at 7.00pm.

Various properties were highlighted as having an excessive amount of discarded rubbish in the yard. The addresses of these properties would be sent to Gedling BC.

6. **Accounts**

Receipts.

A.W. Lymn	20.00	Memorial inscription
Notts. Community Foundation	3032.00	Funding for Parish Plan
D & M Stonemasons	100.00	Memorial stone
Annesley Parish Council	<u>40.00</u>	Paper
	<u>3192.00</u>	

Payments

000498 Newstead Church Action Group	200.00	Donation to Easter Fayre
000499 J.A.Chisholm	253.18	Clerk's salary (February)
000500 Inland Revenue	71.50	Tax on Clerk's salary (February)
000501 Mrs P.A. Wise	10.00	Chairman's expenses
000502 Rural Community Action Notts.	221.86	Printing costs Parish Plan
000503 NMWCC	35.26	Room hire
000504 Bennett Sykes Group	95.78	Copier paper
000505 Geo. Hanson & Sons	429.53	Cemetery notice board
000506 J.A. Chisholm	40.37	Clerk's expenses
		Postage
		7.48
		Telephone rental
		5.50
		calls
		7.39
		Mileage
		<u>20.00</u>
		<u>40.37</u>
000507 JMS Flagpole	<u>41.13</u>	Weight for flagpole
	<u>1398.61</u>	

6.1 The accounts were approved and passed for payment.

6.2 It was agreed by the Council to have a short meeting in April to ring fence funds for any outstanding projects.

7. **Matters concerning Newstead Village.**

7.1 Four quotations had been received for the Grounds Maintenance contract. After discussion, the Council agreed unanimously to accept the quotation from Clarke's Cemetery Services and the contract would run from April 2008 until March 2011.

- 7.2 *It was reported that a resident had lost his dog and the poor response that he had received from Gedling BC. The dog had been found and returned at a cost of £130. The Parish Council asked for a copy of the Borough Council's policy re. lost pets.*
- 7.3 *Cllr. Burnham said that Gedling BC had mistimed the announcement of a rent rise before the result of the ballot re the change to Gedling Homes was known.*
- 7.4 *It was reported that the grit bin on Fraser Street had been turned upside down. Highways would be informed.*
- 7.5 *The gate to Hopping Hill has been stolen. The police have been informed. Mick Leivers has been asked to place a large boulder across the entrance.*
- 7.6 *The decorative panels at the end of Chapel Terrace and Stonehouse Terrace have been stolen. The police have been informed.*
- 7.7 *Each councillor was asked by the Chairman to log incidents that occur in the village and also make a note of the nature of the police response to those incidents.*

8. Matters concerning Newstead Abbey Park.

- 8.1 *The drive at the village end has been repaired.*
- 8.2 *It was reported that a lot of rubbish had accumulated behind the changing rooms at the Cricket Club. The secretary, David Graham, would be informed.*

9. Correspondence.

- 9.1 *Most items of correspondence had been dealt with at the appropriate place on the agenda.*
- 9.2 *A letter from Newstead Abbey & Village Cricket Club had been received asking for a donation. The Council agreed to make a donation to the fund for permanent practice nets of £1000. The Cricket Club would be asked to advertise their matches and practice sessions to encourage participation of local residents.*
- 9.3 *The Chairman and Cllr. Leivers-Millership would represent the Council at the meeting of the Parish Liaison Group at Gedling BC on Wednesday 12th March 2008.*

10. Planning Applications.

- 10.1 *2008/0121 Newstead Abbey, Newstead Abbey Park.
Upgrade the building fabric on all fire compartment lines. Subject to this application to include doors, screens, service risers etc. New wiring to accommodate the upgrade of the existing fire alarm system. Lifting and reinstatement of existing roof slates to allow roof voids to be fire upgraded.
The Council raised no objections.*
- 10.2 *2008/0129 Knights Cross Wood, Newstead Abbey Park.
Erect two storey extension.
The Council raised no objections.*
- 10.3 *2008/0169 12 Fairfields Drive, Newstead.
Demolition of double garage and construction of new garage with home office over.
The Council raised no objections.*

11. Reports from External meetings.

- 11.1 *The Chairman had attended a Parish Plan meeting. There were 11 people present but only 4 were from the Parish. There was a need for more advertising to encourage residents to attend the next meeting. The Parish Plan would not be successful with so small a representation from the Parish.*
- 11.2 *Of the 500 questionnaires delivered, 176 had been returned.*

12. Cemetery issues.

- 12.1 *Fencing at the Cemetery car park was discussed. It is in need of repair and quotations would be sought. It was necessary to measure the amount of fencing needed.*
- 12.2 *Headstone for Cotton was agreed after the points of the horse's ears were blunted. As it was originally it was thought to be a health and safety issue.*

- 12.3 *Trees overhanging the grave plot 117 (Peach). It was agreed by the Council that there were no plans at the present time to remove any trees from the Cemetery.*
- 12.4 *The Clerk would purchase 4 stiff brushes for use in the Cemetery.*

13. Items that the Chairman considered urgent.

- 13.1 *The Chairman had no urgent items to place before the Council.*

14. Closure and date of next meeting. *The Chairman closed the meeting at 10.15pm. The next meeting of the Parish Council will be on Wednesday 2nd April 2008 commencing at 7.30pm.*